



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON



Legal-CO01-2024-471

**CONTRACT OF SERVICE**

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

**DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON**, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **ATTY. ALBERTO T. ESCOBARTE**. It shall be referred in this agreement as the **“CLIENT.”**

-and-

**FOCAL MANAGING LOOP INC.**, with principal address at 593 St. Peter Street, Area V Brookside Hills Subdivision, Brgy. San Isidro, Cainta, Rizal, represented herein by its Director for Operation, **CHERYL D. DUGANG**, hereinafter referred to as the **“CATERING COMPANY.”**

**WITNESSETH**

**WHEREAS**, the **FIRST PARTY** will conduct the **“PROGRAM ON WELFARE FOR THE EMPLOYEES OF REGIONAL OFFICE (POWER-O) AWARDING CEREMONY FOR THE 2024 INTERCOLORS SPORTS ACTIVITIES”** on **November 14, 2024** to be conducted by the Client.

**WHEREAS**, the Approved Budget for the Contract (ABC) is **NINETY-TWO THOUSAND FIVE HUNDRED PESOS ONLY (Php92,500.00);**

**WHEREAS**, Section 53.9 of the 2016 Revised Implementing Rules and Regulations (R-IRR) of Republic Act 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, the Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) on November 11, 2024, in the Office Website of DepEd Region IV-A CALABARZON, and conspicuous bulletin board in the premises of DepEd Region IV-A CALABARZON on October 31, 2024 to November 7, 2024.

**WHEREAS**, RFQs were sent to at least three (3) prospective suppliers namely:

1. Focal Managing Loop Inc.
2. God’s Treasure Enterprises; and
3. DepEd Region IV-A CALABARZON Multi-purpose Cooperative



Address: Gate 2, Karangalan Village, Cainta, Rizal  
 Telephone No.: 02-8682-2114  
 Email Address: region4a@deped.gov.ph  
 Website: depedcalabarzon.ph



Certificate No. PHP QMS  
 22 93 0085

**WHEREAS**, two (2) Suppliers submitted their respective proposal before the deadline for the submission of quotation, offering the following financial quotations, as read:

<b>NAME OF BIDDER</b>	<b>AMOUNT OF BID</b>	<b>REMARKS</b>
Focal Managing Loop Inc.	PhP89,632.50	Complying
God's Treasure Enterprises	PhP89,725.00	Complying

**WHEREAS**, after review and deliberation on the proposal, **FOCAL MANAGING LOOP INC.**, complied with the requirements and declared as the Lowest Calculated and Responsive Quotation (LCRQ);

**WHEREAS**, the Client invited Bids for the Procurement of catering services for the participants in the **"PROGRAM ON WELFARE FOR THE EMPLOYEES OF REGIONAL OFFICE (POWER-O) AWARDING CEREMONY FOR THE 2024 INTERCOLORS SPORTS ACTIVITIES"** which will be held on November 14, 2024 and has accepted a Bid by the **Catering Company** in the sum of **EIGHTY-NINE THOUSAND SIX HUNDRED THIRTY-TWO and 50/100 PESOS ONLY (PhP89,632.50)**. (Hereinafter called "the Contract Price").

**WHEREAS**, pursuant to the Implementing Rules and Regulations of Republic Act 9184, the Bids and Awards Committee of DepEd CALABARZON recommended on November 8, 2024 to the head of the procuring entity the award of the project to **Catering Company**.

**NOW, THEREFORE**, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth the parties hereto have agreed and do hereby mutually agree as follows:

### **1. Place, Location and Date**

The **Catering Company** shall provide food (**AM snacks, and lunch**) to the participants of the *Program on Welfare for the Employees of Regional Office (POWER-O) Awarding Ceremony for the 2024 Intercolors Sports Activities* to be held on November 14, 2024 at DepEd Region IV-A, Gate 2 Karangalan Village, Cainta, Rizal.

### **2. Number of Participants**

The total number of participants for the *Program on Welfare for the Employees of Regional Office (POWER-O) Awarding Ceremony for the 2024 Intercolors Sports Activities* is **185**;

### **3. Responsibilities**

The **Catering Company** warrants the following:

1. Deliver the goods separately packed and sealed while the spoon and fork covered in tissue paper are properly sealed in a plastic.
2. The food must be delivered hot and on time at DepEd Region IV-A (CALABARZON), Cainta, Rizal.

3. Make the delivery using vehicle of its own. Delivery using public transport or private courier such as Grab, Lalamove shall be refused.
4. Submit/provide copy of their Sanitary Permits and Health Certificate of their employees.
5. Soda and fast food are not allowed.
6. Follow the end-user suggested menu, which must be within the approved standard rate. The end-user suggested menu.
7. Provide a list of menu items for the program proponents to choose from and ensure a variety of healthy foods for meals and snacks.
8. Respond to the request of participants regarding food restrictions as requested by the program management.
9. The **Catering Company** and program proponent should closely coordinate with each other regarding food service.
10. Warrant that all of the services to be performed by the **Catering Company** under or pursuant to this contract shall be of the standard and quality which prevail among similar businesses and organizations of superior knowledge and skill engaged in providing similar services under the same or similar circumstances.

#### 4. Mode of Payment

For and in consideration of the above services, the **Client** will pay the **Catering Company** based on the actual number of participants who attended the event, and shall be charged or billed the total amount of **EIGHTY-NINE THOUSAND SIX HUNDRED THIRTY-TWO and 50/100 PESOS ONLY (PhP89,632.50)**.

#### 5. Supervision and Control

The **Catering Company** shall exercise strict discipline, close supervision and exclusive control and administration over its personnel in accordance with law, ordinances and pertinent government rules and regulations as well as the rules and policies laid down by the **Client** on the matter. In so far as enforcement of police and company rules and regulations related to safety is concerned, the **Client** shall exercise supervision and control over the participants.

#### 6. Liability to Personnel and Third Parties

The **Catering Company** is NOT an agent or employee of the **Client** and the personnel to be assigned by the **Catering Company** to the **Client** are in no sense employees of the latter as they are for all intents and purposes employees of the **Catering Company**. Accordingly, the **Client** shall not be responsible for any and all claims for personal injury caused to any of the personnel or to any third party where such injury arises out of or in the course of performance of said personnel.

#### 7. Liability in case of Fortuitous Event or Force Majeure

The **Catering Company** shall not be liable for losses and/or damages due to fortuitous events or force majeure beyond the control and competence of the personnel to prevent; the provision of the New Civil Code shall be applied in determining the amount and liability thereto.

**8. Termination of Contract**

Either party may terminate this contract with or without just cause. However, the party terminating shall serve a written notice to the other party at least three (3) days prior to the intended date of termination.

**9. Assignment**

This contract cannot be assigned by either party without the other party's written consent.

**10. Settlement of Dispute**

If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of this contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all dispute arising from the implementation of a contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004." By mutual agreement, the parties agree in writing to resort to other alternative modes of dispute resolution.

**11. Capacity and Authorization**

Each of the parties to this contract hereby represents and warrants to the other that it is duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation between the parties.


**12. Term of Contract**

This Contract shall be effective on **November 12, 2024**.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands, this  
NOV 12 2024 at Cainta, Rizal, Philippines.


**Department of Education  
Region IV-A CALABARZON**

**Focal Managing Loop Inc.**

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

  
**CHERYL D. DUGANG**  
Director for Operations

**SIGNED IN THE PRESENCE OF:**

  
**JISELA N. ULPINA**  
OIC-Chief, HRDD  
DepEd Region IV-A CALABARZON

\_\_\_\_\_

REPUBLIC OF THE PHILIPPINES )

\_\_\_\_\_  
QUEZON CITY ) SS.

**ACKNOWLEDGMENT**

**BEFORE ME**, a Notary Public for and in the City of QUEZON CITY, this \_\_\_\_\_, personally appeared:

Name	Identification No.	Expiration Date
<b>Atty. Alberto T. Escobarte</b>	<u>DepEd Office ID No. 4529876</u>	_____
<b>Cheryl D. Dugang</b>	_____	_____

who are known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed.

This instrument, consisting of five (5) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

**WITNESS MY HAND AND SEAL**, at the place and date above-written

Doc. No. 155  
Page No. 72  
Book No. 111  
Series of 2024.

**ATTY. RUBEN M. AZAÑES, JR.**  
 NOTARY PUBLIC IN QUEZON CITY  
 AM Adm. Not. Com. No. NP-025 (2024)  
 IBP O.R. No. 384112 - Jan. 1, 2024 / Q.C. / Roll No. 40427  
 PTR No. 5555119 - Jan. 2, 2024 / Q.C. / TIN: 140-394-836-009  
 MCLE Compliance No. VII-0018605 valid until 04-15-2025  
 Address: Bagong Lipunan ng Crame Q.C.