



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



28 October 2024

**Regional Memorandum**  
No. 778 s. 2024

**EXECUTING EXCELLENCE TOWARDS PROGRAM RESILIENCY  
A HOLISTIC APPROACH TO PROGRAM IMPLEMENTATION,  
MONITORING, AND ASSESSMENT IN ESSD PROGRAMS,  
PROJECTS, AND ACTIVITIES (PPAS)**

To **Schools Division Superintendents**

1. This Office, through the Education Support Services Division, announces the conduct of the activity Executing Excellence Towards Program Resiliency: A Holistic Approach to Program Implementation, Monitoring, and Assessment in ESSD Programs, Projects, And Activities (PPAs) on December 10-13, 2024, at a venue to be announced on a separate issuance.
2. The activity aims to harmonize the implementation of the programs, projects, and activities related to education support services ensuring that all are implemented effectively and efficiently as provided in the existing policies and providing strategies on safeguarding and setting continuity mechanisms.
3. The participants in this activity from the Regional Office are ESSD Personnel while the participants from each Schools Division Offices (SDOs) are indicated in **Annex A** and the indicative program in **Annex B**.
4. Travel and other related expenses incurred by all participants in this activity can be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. For inquiries, please contact Eduarda M. Zapanta, Chief Education Supervisor, or Wilbert C. Ulpindo, Project Development Officer II of the Education Support Services Division at [cssd.calabarzon@deped.gov.ph](mailto:cssd.calabarzon@deped.gov.ph).
6. Immediate dissemination of this Memorandum is desired.

*[Signature]*  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

03/ROE2



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Certificate No. PHP QMS  
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**Annex A. Indicative Program**

<b>Day 1 – December 10, 2024</b>		
<b>PART 1</b>		
Time	Activity	Persons-in-Involved
8:00 am – 9:00 am	Registration	ESSD Secretariat
9:00 am – 9:45 am	Preliminaries	Audio-Visual Presentation
9:35 am – 10:00 am	Health Break	
<b>BREAKOUT SESSION</b>		
10:00 am – 12:00 nn	Small Group Conference by Program Focal <i>Identifying gaps, issues, and concerns.</i> <i>Addressing implementation risks</i>	Medical, Dental, Partnership, YFP, SDFP, Sports, School Facility and DRRM Program Focals
12:00 nn – 1:00 pm	Lunch	
1:00 pm – 3:00 pm	Focus Group Discussion per SDO Establishment of SDO Implementation based on risks	Medical, Dental, Partnership, YFP, SDFP, Sports, School Facility and DRRM program focals/leads and SGOD Chiefs
3:00 pm – 4:00 pm	Finalization of SDO implementation plans	
4:00 pm – 5:00 pm	Closing	
<b>Day 2 – December 11, 2024</b>		
<b>PART 2</b>		
8:00 am – 12:00 nn	SGOD: Continuity Manager of the Public Service Continuity Plan	SGOD Chiefs and ESSD Personnel
12:00 nn – 1:00 pm	Lunch	
1:00 pm – 4:00 pm	Reporting of harmonized SGOD PPAs	SGOD Chiefs and ESSD Personnel
4:00 pm – 5:00 pm	ESSD Chiefs Hour	ESSD Chiefs
<b>Day 3 – December 12, 2024</b>		
<b>PART 3</b>		
8:00 am – 12:00 nn	Harmonization of 2025 ESSD and SGOD PPAs	ESSD Program Implementers
12:00 nn – 1:00 pm	Lunch	
1:00 pm – 5:00 pm	Harmonization of 2025 ESSD and SGOD PPAs	All ESSD Personnel
<b>Day 4 – December 13, 2024</b>		
<b>PART 4</b>		
8:00 am – 12:00 nn	Mental Health and Psychological First Aid	All ESSD Personnel
12:00 nn – 1:00 pm	Lunch	
1:00 pm – 4:00 pm	Finalization of ESSD FY 2025 PPAs for GAA and SARO with PIDs	All ESSD Personnel
4:00 pm – 5:00 pm	Closing	

**Annex A. Target Participants**

<b>DATE</b>	<b>REGIONAL OFFICE</b>	<b>SCHOOLS DIVISION OFFICES</b>
<b>December 10, 2024</b>	ESSD Personnel (15)	23 – Medical Officers 23 – Dentist 23 – Partnership Program Focals 23 – Youth Formation Program Focals 23 – School-based Feeding Program Focals 23 – Sports Program Coordinators 23 – Engineers 23 – DRRM Program Implementers 23 – SGOD Chiefs
<b>December 11, 2024</b>	ESSD Personnel (15)	23 – SGOD Chiefs
<b>December 12, 2024</b>	ESSD Personnel (15)	
<b>December 13, 2024</b>	ESSD Personnel (15)	