



Republic of the Philippines

Department of EducationREGION IV-A CALABARZON



27 August 2024

Regional Memorandum No. 585 s. 2024

REITERATION OF THE REQUEST FOR SUBMISSION OF CONSOLIDATED PROGRAM COMPLETION REPORTS ON THE CONDUCT OF TRAININGS ON MATATAG CURRICULUM FOR K147

To: Schools Division Superintendents

- 1. With reference to DM-OUHROD-2024-1547 from DepEd Central Office, Office of the Undersecretary for Human Resource and Organizational Development and Regional Memorandum No. 378, s. 2024, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR), reiterates the request for submission of consolidated program completion reports on the conduct of trainings on MATATAG Curriculum for Kindergarten, Grades 1, 4, and 7.
- 2. The Division Program Management Team and District/School Program Management Team members are requested to collect and consolidate the said reports with Participants' Profile on the conduct of their respective trainings. Submission of the consolidated reports is on or before August 30, 2024 through these updated links: bit.ly/MATATAGCurriculumTrainingK147 and tinyurl.com/PCRMATATAGR4A.
- 3. For further queries and assistance, please contact Jisela N. Ulpina, HRDD OIC-Chief or Bryan A. Pobe, Education Program Supervisor, through email at hrd.calabarzon@deped.gov.ph.
- 4. Immediate dissemination of and compliance with this Memorandum are instructed.

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

06/ROH5/ROH1







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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2024-1543

TO

: Regional Directors

Schools Division Superintendents HRDD Chiefs/NEAP R Focal Persons

QAD Chiefs SGOD Chiefs SMME Section School Heads

All Others Concerned

FROM

WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary for Human Resource

and Organizational Development, and Administration

SUBJECT

SUBMISSION OF CONSOLIDATED PROGRAM COMPLETION

REPORTS ON THE CONDUCT OF THE TRAINING ON THE

MATATAG CURRICULUM FOR K147

DATE

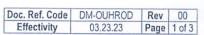
: 14 August 2024

- 1. Under memorandum DM-OUHROD-2024-0151 titled *Guidelines on the Utilization of Downloaded HRD Fund for the Conduct of Trainings on the MATATAG Curriculum* dated 02 February 2024 *(Enclosure 1)*, NEAP-R is tasked to consolidate all documents submitted by the Regional Program Management Team (RPMT) and the Division Program Management Team (DPMT), prepare a consolidated regional report, and submit the same to the NEAP Central Office through the link https://bit.ly/MATATAGCurriculumTrainingK147.
- 2. Moreover, pursuant to DepEd Memorandum No. 044, s. 2023 titled Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs and memorandum DM-OUHROD-2024-0409 titled Monitoring and Evaluation Plan of the Training on the MATATAG Curriculum for Teachers and School Leaders dated 07 March 2024 (Enclosure 2 and 3), the NEAP Central Office Quality Assurance Division requests the submission of consolidated Program Completion Reports (PCRs) on the Regional Training of Trainers (RTOT), Division Training of Trainers (DTOT), and School-Based Training of Teachers (SBTT) on the MATATAG Curriculum, on or before 30 August 2024.











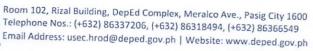
3. In this regard, the Regional Office Human Resource Development Division (HRDD) and the Schools Division Office Human Resource Development Section (HRDS) are requested to collect and consolidate the PCRs and the Participants Profiles within their respective jurisdictions. Please refer to the following table for the links to the online spreadsheets to be accomplished by region:

Region	nsolidated PCR Submissions Link	
Region I	https://tinyurl.com/PCRMATATAGR1	
Region II	https://tinyurl.com/PCRMATATAGR2	
Region III	https://tinyurl.com/PCRMATATAGR3	
Region IV-A	https://tinyurl.com/PCRMATATAGR4A	
Region IV-B	https://tinyurl.com/PCRMATATAGR4B	
Region V	https://tinyurl.com/PCRMATATAGR5	
Region VI	https://tinyurl.com/PCRMATATAGR6	
Region VII	https://tinyurl.com/PCRMATATAGR6	
Region VIII	https://tinyurl.com/PCRMATATAGR8	
Region IX	https://tinyurl.com/PCRMATATAGR9	
Region X	https://tinyurl.com/PCRMATATAGR9	
Region XI	https://tinyurl.com/PCRMATATAGR10	
Region XII	https://tinyurl.com/PCRMATATAGRII	
Region XIII	https://tinyurl.com/PCRMATATAGR12	
CAR	https://tinyurl.com/PCRMATATAGR13	
NCR	https://tinyurl.com/PCRMATATAGRCAR	
	https://tinyurl.com/PCRMATATAGNCR	

Likewise, kindly refer to the following table for the summary of tasks for each governance level in accomplishing the requested reports.

Governance Level	PCR Consolidation (Tabs: DTOT Consolidation and SBTT Consolidation)	Participants Profiles (Tabs: RTOT Pax, DTOT
Regional Office (RO) (shall submit the accomplished PCR and attachments through the link https://bit.ly/MATATAGCurriculumTrainingK147)	Consolidate DTOT PCRs Input/submit consolidated report/data through the dedicated link (Table 1)	Pax, and SBTT Pax) RTOT Pax tab: Provide information of all RTOT participants and ensure recording of information of all DTOT and SBTT participants
Schools Division Office (SDO) (shall submit the accomplished DTOT PCR and attachments to the Regional Office and through the link https://bit.ly/MATATAGCurriculumTrainingK147)	 Consolidate SBTT PCRs Input/submit consolidated report/data through the dedicated link (Table 1) 	DTOT Pax and SBTT Pax tabs: Provide information of all DTOT and SBTT participants
Districts/Schools	 Submit SBTT PCR to the SDO and through the link https://bit.ly/MATATAGC urriculumTrainingK147 If the conduct of SBTT is clustered/by district, submit PRC per conduct only 	• SBTT Pax tab: Sheet can only be accessed by the SDO or District Supervisors (if the SBTT conduct is clustered/by district)





Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.2023	Page	2 of 3



- 4. Strict adherence to the provided templates is instructed.
- 5. Should you have questions and concerns, please coordinate with **Ms. Sarah Jane Atienza** or **Ms. Danica Jane Godoy**, NEAP QAD, through email neap.qad@deped.gov.ph / neap.od@deped.gov.ph or landline (02) 8633-7207.
- 6. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – DM-OUHROD-2024-0151 titled Guidelines on the Utilization of Downloaded HRD Fund for the Conduct of Trainings on the MATATAG Curriculum dated 02 February 2024

Enclosure 2 – DM-OUHROD-2024-0409 titled Monitoring and Evaluation Plan of the Training on the MATATAG Curriculum for Teachers and School Leaders dated 07 March 2024

Enclosure 3 - Reporting Process on the MATATAG Curriculum Training for K147 (attachment to DM-OUHROD-2024-0409)





Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.2023	Page	3 of 3

