

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PPRD-RM-2025-38

17 January 2025

Regional Memorandum
No.38 s.2025

**UPDATES ON THE SUBMISSION AND VALIDATION OF THE
2024 OFFICE PERFORMANCE COMMITMENT
AND REVIEW FORM (OPCRF)**

To: **Schools Division Superintendents**
Assistant Schools Division Superintendents
RO Functional Division Chiefs

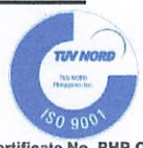
1. Relative to Regional Memorandum No. 6 s. 2025, this Office hereby announces that the submission of fully accomplished Office Performance Commitment and Review Form (OPCRF) for CY 2024 with all support documents is extended until **January 28, 2025**.
2. To facilitate the submission and validation of the MOVs, it is reiterated to the SDO-designated online uploaders to place the documents in the right SDO destination folders and sub-folders that can be accessed through bit.ly/YearEndOPCRFCY2024. In the "Status of Submission/Compliance" sheet, please indicate "**Fully Submitted**" under Remarks to notify the Validators that the SDO has already complete submission even before the January 28 deadline.
3. The initial review and validation of the documents shall be done online by the assigned RO Teams. Should there be further clarification regarding lacking and insufficient documents, incomplete parts, indicators-ratings mismatch, etc., onsite or face-to-face validation shall be advised.
4. For other details, please refer to Regional Memorandum No. 6 s. 2025 Inclosure or coordinate with the Regional Performance Management Team through ard.calabarzon@deped.gov.ph or pprd.calabarzon@deped.gov.ph.
5. Strict compliance with this Memorandum is highly enjoined.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director &

cc: 07/ROP1



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