



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

22 January 2025

Regional Memorandum
No. 44 s. 2025

**REFERENCE LEARNING RESOURCE MATERIALS FOR
PROFESSIONAL DEVELOPMENT INTERVENTIONS FOR
NEWLY APPOINTED SCHOOL HEADS IN THE REGION**

To: **Schools Division Superintendents**

1. To strengthen the competencies of the newly appointed school heads and fully prepare them for leadership and management roles and responsibilities, this Office, through the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR), disseminates the reference learning resource materials (LRMs) anchored on the Philippine Professional Standards for School Heads (PPSSH) that the Schools Division Offices (SDOs) can utilize in the conduct of professional development (PD) interventions.
2. SDOs, through the Human Resource Development Section (HRDS), should conduct a PD needs assessment among the newly appointed school heads, including those who need interventions to identify their PD needs that must be prioritized and addressed. Once the PD needs have been identified, HRDS shall prepare a PD intervention design and choose aligned and responsive materials from the reference LRMs. The Division Program Management Team (PMT) may update the content of materials, especially if relevant policies and guidelines have been recently released, and if there is a need to provide contextualized examples/illustrations of practices.
3. The reference LRMs will only be shared with the SDO Focal Person. He or she is requested to provide his/her details such as name, contact number, and email address through **tinyurl.com/4ASHDPRefMaterials**.
4. The LRMs shall not be commercialized and shared with others outside the Division PMT without any permission from the Regional Office.



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5. For further assistance, please email Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, through hrd.calabarzon@deped.gov.ph.
6. Immediate dissemination of this Memorandum to all concerned is instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

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