

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



30 September 2024

Regional Memorandum
No. 700 s.2024

**REGIONAL TRAINING OF RECEIVING TEACHERS ON
SPECIAL NEED EDUCATION (SNED) CONTENT
AND PEDAGOGY**

To **Schools Division Superintendents**

1. Pursuant to RA 11650, also known as “An Act Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education” and in support to the MATATAG Agenda, this Office will conduct the Regional Training of Receiving Teachers on SNED on November 18-20, 2024 (Batch 1) and November 21-23, 2023 (Batch 2) and the venue and final list of participants shall be announced in a separate Regional Memorandum.
2. In this regard, this office requests the SDOs to identify the participants as categorized below and encode on or before October 11, 2024 in the link @ [RA 11650 11106 Training for Receiving Teachers.xlsx](#).

November 18-20, 2024 (Batch 1)	November 21-23, 2023 (Batch 2)
1 Principal/ School Head of the PSF recipient school per SDO of Laguna, Quezon & Rizal Clusters (11 SHs)	1 Principal/ School Head of the PSF recipient school per SDO of Batangas & Cavite Clusters (12 SHs)
12 Receiving Teachers (1 each per Grade level)	12 Receiving Teachers (1 each per Grade level)
SNED Education Program Supervisor/ Focal Persons of Batangas & Cavite Cluster will serve as Facilitators (12 EPSs)	SNED Education Program Supervisor/ Focal Persons of Laguna, Quezon & Rizal Clusters will serve as Facilitators (11 EPSs)




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Certificate No. PHP QMS
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3. The travel and other incidental expenses shall be charged to the FY 2024 SNED Funds downloaded to the SDOs. Should there be an insufficiency in the amount downloaded for the travel expenses of the participants, the deficit shall be charged against local funds or other sources of funds, subject to the usual accounting and auditing rules and regulations.
4. For clarification and further inquiries, please contact Philips T. Monterola, SNED Regional Coordinator, and Viernalyn M. Nama, CLMD Chief Education Supervisor, at (02) 8681-2114 local 420.
5. Immediate compliance and widest dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director





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