



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2024-455


26 June 2024

Regional Memorandum
No. 455 s. 2024

REQUEST FOR UPDATING OF 2ND QUARTER PHYSICAL ACCOMPLISHMENTS ON THE HUMAN RESOURCE DEVELOPMENT-FUNDED PROGRAMS AND ACTIVITIES FOR FY 2024

To: **Schools Division Superintendents**

1. With reference to the Memorandum issued by National Educators Academy of the Philippines (NEAP), DepEd Central Office, this Office through the Human Resource Development Division requests the Schools Division Offices (SDOs) to update their respective 2nd Quarter Physical Accomplishments on the programs and activities funded by the Human Resource Development (HRD) Fund.
2. Each SDO, through the School Governance and Operations Division-Human Resource Development Section and the program focal persons, shall update the said data through bit.ly/hrdfund2ndquarterreport on or before **June 27, 2024**. NEAP CO will submit to Planning Services Division the consolidated report of physical accomplishments on June 28, 2024.
3. For further queries and assistance, please contact Jisela N. Ulpina, HRDD OIC-Chief or Bryan A. Pobe, Education Program Supervisor, through email at hrc.calabarzon@deped.gov.ph.
4. Immediate dissemination of and compliance with this Memorandum are instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director

MEMORANDUM

To : **HRDD Chiefs
NEAP-Regional Focal Persons
All Others Concerned**

From : **JENNIFER E. LOPEZ**
Director IV

Subject : **REQUEST FOR UPDATING OF REGIONS' AND DIVISIONS' 2ND
QUARTER PHYSICAL ACCOMPLISHMENT ON THE HRD
FUNDED PROGRAMS/ACTIVITIES FOR FY 2024**

Date : **June 24, 2024**

This is in reference to the Department of Budget and Management Circular Letter No. 2024-5 dated February 27, 2024, which mandates strict compliance with the rules and guidelines on the submission of Budget and Financial Accountability Reports (BFARs) as prescribed under the pertinent General Provision of the annual General Appropriations Act (GAA) and COA-DBM Joint Circular No. 2019-1 dated January 1, 2019.

In this regard, NEAP CO is requesting **ALL HRDD Chiefs** and **ALL NEAP in the Regions** to facilitate the updating of **Region and Division Physical Accomplishment Report** by accessing the file through this link: <https://bit.ly/hrdfund2ndquarterreport>. NEAP-Central Office shall gather and consolidate the final data **on June 27, 2024** and to be submitted to the Planning Service on **June 28, 2024**.

Please note that some of your School Division Offices focal have yet to input in the monitoring sheet (google sheet). **Please accomplish on or before June 27, 2024.**

For technical assistance on proper accomplishment of the google sheets, concerns and queries, kindly coordinate with Eric T. Sarmiento or Camille I. Bolos, of NEAP – Office of the Director, through email at neap.od@deped.gov.ph cc: eric.sarmiento003@deped.gov.ph / camille.bolos@deped.gov.ph and telefax number (02)8638-8638.

For your immediate compliance.



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