



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



Legal-CO01-2024-216

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **ATTY. ALBERTO T. ESCOBARTE**. It shall be referred in this agreement as **CLIENT**.

-and-

FOCAL MANAGING LOOP INC., with principal address at 593 St. Peter Street, Area V Brookside Hills Subdivision, Brgy. San Isidro, Cainta, Rizal, represented herein by its Director for Operation, **CHERYL D. DUGANG**, hereinafter referred to as the **"CATERING COMPANY."**

WITNESSETH

WHEREAS, the **FIRST PARTY** will conduct the **"SURVEILLANCE AUDIT ON QUALITY MANAGEMENT SYSTEM (QMS) CERTIFIABLE TO ISO 9001: 2015 STANDARDS"** on **June 13-14, 2024**;

WHEREAS, the Approved Budget for the Contract (ABC) is **ONE HUDNRED FOUR THOUSAND FIVE PESOS ONLY (PhP104,500.00)**;

WHEREAS, Section 53.9 of the 2016 Revised Implementing Rules and Regulations (R-IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, the Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) on June 7, 2024, in the Office Website of DepEd Region IV-A CALABARZON, and conspicuous bulletin board in the premises of DepEd Region IV-A CALABARZON on June 6, 2024 to June 10, 2024

WHEREAS, RFQs were sent to at least three prospective suppliers namely:

1. God's Treasure Enterprises;
2. Focal Managing Loop Inc.; and
3. DepEd Region IV-A CALABARZON Multipurpose Cooperative.

Handwritten initials

Handwritten signature



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
 22 93 0085

WHEREAS, two (2) Suppliers submitted their respective proposal before the deadline for the submission of quotation, offering the following financial quotations, as read:

NAME OF BIDDER	AMOUNT OF BID
Focal Managing Loop Inc.	PhP97,110.00
God's Treasure Enterprises	PhP97,405.00

WHEREAS, after review and deliberation on the proposal, **FOCAL MANAGING LOOP INC.**, complied with the requirements and declared as the Lowest Calculated and Responsive Quotation (LCRQ);

WHEREAS, the Entity invited Bids for the Procurement of catering services for the participants in the "**SURVEILLANCE AUDIT ON QUALITY MANAGEMENT SYSTEM (QMS) CERTIFIABLE TO IS 9001: 2015**" which will be held on June 13-14, 2024 and has accepted a Bid by the **Catering Company** in the sum of **NINETY-SEVEN THOUSAND ONE HUNDRED TEN PESOS ONLY (PhP97,110.00)**. (Hereinafter called "the Contract Price").

WHEREAS, pursuant to the Implementing Rules and Regulations of Republic Act 9184, the Bids and Awards Committee of DepEd CALABARZON recommended on June 13, 2024 to the head of the procuring entity the award of the project to **Catering Company**

NOW, THEREFORE, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth the parties hereto have agreed and do hereby mutually agree as follows:

1. Place, Location and Date

The **Catering Company** shall provide food to the participants of the *Surveillance Audit on Quality Management System (QMS) Certifiable to ISO 9001: 2015 Standards* on June 13-14, 2024 at DepEd Region IV-A CALABARZON, Gate 2, Karangalan Village, Cainta, Rizal.

2. Number of Participants

The total number of participants for the *Surveillance Audit on Quality Management System (QMS) Certifiable to ISO 9001: 2015 Standards* is as follows:

Date/s	No. of pax	Meals
June 13-14, 2024	10	Breakfast AM snack Lunch PM Snack Dinner
June 14, 2024	163	AM Snack Lunch

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3. Responsibilities

The **Catering Company** warrants the following:

1. Deliver the goods separately packed and sealed while the spoon and fork covered in tissue paper are properly sealed in a plastic.
2. The food must be delivered hot and on time at DepEd Region IV-A CALABARZON, Gate 2, Karangalan Village, Cainta, Rizal.
3. Soda and fast food are not allowed.
4. Make the delivery using vehicle of its own. Delivery using public transport or private courier such as Grab, Lalamove shall be refused.
5. Make the delivery by personnel from the **Catering Company** who are using face mask. He/she must be wearing a hairnet and in possession of his health card required by DOH during the processing of business permit.
6. Submit/provide copy of their Sanitary Permits and Health Certificate of their employees.
7. Provide **breakfast, AM snack, lunch, PM snack** and **dinner** on June 13-14, 2024 and **AM snack, and lunch** on June 14, 2024 in accordance with the approved menu by the **Client**.
8. Follow the end-user suggested menu, which must be within the approved standard rate. The end-user suggested menu is hereto attached as *Annex "A."*
9. Provide a list of menu items for the program proponents to choose from and ensure a variety of healthy foods for meals and snacks.
10. Respond to the request of participants regarding food restrictions as requested by the program management.
11. The **Catering Company** and program proponent should closely coordinate with each other regarding food service.
12. Warrant that all of the services to be performed by the **Catering Company** under or pursuant to this contract shall be of the standard and quality which prevail among similar businesses and organizations of superior knowledge and skill engaged in providing similar services under the same or similar circumstances.

4. Mode of Payment

For and in consideration of the above services, the **Client** will pay the **Catering Company** based on the actual number of participants who attended the event, and shall be charged or billed the total amount of **NINETY-SEVEN THOUSAND ONE HUNDRED TEN PESOS ONLY (PhP97,110.00)**.

5. Supervision and Control

The **Catering Company** shall exercise strict discipline, close supervision and exclusive control and administration over its personnel in accordance with law, ordinances and pertinent government rules and regulations as well as the rules and policies laid down by the **Client** on the matter. In so far as enforcement of police and company rules and regulations related to safety is concerned, the **Client** shall exercise supervision and control over the participants.

6. Liability to Personnel and Third Parties

The **Catering Company** is NOT an agent or employee of the **Client** and the personnel to be assigned by the **Catering Company** to the **Client** are in no sense employees of the latter as they are for all intents and purposes employees of the **Catering Company**. Accordingly, the **Client** shall not be responsible for any and all claims for personal injury caused to any of the

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personnel or to any third party where such injury arises out of or in the course of performance of said personnel.

7. Liability in case of Fortuitous Event or Force Majeure

The **Catering Company** shall not be liable for losses and/or damages due to fortuitous events or force majeure beyond the control and competence of the personnel to prevent; the provision of the New Civil Code shall be applied in determining the amount and liability thereto.

8. Termination of Contract

Either party may terminate this contract with or without just cause. However, the party terminating shall serve a written notice to the other party at least three (3) days prior to the intended date of termination.

9. Assignment

This contract cannot be assigned by either party without the other party's written consent.

10. Venue of Action

The parties shall make every effort to resolve amicably and by mutual consultation any or all disputes or differences arising between the Parties in connection with the implementation of this Contract. Should such dispute not be resolved amicably, it shall be submitted to arbitration in the Philippines according to the provisions of Presidential Decree No. 242 and Executive Order No. 292. Provided, however, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

11. Capacity and Authorization

Each of the parties to this contract hereby represents and warrants to the other that it is duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation between the parties.

12. Term of Contract


This Contract shall be effective on **June 13, 2024**.

IN WITNESS WHEREOF, the parties have hereunto set their hands, this _____ at Cainta, Rizal, Philippines.

**Department of Education
Region IV-A CALABARZON**

Focal Managing Loop Inc.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director


CHERYL D. DUGANG
Director for Operations

