



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



July 10, 2024

Regional Memorandum
No. 482 s.2024

**TRAINING-WORKSHOP ON SYNCHRONIZED GAD PLANNING
AND BUDGETING CUM PREPARATION OF GAD
ACCOMPLISHMENT**

To **Schools Division Superintendents**

- Relative to the Regional Memorandum No. 81 s. 2024 titled Gender and Development Activities for the Regional Office and SDO Focal Point Systems for FY 2024, this Office, through the Human Resource Development Division will conduct the **Training-Workshop on Synchronized GAD Planning and Budgeting cum Preparation of GAD Accomplishment on August 7-9, 2024**. The venue of the said activity will be released in a separate memorandum.
- The activity aims the participants to:
 - review the implementation of 2023 GAD Plan and Budget vis-à-vis the actual targets;
 - prepare the 2025 GAD Plan and Budget anchored on the DepEd GAD Agenda.
- Participants in the said activity are the members of Regional GAD Focal Point System and two (2) participants from each SDO. For the SDO participants, it must be the GAD Focal Person and one from the Budget Officer **or** Planning Officer. They are expected to confirm their attendance through this link: <https://bit.ly/49o1dbi> until July 17, 2024.

GFPS	No. of Pax per Functional Division/Unit and SDO	Total
RO GAD GFPS	13 pax	13 pax
SDO GAD Focal	1 (per SDO)	23 pax
SDO Budget Officer or Planning Officer	1 (per SDO)	23 pax
Resource Person	1	1 pax
Total		59 pax



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Certificate No. PHP QMS
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4. The first meal to be served is breakfast on Day 1, and the last meal to be served is PM snacks on Day 3.
5. Expenses relative to the conduct of the activities such as food and accommodation of the regional office participants, honorarium of the invited speakers, and travel expenses shall be charged against the local funds/GAD fund while the expenses of the SDO participants relative to their participation in the Regional GAD activities shall be charged against their SDO GAD fund subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc:06/ROH10/ROH02