

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



17 January 2025

**Regional Memorandum**  
No.22 s.2025

**GUIDELINES ON THE ELIGIBILITY OF ATHLETES, COACHES,  
ASSISTANT COACHES, AND CHAPERONS IN THE 2025  
REGIONAL ATHLETIC ASSOCIATION MEET OF DEPED  
REGION IV-A CALABARZON**

To: **Schools Division Superintendents**

1. In reference to the initial plan of the Central Office to expand the coverage of the events to be played in the 2025 Palarong Pambansa, this Office issued guidelines on the eligibility of athletes, coaches, assistant coaches, and chaperons in the 2025 Regional Athletic Association Meet of DepEd Region IVA - A CALABARZON.
2. In order to prepare for these events, the region's 2025 Regional Athletic Meet Association will host demonstration sports for Football Elementary Girls, Football Secondary Girls, Futsal Elementary Girls, Sepak Takraw Elementary Girls, Basketball (Regular) Elementary Girls, Basketball 3x3 Elementary Boys, Basketball 3x3 Elementary Girls, Archery Elementary Boys and Elementary Girls, Billiards Elementary Boys and Girls, and Boxing Secondary Girls (2 weight category).
3. The 2025 Regional Athletic Meet Association of the region will also open the following events – Athletics, Badminton, Chess, and Swimming for enrollees from the Alternative Learning System (ALS).
4. Annex "A" of this memorandum contains the rules on the eligibility of the athletes, coaches, assistant coaches, and chaperons who will play or take part in the demonstration sports and games for students from ALS. The Guidelines on the Eligibility of Athletes in the Division, Regional, and Palarong Pambansa 2024 will govern the eligibility of athletes, coaches, assistant coaches, and chaperons for the regular events. In addition, the Paragames Technical Guidelines, which are attached to DepEd Memorandum No. 21 s.2024, will govern the eligibility of athletes, coaches, assistant coaches, and chaperons for the Paragames 2024.
5. The information and documentation needed from the athletes, coaches, assistant coaches, and chaperones who will compete/participate in the region's 2025 RAAM must be entered, digitized, and uploaded into the DepEd Athletic Meet Screening and Accreditation System on or before **February 16,**





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Certificate No. PHP QMS  
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**2025.** In order to secure their separate accounts, the chairpersons of the Division Screening and Accreditation Committees are instructed to coordinate with the ICT Unit of this Office through the Division Screening Accreditation Committee (DSACs) of each SDO.

6. The Guidelines on the use of the system shall be announced in a separate memorandum.
7. For further details and information, please contact Chief Michael Girard R. Alba of the Field Technical Assistance Division and the Chairperson of the Regional Screening and Accreditation Committee at 09178882731 or via email at [michael.alba@deped.gov.ph](mailto:michael.alba@deped.gov.ph).
8. Immediate dissemination and strict compliance with this Memorandum is highly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

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**GUIDELINES ON THE ELIGIBILITY OF ATHLETES, COACHES, ASSISTANT COACHES, AND CHAPERONES WHO WILL PARTICIPATE IN DEMONSTRATION SPORTS AND GAMES FOR LEARNERS IN ALS**

**Section 1. Scope and application.** These rules shall apply in the 2025 Regional Athletic Association Meet of this region to the demonstration sports and games for ALS learners.

**Section 2. Definition of terms.** The following terms shall be defined as follows:

- a. **Demonstration sports** be referred to the following events: Archery – Elementary Boys and Elementary Girls, Billiards – Elementary Boys and Girls, Boxing – Secondary Girls (2 weight category), Basketball (Regular) Elementary Girls, Basketball 3x3 Elementary Boys, Basketball 3x3 Elementary Girls, Football Elementary Girls, Football Secondary Girls, Futsal Elementary Girls and Sepak Takraw Elementary Girls
- b. **Games for learners in ALS** shall refer to the Athletics, Badminton, Chess and Swimming

**Section 3. Eligibility of athletes.** All athletes who will participate in the demonstration sports and games for learners in ALS shall prove his/her qualifications and none of the grounds for disqualification. To be eligible for demonstration sports and games for learners in ALS, the athlete must be:

- a. Filipino citizen
- b. Enrolled in a public or private recognized school (schools with recognition/permit to operate) in the current year
- c. For learner-athletes in the elementary level in the regular and demonstration sports, the athlete must have been born **on or after January 1, 2012**. For those in the secondary level, the athlete must have been born **on or after January 1, 2007**. Athletes born before the said date shall be immediately disqualified to play. *Provided that*, this requirement shall only apply to athletes participating in demonstration sports.

**Section 4. Grounds for Disqualification.** The following athletes shall be disqualified or shall not be allowed to play in the regional meet:

- a. Athletes who have been declared **over age**. Provided that, this shall not be applicable to athletes who will participate in games for learners in ALS.
- b. Elementary athletes with **3rd molar tooth**.
- c. Athletes with **three or more failing grades in any learning areas in the second grading period**. Provided that in case of Grades 11 to 12, athletes





with **three or more failing grades in any learning areas in the First Semester shall be disqualified**; Provided further that, this shall not be applicable for athletes who will participate in games for learners in ALS.

- d. Athletes who **become, have been, or are currently members of the National Team, National Training Pool, or National Developmental Pool and who received or are receiving monthly stipend and/or allowance from the Philippine Sports Commission (PSC) or played in the SEA Games, Asian Youth Games, Asian Games and/or Olympic Games**; provided, however, that those athletes who played in other foreign invitational competitions shall not be disqualified to play in the Palarong Pambansa; provided further, that athletes participating in one sports discipline as members of the National Team, National Training Pool or National Developmental Pool and who received or are receiving monthly stipend and/or allowance from the PSC or played in the SEA Games Asian Youth Games, Asian Games and/or Olympic Games shall not be disqualified to play in a sports discipline other than the sport wherein the athlete participated in as a member of the above-mentioned team or pools;
- e. Athletes who **(1) failed to submit the required documents, (2) failed to physically appear during the screening and interview when required to do so, and (3) failed to play in the division meet unless the athletes have already participated in division meets** conducted prior to the issuance of these guidelines or when his/her failure to appear is **justifiable or due to a fortuitous event beyond his/her control**;
- f. Athletes **banned during the previous Palarong Pambansa, regional, and other lower meets or disqualified during the preceding lower meets**; and
- g. Other grounds include but are not limited to **falsification of documents, misrepresentation, and use of prohibited drugs**.

**Section 5. Documentary Requirements.** The following are the required documents to be submitted by athletes who intend to participate in the regional meet:

**A. For demonstration sports:**

1. **Athlete's Record (AR)** signed by the athlete, coach, and authorized Division Sports Officer and/or Coordinator;
2. Original copy of the Philippine Statistic Authority (PSA)/National Statistics Office (NSO) **Birth Certificate**. Late registration of the Birth Certificate of an athlete shall be accepted, provided the Birth Certificate is registered one year before the 2025 RAAM.

In the case of foreign-born Filipino athletes, in lieu of an NSO/PSA Birth Certificate, the original birth certificate issued by the country where he was born and a valid passport or a document issued by the Bureau of Immigration or Department of Foreign Affairs showing his or her Filipino nationality. Provided further, the age eligibilities are subject to the specific technical rules of each sports discipline.



3. Certified true copy from original or computer printed of **Learner's Permanent Academic Record or SF 10 (Form 137)** with entries of Learner Reference Number (LRN) duly signed by the Teacher-Adviser and Registrar of School Heads.
4. **Certificate of Enrolment** and Attendance duly signed by the School Registrar or School Head:
  - 4.a. **For Grades 1 to 10**, a **Certificate of Attendance and Completion** stating that the athlete had attended and completed the Curriculum Year
  - 4.b. **For Grades 11 to 12**, a **Certificate of Completion** issued by the school where the athlete was enrolled in the 2nd Semester, stating that the athlete had attended and completed the Curriculum Year.

## 5. Parental consent

5. **Combative sports, including gymnastics – Parental consent signed by both parents** duly verified by the school head where the athlete is enrolled.

5. a.1 In case one or both parent/s is/are residing in a place other than the athlete's residence, **signed parent consent from both parents must be submitted and verified by the school head where the athlete is enrolled.** Copy of the signed parent consent of any parent may be in electronic form (i.e. sent to the school head or coach through email or other electronic means.)

5. a.2 In case of de facto separation, legal separation, annulment of marriage, or declaration of nullity of marriage of parents, the **consent of the parent with actual care and custody of the athlete is duly verified by the school head where the athlete is enrolled.**

- 5.b **Non-combative sports – Parental consent of at least one parent duly verified by the school head where the athlete is enrolled.** In case one or both parents are residing in a place other than the athlete's residence, signed parental consent from one parent must be submitted and verified by the school head where the athlete is enrolled. Copy of the signed parental consent of any parent may be in electronic form (i.e., sent to the school principal or coach through email or other electronic means.)

- 5.c If the athlete is **orphaned**, has no known parents, or any other similar circumstances, the caregiver or custodian shall execute a **Notarized Affidavit of Actual Care and Custody in lieu of the Parent's Consent**

6. **Medical Certificate** issued **within three (3) months before the opening of the regional meet**, stating that the athlete is physically fit. The complete name and signature of the physician shall appear on the medical certificate, with the license number and date of examination.





7. **Dental Certificate** with a universal entry **issued within six (6) months before the opening of the regional meet.** The complete name and signature of the dentist shall appear on the dental certificate, with the license number and date of examination. Provided that, no dental certificate is required for secondary athletes.

**B. For athletes enrolled in ALS**

1. **Athlete's Record (AR)** signed by the athlete, coach, and authorized Division Sports Officer and/or Coordinator;
2. Original copy of the Philippine Statistic Authority (PSA)/National Statistics Office (NSO) **Birth Certificate.** Late registration of the Birth Certificate of an athlete shall be accepted, provided the Birth Certificate is registered one year before the regional meet.

In the case of foreign-born Filipino athletes, in lieu of an NSO/PSA Birth Certificate, the original birth certificate issued by the country where he was born and a valid passport or a document issued by the Bureau of Immigration or Department of Foreign Affairs showing his or her Filipino nationality. Provided further, the age eligibilities are subject to the specific technical rules of each sports discipline.

3. **In the case of a minor athlete, parental consent** of at least one parent duly verified by the school head where the athlete is enrolled. In case one or both parents are residing in a place other than the athlete's residence, signed parental consent from one parent must be submitted and verified by the school head where the athlete is enrolled. Copy of the signed parental consent of any parent may be in electronic form (i.e., sent to the school principal or coach through email or other electronic means.)

If the athlete is orphaned, has no known parents, or any other similar circumstances, the caregiver or custodian shall execute a Notarized Affidavit of Actual Care and Custody in lieu of the Parent's Consent

**Parental consent need not be submitted for athletes 18 years old and above.**

4. **Medical Certificate** issued within three (3) months before the opening of the regional meet, stating that the athlete is physically fit. The complete name and signature of the physician shall appear on the medical certificate, with the license number and date of examination.
5. Certified true copy from original or computer printed of **Learner's Permanent Academic Record or ALS Form 5** with entries of Learner Reference Number (LRN) duly signed by the Teacher-Adviser and Registrar of School Heads.

**Section 6. Qualifications and documentary requirements for coaches, asst. Coaches and chaperones.** The qualification and documentary requirements for coaches, assistant coaches, and chaperones shall be governed by Rule IV, Sections 9 and 10 of the Guidelines on the Eligibility of Athletes in the Division, Regional, and Palarong Pambansa 2024.