



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

22 November 2024

**Regional Memorandum**

No. 855 s. 2024

**CALABARZON YEAR-END IMPLEMENTATION REVIEW OF  
DEPED INFORMATION SYSTEMS ON DATA MANAGEMENT**

To **Assistant Regional Director  
Schools Division Superintendents  
All Others concerned**

1. The Department of Education (DepEd) implements key information systems, including the Learner Information System (LIS), Basic Education Information System (BEIS), and National School Building Inventory (NSBI), as outlined in DepEd Order Nos. 27, s. 2019, and 1, s. 2017. These systems, managed by DepEd Planning Officers, are critical for accurate data collection, monitoring, and reporting. To enhance their effectiveness, compliance with DepEd Order No. 29, s. 2022 is essential, ensuring efficient monitoring, data-driven decision-making, and increased transparency in the delivery of basic education services.
2. To evaluate the implementation of key data management information systems, this Office, through the Policy, Planning, and Research Division in collaboration with the Planning Service-Education Management Information System Division, will conduct the CALABARZON Year-End Implementation Review on DepEd Information Systems on December 16-17, 2024. Venue details will be provided separately.
3. Through this activity, participants are expected to:
  - a) gain a comprehensive understanding of the performance of the region and schools division offices in implementing key information systems;
  - b) highlight and analyze the key issues and challenges encountered during the implementation process;
  - c) propose actionable solutions and strategies to address these challenges and enhance the effectiveness of implementation in the upcoming period.
4. For guidance on the activity's scope and details on administrative and logistical arrangements, all concerned personnel are encouraged to review and follow the attached documents:
  - Annex A: List of Participants
  - Annex B: Indicative Program of Activities
  - Annex C: Technical Working Group



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Website: depedcalabarzon.ph



Certificate No. PHP QMS  
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5. For Administrative Arrangements, kindly refer below:

- a. All participants are requested to confirm their attendance by accomplishing the online registration link on or before **December 2, 2024**, through the link: **bit.ly/R4a-DataMgt-PIR**
- b. Participants are requested to bring their own laptop, extension cords and back-up internet connections
- c. Travelling Expenses of the participants shall be charged against local funds while Board and Lodging shall be charged against *PMIS Fund (OSEC-4A-24-1713)*. All expenses shall be subjected to the usual accounting rules and regulations.
- d. For board and lodging and meal arrangement, kindly refer to the table below:

Date	Board and Lodging	Breakfast	AM Snack	Lunch	PM Snack	Dinner
December 16, 2024	✓	✓	✓	✓	✓	✓
December 17, 2024	X	✓	✓	✓	✓	X

- e. Check-in starts at 2:00 PM on Day 1, and check-out is by 12:00 PM on the last day.
6. For clarifications and other concerns, you may contact the Policy, Planning and Research Division through trunk line 470 or email at [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph).
7. Immediate dissemination of and compliance with this memorandum are desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director

cc: PPRD/ROP4

**Annex A – List of Participants**

*Activity: CALABARZON YEAR-END IMPLEMENTATION REVIEW OF DEPED  
INFORMATION SYSTEMS ON DATA MANAGEMENT*

*Date: December 16-17, 2024*

<b>Level</b>	<b>Participant</b>	<b>No.</b>
Central Office	Office of the Planning Service Director (PS-OD)/ Planning and Programming Division (PPS-PPD)	1
	Educational Management Information System Division (EMISD) (PS-EMISD)	11
	Policy Research and Development Division (PRDD) (PS-PRDD)	1
Regional Office	PPRD Personnel and Select RO Personnel	10
Regional Office	Senior Education Program Specialists for Planning and Research	23
	Planning Officers	23
<b>Grand Total</b>		<b>69</b>



**Annex B – Indicative Program of Activities**

*Activity: CALABARZON YEAR-END IMPLEMENTATION REVIEW OF DEPED  
INFORMATION SYSTEMS ON DATA MANAGEMENT*

*Date: December 16-17, 2024*

<b>Date</b>	<b>Start Time</b>	<b>End Time</b>	<b>Session Topic/ Activity</b>
December 16, 2024 (Day 1)	7:30 AM	8:30 AM	ARRIVAL OF PARTICIPANTS
	8:30 AM	9:00 AM	OPENING PRELIMINARIES
	9:00 AM	10:00 AM	SESSION 1: OVERVIEW OF YEAR-END IMPLEMENTATION REVIEW
	10:00 AM	12:00 NN	SESSION 2: CALABARZON PERFORMANCE ON IMPLEMENTATION OF VARIOUS KEY INFORMATION SYSTEMS FOR SY 2023-2024 AND SY 2024-2025
	12:00 NN	1:00 PM	HEALTHY LUNCH BREAK
	1:00 PM	3:00 PM	SESSION 3: ISSUES AND CONCERNS, AND BOTTLENECKS ON IMPLEMENTATION OF KEY INFORMATION SYSTEMS
	3:00 PM	5:00 PM	WORKSHOP 1: ADDRESSING IDENTIFIED ISSUES/ CONCERNS AND BOTTLENECKS
December 17, 2024 (Day 3)	8:30 AM	9:00 AM	MANAGEMENT OF LEARNING
	9:30 AM	10:30 AM	PRESENTATION OF WORKSHOP OUTPUT 1
	10:30 AM	12:00 NN	CRITIQUING AND REFINEMENT OF WORKSHOP OUTPUT 1
	12:00 NN	1:00 PM	HEALTHY LUNCH BREAK
	1:00 PM	2:00 PM	PRESENTATION OF KEY INFORMATION SYSTEMS IMPLEMENTATION AND M&E PLAN
	2:00 PM	3:30 PM	CRITIQUING AND REFINEMENT OF IMPLAN AND M&E PLAN
	3:30 PM	4:00 PM	CLOSING PROGRAM

**Annex C – Technical Working Group and Resource Speakers**  
*Activity: CALABARZON YEAR-END IMPLEMENTATION REVIEW OF DEPED  
 INFORMATION SYSTEMS ON DATA MANAGEMENT*  
 Date: December 16-17, 2024

<b>Name</b>	<b>Position</b>	<b>Designation</b>	<b>Office</b>
Elino S. Garcia	Chief Education Supervisor	TWG Chair	RO-PPRD
Adrian A. Bullo	Planning Officer III	TWG Co-Chair	RO-PPRD
Randie B. Atienza	Education Program Supervisor	TWG Member	RO-PPRD
Jona M. Malonzo	Planning Officer III	TWG Member	RO-PPRD
Lorenzo C. Costo	Education Program Specialist II	TWG Member	RO-PPRD
Liezel M. Selda	Statistician I	TWG Member	RO-PPRD
Emil O. Reambillo	Administrative Officer II	TWG Member	RO-PPRD
Erick John N. Malabanan	Administrative Assistant I	TWG Member	RO-PPRD