



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



ESSD-RM-2024-515

23 July 2024

**Regional Memorandum**  
No.515 s.2024

**STRATEGIC SAFEGUARDING: GUIDE TO MASTERING RISK  
MANAGEMENT IN THE ORGANIZATION - PHASE 2**

To: **Schools Division Superintendents**

1. After the successful conduct of the first phase of Strategic Safeguarding: Guide to Mastering Risk Management in the Organization held last June 14, 2024 via Microsoft Teams, the Regional Quality Management System, through the Risk Management Team (RMT), will conduct the second phase of the activity on **August 26, 2024** at **Bulwagan ng Karangalan, Regional Office, Gate 2, Karangalan Village, Cainta, Rizal**.
2. The activity aims to further provide technical assistance to ensure that the Risk and Opportunity Registries are correctly assessed and reviewed as scheduled and that the Risk Planning Guidelines and Handling Client Complaints Procedure in the Procedure and Work Instructional Manual (PAWIM) are strictly followed.
3. Participants in this activity are the Regional Management Team members and the RMT Lead from each Schools Division Office designated by the Schools Division Superintendent. They are requested to bring their laptops, chargers, and alternative source of internet connection.
4. Opening Program will start at exactly 9:00 a.m. First meal to be served is AM snack and the last meal is PM snack.
5. Meal expenses shall be charged against Regional Funds while transportation and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.



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6. For further queries and concerns, please contact Eduarda M. Zapanta, RMT Lead, Adrian A. Bullo, RMT Deputy Lead, or Bryan A. Pobe, RMT Copyholder through email at [rmt.calabarzon@deped.gov.ph](mailto:rmt.calabarzon@deped.gov.ph).
7. Immediate dissemination of this Memorandum is instructed.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director