



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



12 November 2024

Regional Memorandum  
No.815 s.2024

**CALL FOR NOMINATION: SINGAPORE COOPERATION  
PROGRAMME (SCP) – SINGAPORE SKILLS  
TRANSFORMATION 4.0**

To **Schools Division Superintendents**

- With reference to DM-OUHROD-2024-2239 from DepEd Central Office, this Office, through the Human Resource Development Division, announces the **Call for Nomination** for scholarship training offering titled **Singapore Skills Transformation 4.0** of Singapore Cooperation Programme (SCP) in collaboration with the Technical Education and Skills Development Authority (TESDA).
- The details of the scholarship program are as follows:

Course Schedule and Venue	10 – 14 February 2025   Singapore
Modality	Face – to – face
Target Participants and Qualifications	<ul style="list-style-type: none"> <li>Educators, administrators, and policymakers involved in Technical-Vocational Education and Training (TVET) Systems</li> <li>Must have a background in education or training, experience in TVET practices, and willingness to innovate and adapt to existing systems for economic and social development.</li> </ul>

- Each Schools Division Office is encouraged to nominate one (1) qualified applicant for the program and submit the **complete documentary requirements** to [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph) on or before **November 14, 2024, 12:00pm**, for screening and evaluation of the Regional Office Scholarship Secretariat.



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085

4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete submission of documentary requirements, lack of official endorsement/s, etc.
5. For inquiries and concerns, please contact the Regional Office Scholarship Secretariat through email [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph).
6. Immediate dissemination of the Memorandum is hereby enjoined.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

06/ROH9/ROH1





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**Department of Education**

**NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES**

**Enclosure 1**

**GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST**

<b>Name:</b>	
<b>Scholarship Program:</b>	
<b>Sponsoring Agency/Organization:</b>	
<b>Region/SDO:</b>	
<b>Work Station:</b>	

<b>Remarks (✓, X, others)</b>	<b>Eligibility</b>	<b>Documentary Requirements</b>
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.  c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).  g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges



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Enclosure 2

## SCHOLARSHIP CLEARANCE

<b>I. NAME</b>		
<b>II. Position/Designation</b>		
<b>III. Permanent Station</b>		
<b>IV. Has availed any scholarship program</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
<b>V. Scholarship Program</b>	<b>Program Type</b>	<b>Title of the Program</b>
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
<b>VI. Scholarship Duration</b>		
<b>VII. Status</b>	<input type="checkbox"/> Completed the course  (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course  (State the reason below)



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<b>VIII. Reason/s for Non-Completion</b>  (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b>  <i>Explain further.</i>				
<b>IX. Service Obligation</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">No. of Months/Yrs Required</th> <th style="width: 50%; text-align: center;">No. of Months/Yrs Completed</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"> </td> <td> </td> </tr> </tbody> </table>	No. of Months/Yrs Required	No. of Months/Yrs Completed		
No. of Months/Yrs Required	No. of Months/Yrs Completed				
<b>X. Reason for Non-Completion</b>  (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b>  <i>Explain further.</i>				
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>					
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Name and Signature of the Scholar	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date and Time				
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>					
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Name and Signature of the Recommending Authority (SDO - HRDD)	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date and Time				







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<b>APPROVED</b>	
<hr/>	
Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time



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OFFICE OF THE UNDERSECRETARY  
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
 DM-OUHROD-2024-2239

TO : **Regional Directors**  
**Schools Division Superintendents**  
**School Heads**  
**All Others Concerned**

FROM :   
**WILFREDO E. CABRAL**  
*Undersecretary*  
*Human Resource and Organizational Development*

SUBJECT : **CALL FOR NOMINATION FOR SINGAPORE COOPERATION PROGRAMME – SINGAPORE SKILLS TRANSFORMATION 4.0**

DATE : 11 November 2024

- The Singapore Cooperation Programme (SCP), in collaboration with the Technical Education and Skills Development Authority (TESDA) through its Foreign Scholarship Training Program, announces its **Call for Nomination** for its training program titled **Singapore Skills Transformation 4.0**, with course details as follows:

<b>Course Title</b>	Singapore Skills Transformation 4.0
<b>Course Schedule and Venue</b>	10-14 February 2025   Singapore
<b>No. of Slots</b>	One (1)
<b>Modality</b>	Face-to-face
<b>Target Participants and Qualification</b>	<ul style="list-style-type: none"> <li>Educators, administrators, and policymakers involved in Technical-Vocational Education and Training (TVET) Systems</li> <li>Must have a background in education or training, experience in TVET practices, and willingness to innovate and adapt to existing systems for economic and social development</li> </ul>
<b>Deadline of Submission of Nominations and Documentary Requirements</b>	15 November 2024
<b>Date of Interview with TESDA (via Zoom)</b>	21 November 2024, 1:30 p.m. <i>Only those nominees endorsed by the National Educators Academy of the Philippines (NEAP) to TESDA will be interviewed. The Zoom interview link/credentials will be provided by TESDA to the said nominees.</i>



2. For selection purposes, NEAP encourages each Regional Office (RO) to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**. The *Scholarship Clearance* (**Enclosure 2**) should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 15 November 2024**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/BRBcAe18UR>. Kindly use official DepEd email accounts in submitting the requirements.
4. NEAP shall screen and evaluate the nominations submitted by the ROs based on the prescribed criteria and, subsequently, endorse the qualified participants to TESDA.
5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
6. NEAP further reiterates that the established qualifications and selection parameters for its scholarship programs are in adherence to the Equal Opportunity Principle (EOP).
7. For additional information or any concerns, please contact the **NEAP Scholarship Secretariat** through email [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and/or landline (02) 8715-9919.
8. For immediate dissemination and appropriate action.

**Enclosures:**

*Enclosure 1 – Checklist of General Eligibility Requirements*

*Enclosure 2 – Scholarship Clearance*

**Copy furnished:**

**OFFICE OF THE SECRETARY**

*[NEAPScholarshipSecretariat/Carabaña]*



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549  
 Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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