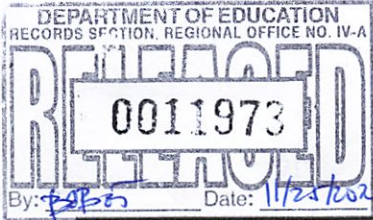




Asset-RM-2024-837



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

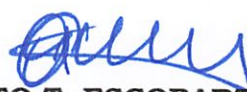
15 November 2024

Regional Memorandum
No. 837 s. 2024

**SUBMISSION OF UPDATED DATA OF SCHOOL BUILDINGS
USING THE SIMPLIFIED NATIONAL ASSET REGISTRY
SYSTEM (NARS)**

To: Schools Division Superintendents

1. Attached is the Unnumbered DepEd Memorandum dated August 5, 2024, issued by Atty. Mel John I. Verzosa, Undersecretary for Administration, and Atty. Revsee A. Escobedo, Undersecretary for Operations, relative to the submission of updated data of school buildings using the simplified National Asset Registry System (NARS).
2. In this light, the Division Supply Officers, Division Engineers, Division Accountants, Planning Officers, and Legal Officers are hereby directed to work together to update and accomplish data on school building inventory using the simplified National Asset Registry System (NARS). The updated data will be used for the application of the National Indemnity Insurance Program (NIIP) of the department.
3. To update data on school buildings using the NARS template, please access the link through <http://bit.ly/DepEd-NARS>. Please ensure that all required information and data are complete. The timely and accurate submission of the required data is essential for ensuring compliance with the requirements of the Bureau of Treasury.
4. Please accomplish and submit the simplified National Asset Registry System (NARS) template on or before November 29, 2024.
5. For clarification and queries, please coordinate with **Mr. Michael P. Glorial**, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at asset.calabarzon@deped.gov.ph.
6. Immediate dissemination of and compliance with this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

RO8/A1



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



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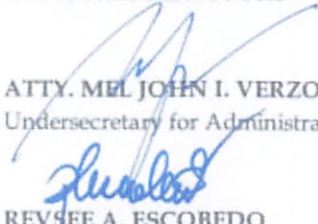


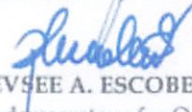
Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

MEMORANDUM

TO : REGIONAL DIRECTORS

FROM :  ATTY. MEL JOHN I. VERZOSA
Undersecretary for Administration

 REVSEE A. ESCOBEDO
Undersecretary for Operation

SUBJECT : SUBMISSION OF UPDATED DATA OF SCHOOL BUILDINGS
USING THE SIMPLIFIED NATIONAL ASSET REGISTRY SYSTEM
(NARS)

DATE : October 28, 2024

In relation to the submission of updated data of school buildings using the Simplified NARS template to the Bureau of Treasury, the Department of Education is requiring all Regional and Division Office to fill in missing information/data on the NARS template. The National Asset Registry, established by the Bureau of the Treasury, serves as a centralized system for recording and updating information on the non-financial assets of the national government.

To update data on school buildings using the NARS Template, please access the template through the link below.

<https://bit.ly/DepEd-NARS>

The available data and information is based on the national school building inventory (NSBI). The Regional and School Division Offices are required to complete any missing information/data in the NARS template. Additionally, this is to inform that a unique link is provided for each region, please ensure to use the correct link for your region.

We kindly request that the completed NARS Template be submitted **on or before 29 November 2024 (Friday)**. The timely submission is essential for the Department of Education – Central Office to coordinate effectively and ensuring compliance with the Bureau of Treasury.

Should you have any concerns or clarifications, your Office may contact the Asset Management Division through telephone number (02) 8635-0551 or at electronic mail address as.amd@deped.gov.ph.

Thank you for your cooperation and prompt response to this matter.



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