



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON



**NOTICE TO PROCEED**

November 11, 2024

**MS. RUSSELL T. CRYSTAL**  
**C&E PUBLISHING INC.**  
 No. 51 P. dela Cruz St.,  
 San Bartolome, Novaliches, Quezon City

Dear Ms. Crystal:

Please be informed that the Contract Agreement for the procurement of **SUPPLY AND DOOR TO DOOR DELIVERY OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR LIBRARY HUBS with Project Identification Number ROIVA-2024-07 – LOT 10** has been approved. In view thereof, notice is hereby given to your company to complete the work within **SIXTY (60)** calendar days and that the work may proceed immediately upon receipt of this notice.

Further, please be reminded that you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd, Regional Office IV-A CALABARZON**.

Very truly yours,

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director

I acknowledge receipt of this Notice on November 18, 2024

Name of the Representative of the Bidder: RUSSELL CRYSTAL

Authorized Signature: [Handwritten Signature]

08F/ROA/Pro2



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