



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

19 December 2024

Regional Memorandum
No.903 s.2024

**REQUEST TO STRENGTHEN VERIFICATION AND APPROVAL
PROCESSES FOR LRN ISSUANCE**

To **Schools Division Superintendents**
Public and Private Elementary and Secondary School Heads
All Others concerned

1. The attached DepEd Memorandum 2024-0938 from the Office of the Undersecretary for Finance reports that the Government Assistance and Subsidies Service (GASS) uncovered cases of multiple Learner Reference Numbers (LRNs) assigned to individual learners in the Learner Information System (LIS). To address this, GASS established a monitoring mechanism in 2023, cross-checking private school billing statements with LIS data, including LRNs, names, grade levels, and current schools. Manual validation revealed several instances of duplicate LRNs, emphasizing the need for stricter oversight to protect the integrity of the learner registry.
2. This concern directly relates to the principles outlined in DepEd Order No. 22, s. 2012, which underscores the importance of accuracy and reliability in maintaining the learner registry. The order mandates that the LRN is a permanent and unique 12-digit identifier, ensuring consistency for every pupil, student, or learner throughout their basic education journey. This policy applies irrespective of transfers between schools or learning centers—whether public or private—and transitions to higher grade levels, including secondary education, reflecting a long-standing commitment to safeguarding the registry's integrity.
3. Building on these principles, assigning more than one Learner Reference Number (LRN) to a single learner is strictly prohibited. Such a practice not only violates DepEd policies but also undermines the integrity of the learner registry. The attached memorandum highlights the significant risks associated with duplicate LRNs:
 - o **Risks to Resource Management:** Duplicate LRNs disrupt the allocation of educational funding, compromise the accuracy of student enrollment statistics, and hinder the equitable distribution of resources to schools and learners.
 - o **Government Subsidy Fraud:** This practice can lead to fraudulent claims during the distribution and release of government subsidies, jeopardizing the fair allocation of educational resources.






Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

4. In line with this, all Schools Division Superintendents and School Heads are requested to strengthen their verification and approval procedures for LRN requests, ensuring strict adherence to DepEd policies and guidelines.
5. Immediate dissemination of and strict compliance with this memorandum are earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

cc: PPRD/ROP4



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE



ORD-UM01-2024-1104

MEMORANDUM
OUF-2024- 0938
November 15, 2024

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

MALCOLM S. GARMA
Assistant Secretary for Operations

MA. GEMMA M. LEDESMA
Private Education Office

ATTENTION : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION OFFICES

FROM : **ANNALYN M. SEVILLA**
Undersecretary for Finance

SUBJECT : **CREATION OF MULTIPLE LEARNER REFERENCE NUMBER**
(LRN) IN THE LEARNER INFORMATION SYSTEM (LIS)

This refers to the findings of the Government Assistance and Subsidies Service (GASS) on multiple Learner Reference Number (LRN) created in the Learner Information System (LIS).

In 2023, GASS established a monitoring mechanism to ensure that the information stated in the billing statement of private schools matches with the information provided in the LIS, such as the LRN, complete name, grade level, and current school.

For this year, upon receipt of the billing statements at the central office, GASS manually checks the LRNs of learners in the LIS.

Through this process, GASS discovered that several learners appear to have multiple LRNs.

The issuance of multiple LRNs poses a significant risk particularly concerning the allocation of educational funding, student enrollment statistics, and the accurate distribution of resources to schools and learners.

This practice also defrauds the government in terms of subsidy distribution and release. In relation to this, we respectfully request you to be circumspect in approving request for new LRNs and ensure that request for new LRNs will only be approved after due evaluation/validation.

Copy furnished:
OFFICE OF THE SECRETARY

RONALD U. MENDOZA
Undersecretary for Strategic Management

MARIETTA C. ATIENZA
Project Development Officer V
Educational Management Information System Division (EMISD)

MARCELINO G. VELOSO III
Assistant Secretary for Information & Communications Technology Service
(ICTS)

ENCARNACION T. ESCUADRO
Information Technology Officer III
ICTS- User Support Division (USD)

MARIA CLARISSE T. LIGUNAS
Information Technology Officer III
ICTS -Solutions Development Division (SDD)



Address: G/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone Nos.: (02) 8633-1620
Email Address: gass@deped.gov.ph