

## Republic of the Philippines

## Devartment of Education

REGION IV-A CALABARZON

## REQUEST FOR QUOTATION

The Department of Education Region IV-A (CALABARZON) through its Bids and Awards Committee, intends to procure "CATERING SERVICES FOR THE CONSULTATIVE MEETING ON THE STATUS OF PROPOSED, ON GOING AND COMPLETED SCHOOL BUILDINGS IMPLEMENTED BY THE NATIONAL HOUSING AUTHORITY ON FEBRUARY 13, 2025" in accordance with Alternative Method of Procurement under Section 53.9 (Negotiated Procurement - Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

The Approved Budget for the Contract (ABC) is **NINETEEN THOUSAND TWO** HUNDRED PESOS (Php19,200.00).

The Project shall be awarded as one Project having several items that shall be awarded as one contract.

Please quote your **Best Offer** for the item/s described herein, **subject to the** Terms and Conditions provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative not later than FEBRUARY 10, 2025 at 9:00 A.M. at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.

A copy of your 2025 Business/Mayor's Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return are required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Business/Mayor's Permit.

For any clarification, you may contact us at telephone no. (02) 8682-2114 or by email at bac.calabarzon@deped.gov.ph.

> LOIDA N. NIDEA **BAC Chairperson**

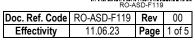
08F/ROA/JLN



Address: Gate 2, Karangalan Village, Cainta, Rizal

**Telephone No.:** 02-8682-2114

Email Address: region4a@deped.gov.ph | Doc. Ref. Code | RO-ASD-F119 | Rev Website: depedcalabarzon.ph





	Date:		_			
	Name of Company:					
	Address:					
	Name of Store/Shop (if applicable):					
	TIN:					
	PhilGEPS Registration Number:					
	(2) Do not alter (3) All technical the mandate (4) Failure to fo	the content I specification ory requirem	rrectly, s of this ons are r nents wi	RUCTIONS:  accurately and of a form in any way mandatory. Failudisqualify your ons will disquality.	y. are to comply wi r quotation.	
	Sir/Madam: After having careful for Quotation, hereu					he Request
		тесн	NICAL S	SPECIFICATION	<u>1</u>	
	ease quote your <u>bes</u> dicate "0" if item 1				do not leave ar	ıy blank items.
	dders must state "C ompliance" against e					
tem	Descriptio	on	Total QTY	Bidder's Statement of Compliance ("Comply" or "Not Comply")	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)

CATERING SERVICES (DepEd 4A CALABARZON)  FEBRUARY 13, 2025  Php600.00/pax	32 pax				
Specifications	Bidder's Statement of Compliance ("Comply" or				
	"Not Comply")				
THE FOOD MUST BE DELIVERED I AT DEPED REGION IV-A CALABAR NO SODA ALLOWED					
<ul> <li>AM Snack</li> <li>2 kinds of healthy snacks per</li> <li>Lunch</li> <li>2 to 3 viands (fish, meat and fresh fruits or sweets.</li> <li>PM Snack</li> </ul>					
• 2 kinds of healthy snacks per serving with bottled/juice in cans.					
1. The caterer should provide copy Certificate of their employees.	l Health				
2. The caterer must follow the Endwithin the approved standard rate	must be				
3. They shall provide a list of menu items for the program proponents to choose from and ensure a variety of healthy foods for meals and snacks.					
4. The caterer should be responsive to the request of participants regarding food restrictions as requested by the program management.					
5. The catering service provider and program proponent should closely coordinate with each other regarding food service.					
	TOTAL COST:	·			

\*The above quoted prices are inclusive of all costs and applicable taxes.

Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each SCHEDULE.	BIDDER'S STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")
February 13, 2025 at DepEd 4A CALABARZON	

FINANCIAL OFFER					
Approved Budget for the Contract		Your Total Offered Quotation			
F	Php19,200.00	In words:			
1 mp13,200.00		In figures:			
Payment Details:	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.				
Banking Institution					
Account Number					
Account Name					
Branch					

## **TERMS AND CONDITIONS:**

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM

- shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name
Position/Designation
Office Telephone Number
Fax/Mobile Number
E-mail Address/es