



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



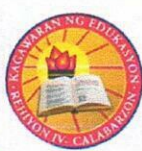
28 October 2024

**Regional Memorandum**  
No. 787 s. 2024

**2024 VIRTUAL CONVERGENCE OF RO AND  
SDO COUNTERPARTS ON PUBLIC AND  
PRIVATE SCHOOLS PROCESSES**

To: **All Schools Division Superintendents**  
**Private Schools Administrators**

1. This Office through the Quality Assurance Division (QAD) announces the conduct of the **2024 Virtual Convergence of RO and SDO Counterparts on Public and Private School Processes** which will be held on November 12-13, 2024 through a virtual platform. The link shall be provided through the SDO Counterpart.
2. The activity aims to reiterate the guidelines and relative provisions of the following processes:
  - a. government recognition, new and renewal of government permit application;
  - b. establishment, merging, conversion, naming/renaming of public schools and separation of public schools annexes in basic education (DO 40 s. 2014);
  - c. transfer of learners from International School to Philippine Regular Private Schools;
  - d. acknowledgment of tuition fees and other school fees application; and
  - e. Guidelines on the Implementation of Senior High School Voucher Program DO 20, s. 2023.
3. The participants in this activity are the CID Chiefs, SGOD Chiefs, SDO EPS in-charge of private and public schools, Public Schools District Supervisors (PSDSs) and Planning Officers. Also, the Public School Heads, Private School Heads and School Registrars are encouraged to participate in this activity. On the other hand, ICT personnel shall be in-charge of the virtual technical concerns and all the Quality Assurance Division (QAD) personnel shall serve as the technical working committee.
4. Please refer to the enclosure for the indicative activities. All participants are requested to register online through this link [tinyurl.com/2024-Virtual-Convergence](https://tinyurl.com/2024-Virtual-Convergence) on or before November 8, 2024.



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5. For more information and details, you may contact Quality Assurance Division (QAD) at 02- 8682-2114 local 450 or at [qad.calabarzon@deped.ph](mailto:qad.calabarzon@deped.ph).
6. Immediate dissemination of this Memorandum is highly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**

 Regional Director 

05/ROQ2

Enclosure 1

## 2024 VIRTUAL CONVERGENCE OF RO AND SDO COUNTERPARTS ON PUBLIC AND PRIVATE SCHOOLS PROCESSES

November 12-13, 2024

### Virtual Platform

### INDICATIVE ACTIVITIES

November 12, 2024 (Day 1)		
TIME	ACTIVITY	IN-CHARGE
8:00- 8:20 AM	Opening Program National Anthem Prayer CALABARZON March Quality Policy Statement	Audio Visual Presentation (AVP)
8:20-8:30 AM	Presentation of Indicative Activities Online Protocols  Acknowledgment of the Participants	<b>ELENA L. LOPEZ</b> <i>Education Program Supervisor</i>
8:30-8:45 AM	Welcome Remarks and Statement of Purpose	<b>LUZ E. OSMEÑA</b> <i>Chief</i>
8:45-9:00 AM	Inspirational Message	<b>ATTY. ALBERTO T. ESCOBARTE, CESO II</b> <i>Regional Director</i>  <b>LOIDA N. NIDEA</b> <i>Assistant Regional Director</i>
9:00 – 10:00 AM	<b>Session 1:</b> Reiteration of Guidelines and Provisions - New Government Permit	<b>ELENA L. LOPEZ</b> <i>Education Program Supervisor</i>
10:00- 11:00 AM	<b>Session 2:</b> Reiteration of Guidelines and Provisions - Government Recognition	<b>BUENALYN M. MANUEL</b> <i>Education Program Supervisor</i>
11:00- 11:45 AM	<b>Session 3:</b> Reiteration of Guidelines and Provisions - Renewal of Government Permit	<b>EMELIA M. AYTONA</b> <i>Education Program Supervisor</i>
11:45-12:15 NN	Questions and Answers (Q&A) on Sessions 1-3	<b>ELENA L. LOPEZ</b> <i>Education Program Supervisor</i>
12:15- 1:15 PM	Break	
1:15 PM- 2:15 PM	<b>Session 4:</b> DO 40, s. 2014 – Establishment, Merging, Conversion, and Naming/Renaming of Public Schools, and Separation of Public School Annexes in Basic Education	



2:15- 3:15 PM	<b>Session 5:</b> DO 20 s. 2023- Guidelines in the Implementation of Senior High School Voucher Program Q&A	<b>LUZ E. OSMEÑA</b> <i>Chief</i>
3:15- 3:30 PM	Announcement on the Day 2 Activities	<b>MA. LOURDES O. MANIMTIM</b> <i>Education Program Supervisor</i>

November 13, 2024 (Day 2)		
TIME	ACTIVITY	IN-CHARGE
8:00- 8:30 AM	Preliminaries - Opening Prayer - Synthesis of Day 1	Audio Visual Presentation (AVP) QAD TWG
8:30-9:30 AM	<b>Session 6:</b> Acknowledgement of Tuition Fee and Other School Fees	<b>LOIDA G. TOMELDEN</b> <i>Education Program Supervisor</i>
9:30-10:30 AM	<b>Session 7:</b> Transfer of Learners from International Schools to Philippine Regular Private Schools	<b>ELINO S. GARCIA</b> <i>Chief, Policy, Planning and Research Division</i>
10:30-11:00 AM	Questions and Answers (Q&A) on Sessions 4 and 5	<b>JEFFRIE DITABLAN</b> <i>Education Program Supervisor</i>
11:00 - 12:00 NN	Special Order (SO) Concerns and Other Announcements	<b>ELENA L. LOPEZ</b> <i>Education Program Supervisor</i> <b>FLORENCE M. SANTOS</b> <i>Administrative Assistant I</i>
12:00- 12:30 NN	Closing Remarks	<b>LUZ E. OSMEÑA</b> <i>Chief</i>