

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2024-402

05 June 2024

Regional Memorandum
No. 402, s. 2024

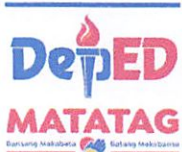
EDUCATION BOOTCAMP SERIES

To **Schools Division Superintendents**

1. In its consistent efforts in support to the attainment of MATATAG Agenda: *MA – Make the curriculum relevant to the learners*. This Region, through the Curriculum and Learning Management Division (CLMD), will conduct the Education Bootcamp Series focusing on the design and development of the R4A Learning Objectives Grid (MLOG) for Special Program for Journalism (SPJ) and other learning areas on the following schedule.

Phase	Inclusive Dates	Modality/Venue
Phase 1 – Design and Development	June 24-26, 2024	Virtual/Online
Phase 2 – Material Development	June 27 – July 19, 2024	Asynchronous
Phase 3 – Quality Assurance and Finalization	July 22-24, 2024	Onsite/TBA

2. This activity aims to provide avenue for personnel involved in the implementation of SPJ to recalibrate their skills and competencies in managing the teaching of the learning areas in journalism. Specifically, it targets to achieve the following objectives:
 - a. understand the design and principles in creating the R4A MATATAG Learning Objectives Grid (MLOG) to effectively implement the Special Program in Journalism (SPJ) and other learning areas.
 - b. craft/formulate objectives with embedded social content to enhance the role of journalism in advocating for social consciousness and environmental awareness; and
 - c. incorporate the promotion of fair and ethical use of media as essential principles of responsible journalism into the instructional process using the R4A MATATAG Learning Objectives Grid (MLOG).



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3. Final list of participants in this activity will be announced through an addendum. They are advised to bring laptop computer, charger and extension cords for the series of workshop. During the onsite activity, the first meal will be breakfast on **July 22, 2024** and the last meal will be afternoon snack on **July 24, 2024**.
4. Enclosure 1 presents the Indicative Program of Activities. In addition, Enclosure 2 indicates the Regional Technical Working group. Meanwhile, the Terms of Reference is presented in Enclosure 3.
5. Access link for the Phase 1 – Design and Development will be sent to the respective official email of the SDO of the participants through the Curriculum Implementation Division (CID) Chief Education Supervisors.
6. Accommodation and food of the participants relative to the conduct of this activity shall be charged against OSEC-4A-24-2951. Travel, incidental and other expenses of the regional personnel shall be charged against regional funds. Meanwhile, travel, incidental and other expenses of the participants from the division level shall be charged against school local fund or MOOE, whichever is available, subject to the usual government accounting and auditing rules and regulations.
7. For questions and clarifications, you may contact **EUGENE RAY F. SANTOS**, Education Program Supervisor in-charge of Special Program in Journalism (SPJ) and **VIERNALYN M. NAMA**, Chief Education Supervisor of the CLMD at (02) 647-7487 loc. 420.
8. Immediate dissemination of this Memorandum is desired.




ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



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Enclosure 1 - Indicative Program of Activities

Education Bootcamp Series
 Phase 1 – Design and Development

JUNE 24-26, 2024 Virtual			
Date / Time	Day 1	Day 2	Day 3
8:00-9:00	<i>Opening Program</i>		
9:00-11:00	Session 1 Overview of MATATAG Principles: Understanding the Objectives and Goals Importance of Aligning with Educational Standards	Session 3 Creating Engaging and Relevant Learning Activities through MATATAG Instructional Delivery Framework	Session 5 Constructing the Learning Objectives Grid
11:00-12:00	Workshop	Workshop	Workshop
12:00-1:00	Lunch	Lunch	Lunch
1:00-3:00	Session 2 Setting Clear and Achievable Learning Objectives And Mapping Objectives to Curriculum Standards	Session 4 Developing Formative and Summative Assessments Using Assessment Data to Inform Instruction	Continuation: Session 5 Constructing the Learning Objectives Grid
3:00-4:00	Workshop	Workshop	Closing Program
4:00-5:00			
Output(s)	Writeups in the respective events		
Facilitator	Margaret P. Musa	Elaine T. Balaogan	Virgilio O. Guevarra, Jr.
Notetaker	Redgynn A. Bernales	Lhovie C. Damian	Nenette Arcelle Joy Larinay



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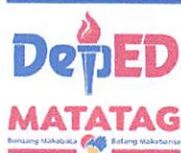
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Education Bootcamp Series
Phase 3 – Quality Assurance and Finalization

JULY 22-24, 2024			
Virtual			
Date / Time	Day 1	Day 2	Day 3
8:00-9:00	<i>Opening Program</i>		
9:00-11:00	Session 1 Revisiting the Constructed MATATAG Learning Objectives Grid	Session 3 Collaborative Planning and Resource Sharing	Session 5 Incorporating Findings and Feedback for Finalization
11:00-12:00	Workshop	Workshop	Workshop
12:00-1:00	Lunch	Lunch	Lunch
1:00-3:00	Session 2 Aligning Objectives, Activities, and Assessments	Session 4 Reviewing and Analyzing the Pre- Final Copy of the MLOG	Continuation: Session 5 Finalization of the MATATAG Learning Objectives Grid
3:00-4:00	Workshop	Workshop	Closing Program
4:00-5:00			
Output(s)	Writeups in the respective events		
Facilitator	Margaret P. Musa	Elaine T. Balaogan	Virgilio O. Guevarra, Jr.
Notetaker	Redgynn A. Bernales	Lhovie C. Damian	Nenette Arcelle Joy Larinay



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Enclosure 2 - Regional Technical Working Group

Chairperson : Viernalyn M. Nama, Chief Education Supervisor
Vice Chairperson : Eugene Ray F. Santos, Education Program Supervisor
Members : Dianne Catherine T. Antonio, Education Program Supervisor
Emelia P. Crescini, Education Program Supervisor
Elaine T. Balaogan, Education Program Supervisor
Hazel Angelyn E. Tesoro, Education Program Supervisor
Margaret P. Musa, Education Program Supervisor
Lowiesito Erni, Education Program Supervisor
Virgilio O. Guevarra, Jr., Education Program Supervisor
Paul Gence Ocampo, Education Program Supervisor

Secretariat:

Lhovie C. Damian, Teaching Aid Specialist
Nenette Arcelle Joy Larinay, Librarian
Redgynn A. Bernales, Administrative Assistant
Ramon Patrick Bagacay, Contract of Service
Jonh Christian Galvez, Contract of Service



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Enclosure 3 - Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The RTWG shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplied needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates; and
- lead the team for the conduct of debriefing sessions.
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:

- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.)



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The Resource Persons shall:

- discuss and provide inputs about the topic;
- clarify gray areas in the design and development of the MATATAG Learning Objectives Grid (MLOG) for the target learners;
- suggest workshop templates;
- provide instructions and inputs during the workshops;
- ensure maximum participation of the participants;
- address all concerns about the topics; and
- Provide feedback and recommendations for enhancement of outputs of the participants.

The Minute Takers shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The Participants shall:

- observe punctuality at all times
- Participate actively in the discussion
- comply and submit the intended outputs in each session