





08 August 2024

Regional Memorandum No.542 s.2024

UMALOHOKAN: DEPED CALABARZON INFORMATION OFFICERS CONVERGENCE PHASE 2

To Schools Division Superintendents

- 1. DepEd CALABARZON through the Public Affairs Unit (PAU) will conduct the Umalohokan: DepEd CALABARZON Information Officers Convergence Phase 2 on September 26, 2024 from 9:00 a.m. to 4:00 p.m. at the Bulwagan ng Karangalan, DepEd CALABARZON Regional Office, Cainta, Rizal Province.
- 2. The said activity aims to:
 - a. discuss and disseminate relevant issuances to the Division Information Officers (DIOs) and Division Public Assistance Coordinators (DPACs);
 - b. discuss and potentially resolve any issues or concerns that the DIOs and DPACs may have in the field; and
 - c. capacitate the DIOs and DPACs with relevant skills or knowledge to further improve their abilities in the delivery of their function.
- 3. Participants in this activity are the DIOs and DPACs. The participants are asked to accomplish the online form as confirmation of their attendance and as their way to suggest potential topics that might be discussed in the activity: https://bit.ly/4aUmalohokanPhase2.
- 4. The program matrix and other pertinent details relative to the conduct of the said activity shall be announced through a separate issuance.
- 5. Food and other incidental expenses relative to this activity shall be charged against Regional Office funds while travel expenses shall be charged against local funds of offices of the participants. All expenses shall be subject to usual accounting and auditing rules and regulations.







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- 6. For clarification or questions, please contact Sir Ariel Azuelo of the Public Affairs Unit through email at pau.calabarzon@deped.gov.ph or the Public Affairs Hotline at (02) 8682-2114 or 0960-609-4518.
- 7. For dissemination and guidance.

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

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