

RECORDS FILE



ESSD-RM-2024-660

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

19 September 2024



Regional Memorandum
No. 660 s. 2024

**UNIFIED EFFORTS FOR EDUCATIONAL FACILITIES:
DEPED-DPWH REGIONAL COORDINATION MEETING**

To: **Schools Division Superintendents**

1. In reference to DepEd Order No.18, s.2023¹, this Office, through the Education Support Services Division, informs the Schools Division Offices (SDOs) on the conduct of the Unified Efforts for Educational Facilities: DepEd-DPWH Regional Coordination Meeting on October 23-25, 2024, at a venue within the region.
2. The activity is intended to address updates and concerns regarding the implementation of the School Building Program and other educational facilities projects.
3. The target participants listed in Annex A shall accomplish the pre-registration on or before October 4, 2024, through <https://bit.ly/Pre-registration-DepEdRIVA-ESSD>.
4. Annex B provides the indicative program of activities.
5. Travel and other related expenses shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
6. For more information or queries, please contact Chief Eduarda M. Zapanta or Engr. Jamaica Rose G. Rolloque of Education Support Services Division at (02) 8682 – 2114 local 430.
7. Immediate dissemination and compliance with this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

¹ Revised Multi-Year Guidelines on the Allocation, Receipt, Utilization, Monitoring, and Reporting of the Basic Education Facilities Funds (BEFF)

03/ROE6



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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Annex A. Indicative Program of Activities

Date and Time	Activity	Resource Person
Day 1: October 23, 2024 (with DPWH)		
8:00 a.m. – 10:00 a.m	Arrival of Participants	DepEd and DPWH
10:00 am – 11:00 a.m.	Registration	DepEd Regional Office (RO) Secretariat
11:00 a.m. – 12:00 p.m.	Orientation of Participants	DepEd RO Representative
12:00 p.m. – 1:00 p.m.	Lunch Break	
1:00 p.m. – 5:00 p.m.	Finalization of Pre-Workshop	Division Engineers/ DepEd Project Engineers
	Coordination of DepEd Engineers/Architects/Accountants with DPWH Counterparts	DepEd and DPWH participants
Day 2: October 24, 2024 (with DPWH)		
8:00 a.m. – 8:15 a.m.	Preliminaries	Technical Working Group (TWG)
8:15 a.m. – 8:30 a.m.	Introduction of Participants	Facilitator
8:30 a.m. – 8:45 a.m.	Statement of Purpose/ Welcome Remarks	Eduarda M. Zapanta Chief Education Supervisor
8:45 a.m. – 8:50 a.m.	Presentation of Agenda	Jamaica Rose G. Rolloque-Oreña Engineer III
8:50 a.m. – 9:00 a.m.	Inspirational Message	Atty. Alberto T. Escobarte, CESO II Regional Director Loida N. Nidea Assistant Regional Director
9:00 a.m. – 10:45 a.m.	Presentation of Status of School Building Program and other Educational Facilities	DepEd RO Representative
10:45 a.m. – 11:00 a.m.	Health Break	
11:00 a.m. – 12:00 p.m.	Presentation of Status of Construction and Repair of School Buildings implemented by DPWH	DPWH RIV-A Representative
12:00 p.m. – 1:00 p.m.	Lunch Break	
1:00 p.m. – 3:00 p.m.	Discussion on proper recording and booking-up of school buildings and Other Financial Matters	DepEd CO/RO Representative
3:00 p.m. – 4:00 p.m.	Open Forum	Facilitator
4:00 p.m. – 5:00 p.m.	Closing and Distribution of Certificates for DPWH Representatives	DepEd RO Representative
Day 3: October 25, 2024 (DepEd only)		
8:00 a.m. – 8:15 a.m.	Preliminaries	TWG

Date and Time	Activity	Resource Person
8:15 a.m. – 10:00 a.m.	Updates from the Central Office on the various guidelines/issuances relative to Educational Facilities	DepEd CO Representative
10:00 a.m. – 10:15 a.m.	Health Break	
10:15 a.m. – 11:00 a.m.	Updates on other educational facilities projects (i.e. Proposed ISRS project)	
12:00 p.m. – 1:00 p.m.	Lunch Break	
1:00 p.m. – 4:00 p.m.	Workshop on Updating of Status Report of School Building Program and its various components	Division Engineers and DepEd Project Engineers
4:00 p.m. – 5:00 p.m.	Synthesis/Ways Forward/Closing Program	DepEd RO Representative



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Annex B. List of Expected Participants

B.1 DepEd

DEPED CENTRAL/ REGIONAL/ DIVISION OFFICE	CHIEF/ ASSISTANT CHIEF/ AREA MANAGER/ ASSISTANT AREA MANAGER/ OTHERS	REGIONAL DIRECTOR/ ASSISTANT REGIONAL DIRECTOR	ESSD/SGOD CHIEF	REGIONAL/ DIVISION ENGINEER	DEPED PROJECT ENGINEER/ ARCHITECT	REGIONAL/ DIVISION ACCOUNTANT	ADMINISTRATIVE ASSISTANT/ AIDE/ OTHERS (ESSD)	TOTAL
Central Office	7							7
Regional Office		2	1	1	3	2	1	10
Antipolo City			1	1		1		3
Bacoor City			1		1	1		3
Batangas City			1	1		1		3
Batangas Province			1	1	1	1		4
Biñan City			1	1		1		3
Cabuyao City			1	1		1		3
Calamba City			1	1		1		3
Cavite City			1		1	1		3
Cavite Province			1	1	2	1		5
Dasmariñas City			1	1		1		3

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DEPED CENTRAL/ REGIONAL/ DIVISION OFFICE	CHIEF/ ASSISTANT CHIEF/ AREA MANAGER/ ASSISTANT AREA MANAGER/ OTHERS	REGIONAL DIRECTOR/ ASSISTANT REGIONAL DIRECTOR	ESSD/SGOD CHIEF	REGIONAL/ DIVISION ENGINEER	DEPED PROJECT ENGINEER/ ARCHITECT	REGIONAL/ DIVISION ACCOUNTANT	ADMINISTRATIVE ASSISTANT/ AIDE/ OTHERS (ESSD)	TOTAL
General Trias City			1	1		1		3
Imus City			1		1	1		3
Laguna Province			1	1	2	1		5
Lipa City			1	1	2	1		5
Lucena City			1	1		1		3
Quezon Province			1	1	3	1		6
Rizal Province			1	1	1	1		4
San Pablo City			1	1		1		3
San Pedro City			1	1		1		3
Santa Rosa City			1	1		1		3
Sto. Tomas City			1	1		1		3
Tanauan City			1	1		1		3
Tayabas City			1		1	1		3
							Total	97

B.2 DPWH

DPWH REGIONAL OFFICE/ DISTRICT ENGINEERING OFFICE	CONSTRUCTION DIVISION CHIEF/ REPRESENTATIVE	PLANNING DIVISION CHIEF/ REPRESENTATIVE	ACCOUNTANT	TOTAL
Regional Office	2	2	1	5
Batangas 1st District	1	1	1	3
Batangas 2nd District	1	1	1	3
Batangas 3rd District	1	1	1	3
Batangas 4th District	1	1	1	3
Cavite 1st District	1	1	1	3
Cavite 2nd District	1	1	1	3
Cavite 3rd District	1	1	1	3
Laguna 1st District	1	1	1	3
Laguna 2nd District	1	1	1	3
Laguna 3rd District	1	1	1	3
Quezon 1st District	1	1	1	3
Quezon 2nd District	1	1	1	3
Quezon 3rd District	1	1	1	3
Quezon 4th District	1	1	1	3
Rizal 1st District	1	1	1	3
Rizal 2nd District	1	1	1	3
			Total	53