

Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON

1 October 2024

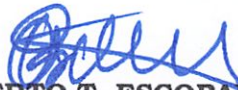
**Regional Memorandum**

No. 702 s. 2024

**IDENTIFICATION OF PARTICIPANTS FOR THE PIDS-EDCOM2  
DATA-GATHERING ACTIVITIES**

To: **Schools Division Superintendents**

1. With reference to DM-OUHROD-2024-1995 on *Endorsement of Research and Data Gathering Activities for the PIDS-EDCOM2 Study on In-Service Teacher Professional Development*, this Office calls the attention of our concerned personnel in the 23 divisions to identify participants for the Key Informant Interview and Focus Group Discussion from September to November 2024.
2. To facilitate the identification of participants for the said data-gathering activities, the Human Resource Development Specialists are advised to complete the online form accessible through this link <https://bit.ly/R4ADataGathering>. They need to identify three (3) participants for Key Informant Interview and three (3) participants for Focus Group Discussion. Identification of participants must be accomplished on or before October 4, 2024 at 12:00 Noon.
3. For specific details of identification of participants for Key Informant Interview (KII) and Focus Group Discussion (FGD), please refer to the attached copy of the DepEd Memo.
4. Should there be queries pertaining to this matter, please get in touch with Ms. Jisela N. Ulpina or Mr. Mark Anthony R. Malonzo through email at [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph).
5. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

ROH4/1



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Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2024-1995**

**FOR :** Undersecretaries  
Assistant Secretaries  
Bureau/Service Directors  
Regional Directors  
Schools Division Superintendents  
Public School District Supervisors  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource  
and Organizational Development

**SUBJECT :** **ENDORSEMENT OF RESEARCH AND DATA GATHERING  
ACTIVITIES FOR THE PIDS-EDCOM2 STUDY ON IN-SERVICE  
TEACHER PROFESSIONAL DEVELOPMENT ACTIVITIES**

**DATE :** 20 September 2024

1. The Second Congressional Commission on Education (EDCOM2) and the Philippine Institute for Development Studies (PIDS) will conduct a study focusing on access to and participation in in-service teacher professional development (TPD) activities and how these can be enhanced to improve teaching quality. Towards this, EDCOM2 and PIDS will hold data collection and gathering activities with officials and personnel from DepEd field offices from September to 15 November 2024.
2. In this regard, **we are respectfully endorsing to your offices the following data collection and gathering activities to be conducted by EDCOM2 and PIDS:**
  - a. **Key Informant Interviews (KIIs)** with the following:
    - Relevant DepEd and NEAP officials who can speak about the current system and procedures of TPD activities across all DepEd regions;
    - Regional Directors who can discuss an overview of the TPD activities in their respective jurisdictions;
    - Schools Division Superintendents and District Supervisors from each region who can share about unique TPD practices in



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- their respective jurisdictions (Divisions or Districts with similar activities will be requested to have only one representative); and
- School Heads from each region who can describe their school-based TPD activities (Schools with similar activities will be requested to have only one representative).
- b. **Focus Group Discussions (FGDs)** with selected elementary and secondary teachers who meet the following criteria:
- With a license to teach;
  - Currently teaching;
  - Have participated in at least one TPD activity;
  - Can speak about their access to TPD activities as well as the factors and motivators they have in joining said activities.
3. To ensure efficiency of the conduct of KIIs and FGDs as well as to prevent the disruption of classes and scheduled activities in the field, **we would like to request the Regional Offices to identify Schools Division Offices (SDOs) and Schools that will take part in the data collection and gathering activities and submit to NEAP the list of the same using the attached template through the email addresses provided below on or before 27 September 2024.**
  4. NEAP will forward the list of participating SDOs and schools to PIDS, for reference in the actual on-site data collection and gathering.
  5. Should you have questions or concerns, please coordinate with Mr. Dustin Troy Joson, Senior Education Program Specialist, NEAP Professional Development Division, through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) / [dustintroy.joson@deped.gov.ph](mailto:dustintroy.joson@deped.gov.ph) and/or landline (02) 8633-9455.
  6. You may also reach out to Ms. Valerie Lim of PIDS through email [vlim@pids.gov.ph](mailto:vlim@pids.gov.ph) and/or landline (02) 8877-4073.
  7. For immediate dissemination and appropriate action.

**Enclosures:**

*Enclosure 1 – PIDS Request Letter addressed to Secretary Sonny Angara*

*Enclosure 2 – Template-List of Participating SDOs, Districts, and Schools for the EDCOM2-PIDS Data Collection and Gathering Activities*

**Copy furnished:**

**OFFICE OF THE SECRETARY**

**DR. ANICETO C. ORBETA JR.**

*President, Philippine Institute for Development Studies*

[pids-op@pids.gov.ph](mailto:pids-op@pids.gov.ph) / [vlim@pids.gov.ph](mailto:vlim@pids.gov.ph)

[NEAP-PDD/Joson]

September 12, 2024

**HON. JUAN EDGARDO M. ANGARA**

Secretary, Department of Education  
Meralco Avenue, Pasig City  
Metro Manila

RE: Request for endorsement of PIDS-EDCOM2 study's primary data gathering

Dear Secretary Angara:

Greetings!

The Philippines Institute for Development Studies (PIDS), the government's primary socioeconomic policy think tank, is currently conducting studies for the Second Congressional Commission on Education (EDCOM2). As EDCOM2's research arm, PIDS has designated teams for each education subcommittee conducting research on specific topics. One of the key studies under the Teacher Development subcommittee focuses on access to and participation in in-service teacher professional development (TPD) activities and how these can be enhanced to improve teaching quality. As we work towards understanding the existing challenges and identifying opportunities for reform, we are keen to explore how these activities can better serve educators and ultimately contribute to the revitalization of the Philippine education system.

In line with this, we request for your endorsement of our research activities listed below as part of the research methodology required within the scope of the study.

1. Data requests of the following:
  - a. School Form 7: School Personnel Assignment List and Basic Profile
  - b. Teachers' demographic profile such as age, years in service, designation, educational attainment, and TPD activities from the Human Resource Information System (HRIS)
2. Data collection involving key informant interviews (KIIs) with:
  - a. relevant DepEd and National Educators Academy of the Philippines (NEAP) officials who can speak about the current system and procedures of TPD activities across all DepEd regions
  - b. regional directors who can discuss an overview of the TPD activities in their respective jurisdictions
  - c. school division superintendents and district supervisors from each region who can share about unique TPD practices in their respective jurisdictions (Divisions or districts with similar activities will only be requested to have one representative.)
  - d. school heads from each region who can describe their school-based TPD activities (Schools with similar activities will only be requested to have one representative.)
3. Focus group discussions (FGDs) with selected elementary and secondary teacher with a license to teach, are currently teaching, and have participated in at least one TPD activity, who can speak about their access to TPD activities as well as the factors and motivators they have in joining said activities

The data collection period will be from September 15 to November 15, 2024. For inquiries, you may reach out to Ms. Valeric Lim at [vlim@pids.gov.ph](mailto:vlim@pids.gov.ph) / (02) 8877-4073.

Thank you very much for your support.

Sincerely,

  
**DR. ANICETO C. ORBETA JR.**  
President



Republika ng Pilipinas  
**Department of Education**  
**NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES**

Enclosure 2

**List of Participating SDOs, District, and Schools for the PIDS Data Gathering**

Schools Division Office	Teacher Professional Development Activity*	District and Name of District Supervisor	School and Name of School Head, Position	Name of Teacher/s, Position
Ex: Calapan City	Coaching and Mentoring	District 1 Juan Dela Cruz	Calapan National High School  Maria Makatangay, PIV	Jose Reyes, MT 1  Anita Hugo, T3

**\*The Teacher Professional Development (TPD) Activity assigned in the SDO must be the same for the counterpart district and school.**

Prepared by:

Name (HRDD Chief/NEAP-R Focal Person)  
Position