

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PPRD-RM-2024-511

23 July 2024

Regional Memorandum
No. 511, s. 2024

DISSEMINATION OF THE ACTION RESEARCH TOOLKIT

To **Schools Division Superintendents**
Functional Division Chiefs
All Others Concerned

1. In reference to the Unnumbered Memorandum from the Office of the Undersecretary for Administration titled “Dissemination of the Action Research Toolkit,” this Office through the Policy, Planning and Research Division (PPRD) hereby disseminates the details relative hereto.
2. Attached is a copy of the said memorandum. For queries and other concerns, kindly contact PPRD via email at pprd.calabarzon@deped.gov.ph or at telephone number (02) 8682-2114 local 470.
3. Immediate and wide dissemination of this Memorandum is earnestly desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

07/ROP5/ROP1



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114 local 470-471
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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[SIGNED MEMORANDUM] Dissemination of the Action Research Toolkit

PS <ps.prd@deped.gov.ph>

Wed 7/17/2024 1:51 PM

To:DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>;DEPED REGION XIII CARAGA <caraga@deped.gov.ph>;DEPED V BICOL REGION <region5@deped.gov.ph>;DepEd VI Western Visayas <region6@deped.gov.ph>;MIMAROPA REGION <mimaropa.region@deped.gov.ph>;DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>;DEPED I ILOCOS REGION <region1@deped.gov.ph>;DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>;DEPED XI DAVAO REGION <region11@deped.gov.ph>;DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>;DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>;DEPED III CENTRAL LUZON <region3@deped.gov.ph>;DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>;DepEd Region VII Central Visayas <region7@deped.gov.ph>;REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>;DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>;DEPED ALBAY <albay@deped.gov.ph>;DEPED ANGELES CITY <angeles.city@deped.gov.ph>;DEPED ANTIPOLO CITY <antipolo.city@deped.gov.ph>;DEPED APAYAO <apayao@deped.gov.ph>

Cc:PPRD REGION1 <pprd.region1@deped.gov.ph>;POLICY PLANNING AND RESEARCH DIVISION <pprd.region2@deped.gov.ph>;pprdro3@gmail.com <pprdro3@gmail.com>;PPRD CALABARZON <pprd.calabarzon@deped.gov.ph>;pprd.depedro4b <pprd.depedro4b@gmail.com>;PPRD ROV <pprd.rov@deped.gov.ph>;PPRD REGION VI <region6.pprd@deped.gov.ph>;PPRD RO7 <pprd.ro7@deped.gov.ph>;PPRD REGION8 <pprd.region8@deped.gov.ph>;PPRD DEPED REGIONAL OFFICE IX <region9.pprd@deped.gov.ph>;PPRD ROXI <pprd.region11@deped.gov.ph>;PPRD REGION12 <pprd.region12@deped.gov.ph>;PPRD NCR <pprd.ncr@deped.gov.ph>;CAR PPRD <car.pprd@deped.gov.ph>;PLANNING POLICY AND RESEARCH DIVISION <pprd.region10@deped.gov.ph>;PPRD CARAGA <pprd_caraga@deped.gov.ph>;Thedem Alarte <thedem.alarte@deped.gov.ph>;King Diether Jansalin <king.jansalin@deped.gov.ph>;Melanie Rose Juantala <melanie.juantala@deped.gov.ph>;CHARLES AGLUGOB <charles.aglugob001@deped.gov.ph>

 1 attachments (781 KB)

PRDD-MEMO-072024-201_Dissemination of the Action Research Toolkit.pdf;

Dear DepEd Colleagues,

Warm Greetings!

The Department of Education (DepEd) continues to strengthen the culture of research and evidence-based decision-making in basic education. It issued DepEd Order 16, s. 2017, otherwise known as the Research Management Guidelines (RMG), and its amendment, DepEd Order No. 26, s. 2021, to establish a comprehensive framework for managing research, including the Basic Education Research Fund (BERF), and continues to encourage teachers and personnel to conduct research for policy and program development.

The Department recognizes the pivotal role of action research in improving teaching and learning processes for quality education. Corollary to this, DepEd Order No. 47, s. 2017 also known as the Philippine Professional Standards for Teachers (PPST), particularly Domain 1, Strand 2, highlights the importance of research-based teaching and learning.

Consistent with these policies, the Department, in collaboration with the concluded Basic Education Sector Transformation (BEST) Program, developed a package for the discussion of action research particularly during LAC sessions. To maximize its use and incorporate updates on education research practice, the Planning Service - Policy Research and Development Division (PS-PRDD) has updated the toolkit for use in general learning sessions/activities.

With this, this office hereby disseminates the Action Research Toolkit for research-related and other learning and development activities to aid teachers and researchers with basic concepts in conducting action research, provide a venue for sharing of action research practices, and utilize learning to improve teaching and learning processes.

The toolkit contains the following 23 modules, with a set of facilitator's and teacher's guides in each: *(Kindly see attached file for the modules)*

The Facilitator's Guide contains a script, a list of recommended activities, and discussions of key concepts in conducting action research for facilitators, which can be delivered during learning sessions. Meanwhile, the Teacher or Researcher's Guide contains samples and exercises which teachers and/or researchers can perform to reinforce their understanding of research concepts. These modules can be used through self-paced or self-directed learning as well as reference materials during the conduct of Learning Action Cell (LAC) and other learning sessions. Further, the conduct of learning sessions/activities shall be based on the Learning and Development (L&D) needs of the teachers.



Republic of the Philippines
Department of Education
PLANNING SERVICE

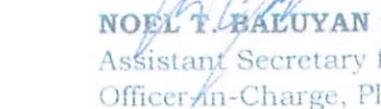


ORD-UM01-2024-604

MEMORANDUM

FOR: All Regional Directors
All School Division Superintendents

THROUGH:  **NOLASCO A. MEMPIN**
Undersecretary for Administration

FROM:  **NOEL T. BALUYAN** Tamdog
Assistant Secretary for Administration
Officer-in-Charge, Planning Service

Baluyan
Noel
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by Baluyan Noel
Tamdog
Date: 2024.07.11
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SUBJECT: **DISSEMINATION OF THE ACTION RESEARCH TOOLKIT**

DATE: July 09, 2024

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The toolkit contains the following 23 modules, with a set of facilitator's and teacher's guides in each:

Number	Title
1.0	Action Research Defined
2.1	Implementation of Action Research
2.2	Generating Topics for Action Research
2.3	Formulating Research Questions
3.1	Experimental Design
3.2	Qualitative Design
3.3	Causal Comparative Design
3.4	Correlational Design
3.5	Survey Research
4.1	Sampling
4.2	Paper and Pencil Instrument
4.3	Data Collection through Interview
4.4	Observation Data Collection
4.5	Document Analysis
5.1	Preparing Data for Analysis
5.2	Quantitative Analysis Part I: Descriptive Statistics
5.3	Quantitative Analysis Part II: Inferential Statistics
5.4	Qualitative Analysis
6.1	Preparing the Action Research Proposal
6.1.1	Worksheet for Action Research Report
6.2	Writing the Action Research Report
6.2.1	Worksheet for Action Research Report
6.3	Tips in Writing an Action Research Report

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The modules can be accessed through this link: <https://bit.ly/ActionResearchToolkit> and also available at the DepEd's official research portal, E-Saliksik, through this link: <https://e-saliksik.deped.gov.ph>.

Per DepEd Order 16 s. 2017, research managers across governance levels and researchers are highly encouraged to use these modules in providing technical assistance and capacity building to researchers and teachers in developing and conducting action research.

For queries, clarifications and other concerns, kindly contact PS-PRDD through email address: ps.prd@deped.gov.ph and/or telephone number (02) 8633-7257.

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Best regards,

Policy Research and Development Division

Planning Service

2nd Floor Alonzo Bldg., DepEd Complex,

Meralco Avenue, Pasig City

8635-3976