

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PPRD-RM-2024-418

13 June 2024

Regional Memorandum
No.418 s.2024

**FINAL SCHEDULE AND INSTRUCTIONS FOR FOCUS
GROUP DISCUSSIONS ON THE PSIP PHASE 1,
PACKAGE C IMPACT EVALUATION STUDY**

To **Schools Division Superintendents**
All Others Concerned

1. This memorandum provides updated details regarding the Focus Group Discussions (FGDs) for the Impact Evaluation Study on the Public-Private Partnership for School Infrastructure Project (PSIP) Phase 1, Package C, as outlined in the attached **DepEd URM 96, s. 2024**. The FGDs are scheduled to occur from **June 7-28, 2024**.
2. All schools division offices will now participate in the FGDs, necessitating a revised schedule. Please refer to attached **Annex A** for the updated clustering, schedule, and venues.
3. Due to changes in grouping, **FGD clusters 4, 5, 6, and 7 must reconfirm** their attendance. Please complete the reconfirmation process via the following link: **bit.ly/R4a-PSIP-FGD** by **June 18, 2024**.
4. The Division Engineers of the affected clusters are kindly requested to serve as contact persons for this activity. Their responsibilities include identifying participants, confirming the venue, verifying the PSIP schools to be visited, and ensuring attendance confirmation through the provided link.
5. Attached as **Annex B** is a sample program for the FGDs, which will be implemented in each FGD cluster.
6. All other provisions in URM 96, s. 2024, not affected by this memorandum, remain in effect.
7. For any concerns, queries, or clarifications, please contact **Mr. Adrian A. Bullo**, Regional Planning Officer, at pprd.calabarzon@deped.gov.ph, or **Ms. Jamaica Rose Rolloque**, Regional Engineer, at essd.calabarzon@deped.gov.ph.



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8. Immediate and widest dissemination of and compliance with this memorandum are desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

PPRD/ROP4

Annex A – Revised Schedule and Venue of Focus Group Discussions

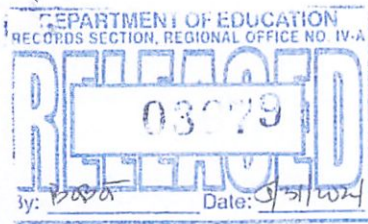
Cluster	Schools Division Office	Venue	School to be visited	Date
FGD 1 (Batangas)	1. Batangas Province 2. Batangas City	SDO Batangas Province	TBD by the venue SDO	June 7, 2024
FGD 2 (Batangas)	3. Tanauan City 4. Lipa City 5. Sto. Tomas City	SDO Tanauan City	TBD by the venue SDO	June 13, 2024
FGD 3 (Quezon)	6. Quezon Province 7. Lucena City 8. Tayabas City	SDO Lucena City	TBD by the venue SDO	June 14, 2024
FGD 4 (Rizal)	9. Rizal Province 10. Antipolo City	SDO Rizal Province	TBD by the venue SDO	June 20, 2024
FGD 5 (Cavite)	11. Cavite Province 12. Cavite City 13. General Trias City	SDO Cavite Province	TBD by the venue SDO	June 21, 2024 (AM)
	14. Bacoor City 15. Imus City 16. Dasmarinas City			June 21, 2024 (PM)
FGD 6 (Laguna)	17. Laguna Province 18. San Pablo City 19. Calamba City	SDO San Pablo City	TBD by the venue SDO	June 27, 2024
FGD 7 (Laguna)	20. San Pedro City 21. Cabuyao City 22. Sta. Rosa City 23. Binan City	SDO Binan City	TBD by the venue SDO	June 28, 2024

After each cluster's Focus Group Discussion (FGD), a visit to one PSIP beneficiary school will take place. The hosting SDO will select the school, preferably from among the FGD participants. No PSIP beneficiary school visit is required for FGD 5 due to its morning and afternoon sessions.

Annex B – Sample Focus Group Discussion Program for each FGD Cluster

Time	Activity	Focal Person
Focus Group Discussion		
8:30 AM	Introduction	NEDA Region IV-A
9:00 AM	Overview of the Activity and Briefing on the Conduct of FGDs	NEDA Region IV-A
9:30 AM	Actual FGD	Batangas State University
11:30 AM	Closing	NEDA Region IV-A
Site Visit to PSIP School Beneficiary		
1:00-3:00 PM	1 or 2 Schools as identified by the Host SDO	NEDA Region IV-A and Batangas State University
3:30 PM	End of Activity	

Note: The site visit will not apply to FGD Cluster 5, as the FGD sessions will take place in both the morning and afternoon.



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PPRD-URM-2024-96

29 May 2024

Unnumbered Memorandum

**CONDUCT OF FOCUS GROUP DISCUSSIONS FOR THE
IMPACT EVALUATION STUDY ON THE PUBLIC-PRIVATE
PARTNERSHIP FOR SCHOOL INFRASTRUCTURE
PROJECT (PSIP) PHASE 1 PACKAGE C**

To **Schools Division Superintendents**
(Batangas Province, Batangas City, Tanauan City, Lipa City, Sto. Tomas City, Quezon Province, Lucena City, Tayabas City, Rizal Province, Antipolo City, Cavite Province, Cavite City, Dasmariñas City, Laguna Province, San Pablo City, Calamba City, Sta. Rosa City, Binan City)

1. The Public-Private Partnership for School Infrastructure Project (PSIP) is an initiative by the Department of Education (DepEd) in the Philippines aimed at addressing the shortage of school facilities in the country through collaboration with the private sector to finance, design, construct, and maintain school buildings. PSIP Phase 1 focuses on the construction of new classrooms in regions with the most severe classroom shortages, with the project divided into packages covering different geographical areas. Specifically, Package C targets the construction of classrooms in various regions, aiming to deliver quality educational infrastructure through private sector participation. PSIP is a PHP 16.43 billion project, resulting in the construction of 9,296 classrooms nationwide, with 4,261 classrooms built in Region IV-A.
2. In view of this, the National Economic Development Authority (NEDA) Region IV-A, in partnership with Batangas State University (BSU) and in coordination with this Office, will be conducting an impact evaluation study. This will involve a series of Focus Group Discussions (FGDs) with select Schools Division Offices and school beneficiaries from June 7 to 28, 2024. Please see **Annex A** for the schedule and venue of each FGD, including the guide on how to select FGD participants.
3. Participants in these FGDs are select SDO personnel and school heads of school beneficiaries as identified in **Annex A**. All participants are kindly requested to complete the attached **Participant's Consent Form** and confirm attendance on or before **June 4, 2024**, through the given link: bit.ly/R4a-PSIP-FGD
4. Likewise, a **pilot testing** of FGD questionnaires will be administered to SDO Batangas Province. Accomplished questionnaires shall be submitted to pprd.calabarzon@deped.gov.ph on **June 3, 2024**.





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5. The identified SDOs that will serve as the venue are requested to prepare a room that is appropriate and conducive for the FGD. Meals shall be provided by NEDA IV-A while travelling expenses and other allowable allowances of attendees shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. For any concerns, queries, or clarifications, you may coordinate with Mr. Adrian A. Bullo, Regional Planning Officer, at pprd.calabarzon@deped.gov.ph, and or Ms. Jamaica Rose Rolloque-Oreña, Regional Engineer at essd.calabarzon@deped.gov.ph.
7. Immediate dissemination of and compliance with this memorandum are desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

Annex A – Schedule and Venue of Focus Group Discussions in Select SDOs

Cluster	Schools Division Office	Venue	School to be visited	Date
FGD 1 (Batangas)	1. Batangas Province 2. Batangas City	SDO Batangas Province	TBD by the venue SDO	June 7, 2024
FGD 2 (Batangas)	3. Tanauan City 4. Lipa City 5. Sto. Tomas City	SDO Tanauan City	TBD by the venue SDO	June 13, 2024
FGD 3 (Quezon)	6. Quezon Province 7. Lucena City 8. Tayabas City	SDO Lucena City	TBD by the venue SDO	June 14, 2024
FGD 4 (Rizal)	9. Rizal Province 10. Antipolo City	SDO Rizal Province	TBD by the venue SDO	June 20, 2024
FGD 5 (Cavite)	11. Cavite Province 12. Cavite City 13. Dasmarinas City	SDO Cavite Province	TBD by the venue SDO	June 21, 2024
FGD 6 (Laguna)	14. Laguna Province 15. San Pablo City	SDO San Pablo City	TBD by the venue SDO	June 27, 2024
FGD 7 (Laguna)	16. Calamba City 17. Sta. Rosa City 18. Binan City	SDO Binan City	TBD by the venue SDO	June 28, 2024

Following the conclusion of each cluster's Focus Group Discussion (FGD), a visit to one (1) PSIP beneficiary school will be conducted. The hosting SDO will determine the selected school, preferably choosing from among the participants of the FGD.

Guide for Identifying Participants for Focus Group Discussions (FGDs) per SDO

To meticulously select pertinent and well-informed participants for enriching discussions concerning the PSIP project, SDOs are requested to adhere to the following criteria:

Participant	Target No.	Criteria
SDO Personnel	One (1)	must be well-versed in the PSIP project to provide informed insights and accurate information.
Public School Heads	Five (5)	must be the head of a public school that benefits from the PSIP project.

Note: Concerned SDOs may consult their respective Division Engineers for the list of schools that are PSIP beneficiaries.

FOCUS GROUP DISCUSSION CONSENT FORM

Title of the Study	:	Impact Evaluation of the Public-Private Partnership for School Infrastructure Project (PSIP) Phase I Package C (CALABARZON)
Principal Investigator	:	Batangas State University National Economic Development Authority Region IV-A
Purpose	:	The primary purpose of this study is to evaluate the impact of the Public-Private Partnership for School Infrastructure Project (PPP-SIP) Phase I Package C in the CALABARZON region. This evaluation seeks to examine the effects of the infrastructure on the learning environment, student performance, attendance, and overall educational outcomes. Additionally, it aims to comprehensively assess the implementation process, including stakeholder engagement and communication challenges, and to determine the quality and usability of the new school facilities. The study also explores the broader social and economic impacts on the local community, identifies measures to ensure the long-term sustainability and maintenance of the infrastructure, and collects feedback and suggestions from stakeholders to inform improvements for future phases of the PSIP.
Duration of the FGD	:	90-120 minutes

PROCEDURE

I'd want to conduct an interview with you as part of this research study. The interview will be transcribed and will run between 90 and 120 minutes. The transcription will be used to assist me capture your replies and opinions correctly, as well as to give a record for future reference.

RISKS AND BENEFITS

There are no known risks associated with taking part in this interview. Yet, there may be some difficulty connected with discussing some topics. The advantages of participating in this interview include the opportunity to express your thoughts and contribute to research that may benefit others.

CONFIDENTIALITY

The information gathered during this interview will be kept totally private. Only the investigator and approved staff involved in the research project will have access to the transcription. The transcription will be securely preserved and destroyed at the end of the research project.

VOLUNTARY PARTICIPATION

Participating in this interview is entirely optional. You are free to refuse to participate in or withdraw from the interview at any moment. Any data acquired up to that moment will be erased if you want to withdraw.

QUESTIONS

Please get in touch with the study's primary investigator at pmed@calabarzon.neda.gov.ph if you have any queries or concerns.

CONSENT:

By signing below, I confirm that I have read and understood the information provided above, and that I freely consent to participate in this interview, including being recorded by either video or audio and I may withdraw from the study at any time without penalty.

Signature of Participant : _____
Name of Participant : _____
Date : _____

Signature of Investigator : _____
Name of Investigator : _____
Date : _____

