Regional Memorandum
No. 402, s. 2024

EDUCATION BOOTCAMP SERIES

To Schools Division Superintendents

1. In its consistent efforts in support to the attainment of MATATAG Agenda: MA – Make the curriculum relevant to the learners. This Region, through the Curriculum and Learning Management Division (CLMD), will conduct the Education Bootcamp Series focusing on the design and development of the R4A Learning Objectives Grid (MLOG) for Special Program for Journalism (SPJ) and other learning areas on the following schedule.

<table>
<thead>
<tr>
<th>Phase</th>
<th>Inclusive Dates</th>
<th>Modality/Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 1 – Design and Development</td>
<td>June 24-26, 2024</td>
<td>Virtual/Online</td>
</tr>
<tr>
<td>Phase 2 – Material Development</td>
<td>June 27 – July 19, 2024</td>
<td>Asynchronous</td>
</tr>
<tr>
<td>Phase 3 – Quality Assurance and Finalization</td>
<td>July 22-24, 2024</td>
<td>Onsite/TBA</td>
</tr>
</tbody>
</table>

2. This activity aims to provide avenue for personnel involved in the implementation of SPJ to recalibrate their skills and competencies in managing the teaching of the learning areas in journalism. Specifically, it targets to achieve the following objectives:

   a. understand the design and principles in creating the R4A MATATAG Learning Objectives Grid (MLOG) to effectively implement the Special Program in Journalism (SPJ) and other learning areas.

   b. craft/formulate objectives with embedded social content to enhance the role of journalism in advocating for social consciousness and environmental awareness; and

   c. incorporate the promotion of fair and ethical use of media as essential principles of responsible journalism into the instructional process using the R4A MATATAG Learning Objectives Grid (MLOG).
3. Final list of participants in this activity will be announced through an addendum. They are advised to bring laptop computer, charger and extension cords for the series of workshop. During the onsite activity, the first meal will be breakfast on July 22, 2024 and the last meal will be afternoon snack on July 24, 2024.

4. Enclosure 1 presents the Indicative Program of Activities. In addition, Enclosure 2 indicates the Regional Technical Working group. Meanwhile, the Terms of Reference is presented in Enclosure 3.

5. Access link for the Phase 1 – Design and Development will be sent to the respective official email of the SDO of the participants through the Curriculum Implementation Division (CID) Chief Education Supervisors.

6. Accommodation and food of the participants relative to the conduct of this activity shall be charged against OSEC-4A-24-2951. Travel, incidental and other expenses of the regional personnel shall be charged against regional funds. Meanwhile, travel, incidental and other expenses of the participants from the division level shall be charged against school local fund or MOOE, whichever is available, subject to the usual government accounting and auditing rules and regulations.

7. For questions and clarifications, you may contact EUGENE RAY F. SANTOS, Education Program Supervisor in-charge of Special Program in Journalism (SPJ) and VIERNALYN M. NAMA, Chief Education Supervisor of the CLMD at (02) 647-7487 loc. 420.

8. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

02/ROCE6
## Education Bootcamp Series

**Phase 1 – Design and Development**

<table>
<thead>
<tr>
<th>JUNE 24-26, 2024</th>
<th>Virtual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date / Time</strong></td>
<td><strong>Day 1</strong></td>
</tr>
<tr>
<td>8:00-9:00</td>
<td><strong>Opening Program</strong></td>
</tr>
</tbody>
</table>
| 9:00-11:00       | Session 1  
Overview of MATATAG  
Principles: Understanding the Objectives and Goals  
Importance of Aligning with Educational Standards | Creating Engaging and Relevant Learning Activities through MATATAG Instructional Delivery Framework | Constructing the Learning Objectives Grid |
| 11:00-12:00      | Workshop | Workshop | Workshop |
| 12:00-1:00       | **Lunch** | **Lunch** | **Lunch** |
| 1:00-3:00        | Session 2  
Setting Clear and Achievable Learning Objectives 
And Mapping Objectives to Curriculum Standards | Session 4  
Developing Formative and Summative Assessments Using Assessment Data to Inform Instruction | Continuation:  
Session 5  
Constructing the Learning Objectives Grid |
| 3:00-4:00        | Workshop | Workshop | Closing Program |
| 4:00-5:00        | Workshops in the respective events | |

**Facilitator**  
Margaret P. Musa  
Elaine T. Balaogan  
Virgilio O. Guevarra, Jr.

**Notetaker**  
Redgynn A. Bernales  
Lhovie C. Damian  
Nenette Arcelle Joy Larinay
## Education Bootcamp Series
### Phase 3 – Quality Assurance and Finalization

**JULY 22-24, 2024**

**Virtual**

<table>
<thead>
<tr>
<th>Date / Time</th>
<th>Day 1</th>
<th>Day 2</th>
<th>Day 3</th>
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</thead>
<tbody>
<tr>
<td>8:00-9:00</td>
<td>Opening Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00-11:00</td>
<td>Session 1 Revisiting the Constructed MATATAG Learning Objectives Grid</td>
<td>Session 3 Collaborative Planning and Resource Sharing</td>
<td>Session 5 Incorporating Findings and Feedback for Finalization</td>
</tr>
<tr>
<td>11:00-12:00</td>
<td>Workshop</td>
<td>Workshop</td>
<td>Workshop</td>
</tr>
<tr>
<td>12:00-1:00</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00-3:00</td>
<td>Session 2 Aligning Objectives, Activities, and Assessments</td>
<td>Session 4 Reviewing and Analyzing the Pre-Final Copy of the MLOG</td>
<td>Continuation: Session 5 Finalization of the MATATAG Learning Objectives Grid</td>
</tr>
<tr>
<td>3:00-4:00</td>
<td>Workshop</td>
<td>Workshop</td>
<td>Closing Program</td>
</tr>
<tr>
<td>4:00-5:00</td>
<td>Writeups in the respective events</td>
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- Elaine T. Balaogan
- Virgilio O. Guevarra, Jr.

**Notetaker**
- Redgynn A. Bernales
- Lhovie C. Damian
- Nenette Arcelle Joy Larinay
Chairperson: Viernalyn M. Nama, Chief Education Supervisor
Vice Chairperson: Eugene Ray F. Santos, Education Program Supervisor
Members: Dianne Catherine T. Antonio, Education Program Supervisor
           Emelia P. Crescini, Education Program Supervisor
           Elaine T. Balaogan, Education Program Supervisor
           Hazel Angelyn E. Tesoro, Education Program Supervisor
           Margaret P. Musa, Education Program Supervisor
           Lowiesito Erni, Education Program Supervisor
           Virgilio O. Guevarra, Jr., Education Program Supervisor
           Paul Gence Ocampo, Education Program Supervisor

Secretariat:
           Lhovie C. Damian, Teaching Aid Specialist
           Nenette Arcelle Joy Larinay, Librarian
           Redgynn A. Bernales, Administrative Assistant
           Ramon Patrick Bagacay, Contract of Service
           Jonh Christian Galvez, Contract of Service
Enclosure 3 - Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The RTWG shall:
- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplied needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates; and
- lead the team for the conduct of debriefing sessions.
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:
- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.)
The Resource Persons shall:
  • discuss and provide inputs about the topic;
  • clarify gray areas in the design and development of the MATATAG Learning Objectives Grid (MLOG) for the target learners;
  • suggest workshop templates;
  • provide instructions and inputs during the workshops;
  • ensure maximum participation of the participants;
  • address all concerns about the topics; and
  • Provide feedback and recommendations for enhancement of outputs of the participants.

The Minute Takers shall:
  • document agreements, issues, concerns, and important activities, that happened during the workshop.

The Participants shall:
  • observe punctuality at all times
  • Participate actively in the discussion
  • comply and submit the intended outputs in each session