



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



22 November 2024

Regional Memorandum
No.853 s.2024

**WORKSHOP ON THE DEVELOPMENT OF IMPLEMENTATION
AND MONITORING & EVALUATION PLAN FOR DEPED
INFORMATION SYSTEMS**

To **Assistant Regional Director**
Schools Division Superintendents
All Others concerned

1. Information systems are crucial in the education sector, especially within the Department of Education (DepEd), enabling efficient data management and informed decision-making. DepEd Planning Officers manage key systems, including the Learner Information System (LIS), Basic Education Information System (BEIS), and National School Building Inventory (NSBI) as per DepEd Order No. 27, s. 2019, and the Program Management Information System (PMIS) under DepEd Order No. 11, s. 2021. To enhance their efficiency and effectiveness, compliance with DepEd Order No. 29, s. 2022 is required, ensuring robust monitoring, evidence-based decision-making, and transparency to improve the delivery of basic education services.
2. To ensure the effective development of the Implementation and Monitoring & Evaluation Plan for DepEd Information Systems, this Office, through the Policy, Planning, and Research Division, will conduct a Workshop on the Development of Implementation and Monitoring & Evaluation Plan for DepEd Information Systems on December 11-13, 2024. Venue details will follow in a separate issuance.
3. Through the conduct of this activity, the intended participants are expected to:
 - a. be re-oriented on the principles and importance of DepEd Order No. 29, s. 2022;
 - b. be capacitated in developing an Implementation Plan and Monitoring & Evaluation (M&E) Plan for DepEd Information Systems; and
 - c. contribute to improving the overall implementation of select DepEd Information Systems.
4. For guidance on the activity's scope and details on administrative and logistical arrangements, all concerned personnel are encouraged to review and follow the attached documents:
 - Annex A: List of Participants
 - Annex B: Indicative Program of Activities
 - Annex C: Technical Working Group



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- Annex C: Technical Working Group

5. For Administrative Arrangements, kindly refer below:

- All participants are requested to confirm their attendance by accomplishing the online registration link on or before **December 2, 2024**, through the link: **bit.ly/R4a-ImplanM&EPlanTraining**
- Participants are requested to bring their own laptop, extension cords and back-up internet connections
- Travelling Expenses of the participants shall be charged against local funds while Board and Lodging shall be charged against *PMIS Fund (OSEC-4A-24-1713)*. All expenses shall be subjected to the usual accounting rules and regulations.
- For board and lodging and meal arrangement, kindly refer to the table below:

Date	Board and Lodging	Breakfast	AM Snack	Lunch	PM Snack	Dinner
December 11, 2024	✓	✓	✓	✓	✓	✓
December 12, 2024	✓	✓	✓	✓	✓	✓
December 13, 2024	X	✓	✓	✓	✓	X

- Check-in starts at 2:00 PM on Day 1, and check-out is by 12:00 PM on the last day.
6. For clarifications and other concerns, you may contact the Policy, Planning and Research Division through trunk line 470 or email at pprd.calabarzon@deped.gov.ph.
7. Strict compliance with this memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

cc: PPRD/ROP4

Annex A – List of Participants

Activity: Workshop on the Development of Implementation and Monitoring & Evaluation Plan for DepEd Information Systems

Date: December 11-13, 2024

Division	Participant	Position/Designation
Antipolo City	Myra B. Villareal	Planning Officer
Bacoor City	Johndel M. Baculod	Planning Officer
Batangas	Aris U. Dimaano	Planning Officer
Batangas City	Madonna B. Abrugena	Planning Officer
Biñan City	Charles M. Patio	Planning Officer
Cabuyao City	Troy Allan H. Pedron	Planning Officer
Calamba City	Ligaya G. Martir	Planning Officer
Cavite	Reniel Patrick S. Tejidor	Planning Officer
Cavite City	Justin Vic R. Lampas	Planning Officer
Dasmaringas City	Melanie S. Pamienta	Planning Officer
General Trias City	Noimee V. Varias	Planning Officer
Imus City	Marilou P. Bronzi	OIC-Planning Officer
Laguna	Dyessa Jane C. Funelas	Planning Officer
Lipa City	Melba B. Endozo	Planning Officer
Lucena City	Marck Andro A. Bernabe	Planning Officer
Quezon	Marbin Jeramil D. Fragata	Planning Officer
Rizal	Cristina G. Tia	Planning Officer
San Pablo City	Carmena A. Gozo	Planning Officer
San Pedro City	Jenneth J. Lareña	OIC-Planning Officer
Sta. Rosa City	Adolfo C. Ibayán	Planning Officer
Sto. Tomas City	Carina V. Pedragosa	Planning Officer
Tanauan City	Genre G. Angusto	Planning Officer
Tayabas City	Marife R. Lagar	Planning Officer

Annex B – Indicative Program of Activities

Activity: Workshop on the Development of Implementation and Monitoring & Evaluation Plan for DepEd Information Systems

Date: December 11-13, 2024

Date	Start Time	End Time	Session Topic/ Activity
December 11, 2024 (Day 1)	7:30 AM	8:30 AM	ARRIVAL OF PARTICIPANTS
	8:30 AM	9:00 AM	OPENING PRELIMINARIES
	9:00 AM	10:00 AM	SESSION 1: WORKSHOP OVERVIEW
	10:00 AM	12:00 NN	SESSION 2: ORIENTATION ON DEPED ORDER NO. 29, S. 2022 - ADOPTION OF THE BASIC EDUCATION MONITORING AND EVALUATION FRAMEWORK
	12:00 NN	1:00 PM	HEALTHY LUNCH BREAK
	1:00 PM	2:00 PM	SESSION 2: ORIENTATION ON DEPED ORDER NO. 29, S. 2022 - ADOPTION OF THE BASIC EDUCATION MONITORING AND EVALUATION FRAMEWORK
	2:00 PM	4:00 PM	SESSION 3: IMPLEMENTATION PLAN IN BEMEF
	4:00 PM	5:00 PM	WORKSHOP 1: DEVELOPING AN IMPLEMENTATION PLAN
December 12, 2024 (Day 2)	8:30 AM	9:00 AM	MANAGEMENT OF LEARNING
	9:00 AM	11:00 AM	WORKSHOP 1: DEVELOPING AN IMPLEMENTATION PLAN (CONTINUATION)
	11:00 AM	12:00 NN	PRESENTATION OF WORKSHOP OUTPUT 1
	12:00 NN	1:00 PM	HEALTHY LUNCH BREAK
	1:00 PM	3:00 PM	SESSION 4: MONITORING & EVALUATION PLAN IN BEMEF
December 13, 2024 (Day 3)	3:00 PM	5:00 PM	WORKSHOP 2: DEVELOPING THE MONITORING & EVALUATION PLAN
	8:30 AM	9:00 AM	MANAGEMENT OF LEARNING
	9:30 AM	10:30 AM	PRESENTATION OF WORKSHOP OUTPUT 2
	10:30 AM	11:30 AM	REFINEMENT OF WORKSHOP OUTPUTS
	11:30 AM	12:00 NN	CLOSING CEREMONY
	12:00 NN	1:00 PM	HEALTHY LUNCH BREAK

Annex C – Technical Working Group and Resource Speakers

Activity: Workshop on the Development of Implementation and Monitoring & Evaluation Plan for DepEd Information Systems

Date: December 11-13, 2024

Name	Position	Designation	Office
Elin S. Garcia	Chief Education Supervisor	TWG Chair	RO-PPRD
Adrian A. Bullo	Planning Officer III	TWG Co-Chair	RO-PPRD
Randie B. Atienza	Education Program Supervisor	TWG Member	RO-PPRD
Jona M. Malonzo	Planning Officer III	TWG Member	RO-PPRD