



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



February 27, 2025

In compliance with DepEd Order (DO) No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public.
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VENUE FOR SERIES OF ACTIVITIES RELATIVE TO THE DEVELOPMENT OF ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM (E-SHDP) 3.0

Relative to the Unnumbered Memorandum dated February 06, 2025, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), informs the concerned participants of the venue of the following activities:

Activity	Date	Venue
<i>Designing and Development of Training Resource Package for E-SHDP 3.0</i>	March 10-14, 2025	Soleste Suites, Katipunan, Quezon City
<i>Vetting and Finalization of Training Resource Package for E-SHDP 3.0</i>	March 17-21, 2025	

The first meal to be served is breakfast on Day 1 (March 10 & 17, 2025), while the last meal is PM snacks on Day 5 (March 14 & 21, 2025). Other provisions in the Unnumbered Memorandum are still in effect.

06/ROH5/ROH1



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Certificate No. PHP QMS 22 93 0085



06 February 2025

Unnumbered Memorandum

SERIES OF ACTIVITIES RELATIVE TO THE DEVELOPMENT OF ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM (E-SHDP) 3.0

To: **Schools Division Superintendents**
 (Antipolo City, Batangas Province, Cavite Province, Laguna, Lipa City, Quezon, Rizal, San Pablo City, San Pedro City, Santa Rosa City, Sto. Tomas City)

- In order to fully capacitate the aspiring and newly appointed school heads in the Region, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR), will conduct a series of activities relative to the development of **Enhanced School Heads Development Program (E-SHDP) 3.0**, to wit:

Activity Title	Objectives	Dates	Venue
<i>Designing and Development of Training Resource Package for Enhanced School Heads Development Program 3.0</i>	a. review the needs assessment data; b. plan for the design and development of the professional development (PD) program; c. map out the PD design components of the PD program; and, d. develop the PD design and learning resource materials consistent with quality standard	March 10-14, 2025	Venue will be issued in a separate issuance.
<i>Vetting and Finalization of Training Resource Package for Enhanced School Heads</i>	a. evaluate the PD Design and LRP based on DM 44, s. 2023; b. provide comments and suggestions for the	March 17-18, 2025 (Vetting)	

Development Program 3.0	refinement of the PD Design and LRP; and, c. finalize the PD Design and LRP by incorporating the suggestions provided by the evaluators.	March 19-21, 2025 (Finalization)	
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2. Attached is the list of writers and evaluators composed of select Assistant Schools Division Superintendents, Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, and Principals. They must register through tinyurl.com/4AEHSDP3 on or before **February 24, 2025**. They are also requested to bring their laptops, chargers, and extension cords.
3. Board and lodging expenses of Program Management Team members and participants shall be charged against the Regional HRD Funds, while travel and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
4. For further questions and clarifications, please email Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisors, at hrd.calabarzon@deped.gov.ph
5. Immediate dissemination of this Memorandum to all concerned is instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

**SERIES OF ACTIVITIES RELATIVE TO THE DEVELOPMENT OF ENHANCED
SCHOOL HEADS DEVELOPMENT PROGRAM (E-SHDP) 3.0**

Program Management Team Members

Designing Stage: March 10-14, 2025

Vetting and Finalization Stage: March 17-21, 2025

No.	Name	Sex	Position	Office
1	Jisela N. Ulpina	Female	OIC-Chief	HRDD
2	Bryan A. Pobe	Male	Education Program Supervisor	HRDD
3	Mark Anthony R. Malonzo	Male	Senior Education Program Specialist	HRDD
4	Colleen Marhey Lacuesta	Female	Education Program Specialist II	HRDD
5	Joseph C. Damian	Male	ADAS III	HRDD
6	To be determined		Nurse II	Rizal
7	To be determined		Nurse II	Rizal

**SERIES OF ACTIVITIES RELATIVE TO THE DEVELOPMENT OF ENHANCED
SCHOOL HEADS DEVELOPMENT PROGRAM (E-SHDP) 3.0**

List of Participants

Designing Stage: March 10-14, 2025

No.	Name	Sex	Position	SDO
1	Mervin C. Tortoza	Male	Principal IV	Antipolo City
2	Movita C. Cruzat	Female	Principal IV	Batangas Province
3	Erickson S. Gutierrez	Male	Principal IV	Batangas Province
4	Maryjane Gonzales	Female	Principal IV	Batangas Province
5	Magdaleno Lubigan	Male	Principal IV	Cavite Province
6	Evelyn P. Navia	Female	Principal IV	Laguna
7	Gregorio I. Racelis	Male	Principal IV	Quezon
8	Jessie Vasquez	Male	Principal IV	Quezon
9	Eleazar C. Magsino	Male	Public Schools District Supervisor	Batangas Province
10	Christian S. Balino	Male	Principal II	Laguna
11	Shiela B. Penano	Female	Public Schools District Supervisor	Rizal
12	Mark Anthony P. Idang	Male	Education Program Supervisor	Laguna

Vetting Stage: March 17-18, 2025

No.	Name	Sex	Position	SDO
1	Edward DJ Garcia	Male	ASDS	Sto. Tomas City
2	Ronald Ramilo	Male	ASDS	Lipa City
3	Gregorio Mueco	Male	ASDS	Batangas Province
4	Jaypee E. Lopo	Male	OIC-ASDS	Laguna
5	Erma S. Valenzuela	Female	Chief Education Supervisor	San Pedro City
6	Cristina C. Salazar	Female	Chief Education Supervisor	Antipolo City
7	Henry P. Contemplacion	Male	Education Program Supervisor	San Pablo City
8	Marigen N. Leosala	Female	Education Program Supervisor	Santa Rosa City
9	Nenita Adame	Female	Public Schools District Supervisor	Batangas Province

Finalization Stage: March 19-21, 2025

No.	Name	Sex	Position	SDO
1	Mervin C. Tortoza	Male	Principal IV	Antipolo City
2	Movita C. Cruzat	Female	Principal IV	Batangas Province
3	Erickson S. Gutierrez	Male	Principal IV	Batangas Province
4	Maryjane Gonzales	Female	Principal IV	Batangas Province
5	Magdaleno Lubigan	Male	Principal IV	Cavite Province
6	Evelyn P. Navia	Female	Principal IV	Laguna
7	Gregorio I. Racelis	Male	Principal IV	Quezon
8	Jessie Vasquez	Male	Principal IV	Quezon
9	Eleazar C. Magsino	Male	Public Schools District Supervisor	Batangas Province
10	Christian S. Balino	Male	Principal II	Laguna
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