



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“MEDICINE SUPPLY FOR USE OF REGIONAL OFFICE EMPLOYEES”** in accordance with Alternative Method of Procurement under Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

The Approved Budget for the Contract (ABC) is **NINETY-NINE THOUSAND THREE HUNDRED FORTY-ONE PESOS (Php99,341.00)**

The Project shall be awarded as one Project having several items that shall be awarded as one contract.

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than DECEMBER 10, 2024 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

A copy of your 2024 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Business/Mayor’s Permit.

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **(02) 8682-2114** or by email at **bac.calabarzon@deped.gov.ph**.


LOIDA N. NIDEA
BAC Chairperson

08F/ROA/JLN



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



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Certificate No. PHP QMS
22 93 0085

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

- (1) Please quote your **best offer** for the item/s below. **Please do not leave any blank items. Indicate "0" if item being offered is for free.**
- (2) Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item	Description	Total QTY	Bidder's Statement of Compliance ("Comply" or "Not Comply")	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1.	Amlodipine 10mg, scored tablet, 100's Php11.00/tablet	300 tablets			

2.	Amoxicillin 500mg tab Php10.00/tab	252 tablets			
3.	Azithromycin 500mg tab Php128.00/tablet	120 tablets			
4.	Celecoxib 200mg capsule Php29.00/capsule	200 capsule			
5.	Upper Arm BP apparatus Model HEM 7121J with adaptor and batteries) Php4,000.00/pc	2 pcs			
6.	Cloxacillin 500 mg tab Php21.00/tablet	160 tablets			
7.	Co-Amoxiclav 625mg Php45.00/tube	315 tubes			
8.	Hydrocortisone ointment 10mg/g, 15 g Php258.00/tube	2 tubes			
9.	Ibuprofen 200mg capsule Php6.00/tablet	100 tablets			
10.	Lagundi forte capsule 600mg tablet Php6.00/pc	300 pcs			
11.	Levocetirizine 5 mg/tablet, 100s, Php41.00/pcs	200 pcs			
12.	Losartan 100mg, scored tablet, 100s (ritemed) Php21.00/pc	200 pcs			
13.	Metformin 500mg SR tablet Php8.00/pc	420 pcs			
14.	Mupirocin ointment 20mg/ 5g Php270.00/pc	5 pcs			
15.	Acetylcysteine Effervescent tablet 600mg Php36.00/pc	100 pcs			

16.	Omeprazole 40mg capsule Php47.00/pc	20 pcs			
17.	Paracetamol 500mg tablet Php5.00/pc	500 pcs			
18.	Paracetamol 500mg, Phenylpropanolamine 25 mg tab Php6.00/pc	500 pcs			
19.	Telmisartan 40mg tablet Php16.00/pc	300 pcs			
20.	Tobramycin (Tobrex) 3mg/ml, 5ml eye drops Php800.00/pc	1 pc			
21.	Vitamin A 5000 IU, Vitamin E 100 IU, Vitamin C 500mg, Zinc Sulfate 25 mg capsule Php18.00/pc	500 pcs			
22.	Carbocisteine 500mg capsule Php9.00/pc	200 pcs			
23.	BATTERY TYPE (2PCS PER PACK) Php120.00/pack	3 packs			
TOTAL COST:					

**The above quoted prices are inclusive of all costs and applicable taxes.*

<u>SCHEDULE OF REQUIREMENTS</u>	<u>BIDDER'S STATEMENT OF COMPLIANCE</u> ("Comply" or "Not Comply")
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each SCHEDULE.	
15 CALENDAR DAYS UPON RECEIPT OF P.O	

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Php99,341.00	In words:
	In figures:

<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**

11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail Address/es