



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



2 January 2025

Regional Memorandum
No. 1, s. 2025

**ALIGNMENT AND MEET AND GREET MEETING WITH
THE ASSIGNED EXECOM MEMBERS**

To **Assistant Regional Director**
Schools Division Superintendents
RO Functional Division Chiefs

1. As an avenue of overseeing the context and providing necessary assistance to the field offices (Region IV-A and SDOs), the assigned Execom members in coordination with this Office sets an **Alignment and Meet and Greet Meeting** on January 6, 2025, 9:30 AM - 12:00 noon at the Bulwagan ng Karangalan, DepEd Regional Office, Cainta, Rizal.
2. This meeting specifically aims to:
 - a. discuss updates relative to the 2025 PISA preparations, e.g., Audit Results of the sample schools, Monitoring Plans, Timelines, etc.;
 - b. address issues on other areas of concerns; and
 - c. other matters that may arise.
3. Participants in this activity are the following:
 - **ATTY. FILEMON RAY L. JAVIER**, Undersecretary for Legal and Legislative Affairs
 - **GEORGINA ANN H. YANG**, Assistant Secretary for External Partnerships
 - **ATTY. ALBERTO T. ESCOBARTE, CESO II**, Regional Director
 - **LOIDA N. NIDEA, CESO V**, Assistant Regional Director
 - **Schools Division Superintendents (23)**
 - **RO Functional Division Chiefs (8)**
4. The SDSs of the concerned fifteen (15) SDOs are expected to bring with them the relevant status data of the twenty-eight (28) PISA sample schools as references during the discussions. Relative hereto, the assistance of the RO ICT and Public Affairs Units that will serve as the Secretariat during the meeting is also enjoined.
5. Meal expenses shall be charged against regional funds while travelling expenses of the SDSs shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.



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Certificate No. PHP QMS
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6. As a pre-work to this Alignment Meeting, a conference of RO Functional Chiefs and other personnel involved in 2025 PISA will be held on January 2, 2025 starting 9:30 AM at RD Conference Room.
7. For other concerns, please coordinate with the Office of the Asst. Regional Director through 02-8682-2114 local 411.
8. For strict compliance of all concerned.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

PPRD/ROPI