

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

28 November 2024

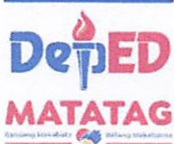
Regional Memorandum

No. 869 s. 2024

REGIONAL MANAGEMENT COMMITTEE MEETING

To: **Assistant Regional Director**
Schools Division Superintendents
Assistant Schools Division Superintendents
Functional Division Chiefs

1. The Department of Education Region 4A CALABARZON will conduct the **On-site Regional Management Committee (MANCOM) Meeting** on Tuesday, **December 17, 2024, 9:00 a.m.** at **Revilla Hall, 3rd Floor, Bacoor Government Center** with Schools Division Office of Bacoor City as host.
2. Participants in the meeting are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents, RO Functional Division Chiefs and ManCom Secretariat of the Regional Office.
3. The meeting's agenda are the following:
 - a. Regional Director's Time (Strategic Directions and Updates from the Central Office)
 - b. Updates from OARD and Functional Divisions;
 - c. Other matters
4. Certificates of Appearance for this activity will be issued by the Schools Division Office of Bacoor City.
5. Food, accommodation and other incidental expenses relative to this activity shall be charged against SDO Bacoor City and other available funds while travel expenses shall be charged against local funds of offices of the participants. All expenses shall be subject to usual accounting and auditing rules and regulations.
6. In the spirit of the season, participants are encouraged to wear "Christmas colors inspired attire."



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Certificate No. PHP QMS
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7. Should there be queries pertaining this activity, please contact Mr. Ariel M. Azuelo through pau.calabarzon@deped.gov.ph.
8. Having proxies or representatives is highly discouraged.
9. Strict compliance to this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *ama*

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