

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Personnel: RM-2024-761


17 October 2024

Regional Memorandum
No. 761, s. 2024

**ORIENTATION, ASSESSMENT AND ACTION PLANNING ON
PRIME-HRM MATURITY LEVEL 2 FOR LEARNING
AND DEVELOPMENT, AND REWARDS
AND RECOGNITION**

To **Schools Division Superintendents**
Division Human Resource Management Officers
All Others Concerned

1. Enclosed is a copy of the letter dated August 21, 2024 signed by **Dir. MARIA LETICIA G. REYNA, MNSA, Director IV**, Civil Service Commission Regional Office IV, Panay Avenue, Brgy South Triangle, Quezon City relative to the invitation to the **Orientation, Assessment and Action Planning on PRIME-HRM Maturity Level 2 for Learning and Development, and Rewards and Recognition to be held on 26-28 November 2024 (Live-out; 3 days)** in Manila, which is self-explanatory.
2. The learning and development intervention has twenty-four (24) hours of credit under the *Technical strand*.
3. Before clicking the Registration Link <https://bit.ly/2024TrainingReg>, please settle first the one-time learning investment fee of Php8,000.00 through Cash/Cheque or Online Deposit via Land Bank of the Philippine (**Account Name**: CSC REGION 4 TRAINING, and **Savings Account Number**: 0232-1121-07), or payment via Regional or Field Office.
4. For any question or clarification, please contact MOMER N. SURINGA or SARAH JANE A. RICO at (02) 8927-1832 or 7508-0377 or via e-mail: ro04.hrd@csc.gov.ph (SUBJECT: PRIME-HRM L&D & R&R).
5. Immediate dissemination of this memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Incl.: As stated

08C/ROA/PI^{No}



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ORD-ILA01-2024-764

Regional Office IV

21 August 2024

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director
DEPARTMENT OF EDUCATION IV-A
Cainta, Rizal

Dear Director Escobarte:

The CSC Regional Office IV would like to invite your Human Resource Management Officers and staff, other human resource management practitioners involved in the Learning and Development (L&D) and Rewards and Recognition (R&R) Systems, Human Resource Development Committee (HRDC) members, and Program on Awards and Incentives for Service Excellence (PRAISE) Committee members to the learning and development intervention (L&DI) entitled **Orientation, Assessment and Action Planning on PRIME-HRM Maturity Level 2 for Learning and Development, and Rewards and Recognition** to be held on 26 - 28 November 2024 (Live Out; 3 days) in Manila.

This L&DI, with twenty-four (24) hours of credit under the *Technical* strand, has the following objectives:

- Appreciate the value of administering the L&D and R&R systems that meets the PRIME-HRM Maturity Level 2 requirements;
- Discuss the purpose, principles, processes, and best practices in relation to customizing the agency's L&D and R&R Systems;
- Assess existing L&D & R&R Systems vis-à-vis PRIME-HRM's L&D and R&R pillars, elements, and Level 2 indicators, and evidence requirements;
- Identify areas for development or customization in the agency's current L&D & R&R systems; and
- Prepare a draft action plan that will address the identified gaps and opportunities for improvement.

Before clicking the **REGISTRATION LINK** [<https://bit.ly/2024TrainingReg>], you may first settle your one-time learning investment fee of PhP8,400.00 through any of the following channels:

- **Cash/Cheque or Online Deposit via Land Bank of the Philippines**

Account Name: CSC REGION 4 TRAINING

Savings Account Number: 0232-1121-07

**Please immediately proceed to the Regional Office or any CSC RO IV Field Office, bring your original proof of bank transaction / printed copy of the online transaction, and request for an Official Receipt.*

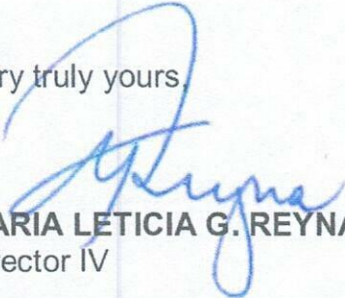
- **Payment via Regional or Field Office**

Bawat Kawani, Lingkod Bayani

Should there be any questions or clarification, please contact SARAH JANE A. RICO, Supervising HR Specialist of the Human Resource Division at (02) 8927-1832; (02) 7508-0377 or via email: ro04.hrd@csc.gov.ph [SUBJECT: PRIME-HRM L&D & R&R].

Thank you and see you there!

Very truly yours,



MARIA LETICIA G. REYNA, MNSA
Director IV

MLGR/RBJ/HRD/MNS/sjar