



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



02 January 2025

Regional Memorandum
No. 4, s. 2025

**CONFERENCE OF SCHOOL GOVERNANCE OPERATIONS AND
DIVISION CHIEFS WITH EDUCATION SUPPORT SERVICES
DIVISION ON PPA IMPLEMENTATION, OATH-TAKING
CEREMONY, AND TRIBUTE TO RETIREES**

To: **Schools Division Superintendents**

1. The Department of Education, Region IV-A CALABARZON, through the Education Support Services Division (ESSD), will conduct the Conference of School Governance Operations and Division Chiefs with Education Support Services Division on PPA Implementation, Oath-Taking Ceremony and Tribute to Retirees on **January 13, 2025 (Monday), at 9:00 AM to 3:00 PM**. The venue will be at Bulwagan ng Karangalan, DepEd Region IV-A CALABARZON, Gate 2, Karangalan Village, Cainta, Rizal.
2. The activity is organized to achieve the following objectives:
 - a. Present and review the proposed Programs, Projects, and Activities (PPAs) for FY 2025, ensuring alignment with regional and national education goals.
 - b. Officially induct the newly elected SGOD Chiefs Officers, fostering leadership commitment and collaboration; and
 - c. Honor and pay tribute to retired SGOD Chiefs, recognizing their dedicated service and contributions to the education sector.
3. The expected participants are all School Governance and Operations Division (SGOD) Chiefs and Regional Functional Division Chiefs.
4. Travel and related expenses incurred by the Schools Division Office (SDO) participants shall be charged against their respective local funds, subject to existing accounting and auditing rules and regulations.





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5. For further details or inquiries, please contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, ESSD, through telephone numbers (02) 8682-2114 local 430 or 450.
6. Immediate and wide dissemination of this Memorandum is highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

Enclosure 1

CONSULTATIVE MEETING FOR FY2025 ESSD/SGOD PPAs IMPLEMENTATION

January 13, 2025
Bulwagan ng Karangalan
DepEd Region IV-A CALABARZON

Time	Activity	Persons Involved
8:30 – 9:00 AM	Registration	
9:00 -9:30 AM	Opening Program	
9:30 – 10:30 AM	Presentation of FY2025 PPAs	ESSD/SGOD Chiefs
10:30 – 10:45 AM	Health Break	
10:45 – 12:00 PM	Presentation of FY2025 PPAs	ESSD/SGOD Chiefs
12:00 – 1:00 PM	Lunch Break	
1:00 – 1:45 PM	Oathtaking Ceremony of the Newly Elected SGOD Chiefs Officers	SGOD Chiefs
1:45 – 2:00 PM	Health Break	
2:00 – 3:00 PM	Tribute to Retired SGOD Chiefs	Former SGOD Chiefs
3:00 – 3:30 PM	Closing Program/Photo Opportunity	