



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



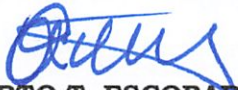
27 May 2024

Regional Memorandum
No.379 s.2024

**REITERATION OF POLICIES AND GUIDELINES IN
PROMOTING SAFETY AND WELL-BEING OF
LEARNERS WITHIN SCHOOL PREMISES**

To: **Schools Division Superintendents**

1. In reference to the MATATAG Agenda of the Department of Education, this Office, through the Education Support Services Division reiterates one of the strategic directions to take good care of learners by promoting learner well-being, inclusive education, and a positive learning environment.
2. Relative to this, the Schools Division Offices shall promote the implementation of programs, projects, and activities that address disaster preparedness and mitigation in schools in compliance with DepEd Order No. 37, s. 2015¹.
3. The School Governance and Operations Division through Division Engineers or deployed Engineers and Architects under Contract of Service and Disaster Risk Reduction and Management focal person shall provide technical assistance to the schools in assessing the safety of school buildings and other facilities and providing school safety plan.
4. School heads shall be instructed to encourage learners to identify and address hazards and risks as mandated by DepEd Order No. 23, s. 2015².
5. Enclosed is the recommended Hazard Mapping template for quarterly submission of schools to the Schools Division Offices, starting June 30, 2024.
6. For more information or queries, please contact Chief Eduarda M. Zapanta, Engr. Jamaica Rose G. Rolloque or Wilbert C. Ulpindo of Education Support Services Division at (02) 8682 – 2114 local 430.
7. Immediate dissemination and compliance with this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

¹ The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework

² Student-Led School Watching and Hazard Mapping
03/ROE6



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Certificate No. PHP QMS
22 93 0085

Enclosure No. 1 to Regional Memorandum No. ____s, 2024

SCHOOL WATCHING CHECKLIST (Reference: Annex A of DO 23, s. 2015)					
School Name:		Date when the survey is conducted			
School ID:		Date Submitted to SDOs			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Broken window <input type="checkbox"/> Slippery pathway <input type="checkbox"/> Blocked corridor <input type="checkbox"/> Heavy objects mounted on top of cabinets/shelves <input type="checkbox"/> Flooded area <input type="checkbox"/> Busted plugs/light bulbs/electrical facilities <input type="checkbox"/> Exposed electrical wires <input type="checkbox"/> Protruding nails in chairs and tables <input type="checkbox"/> Broken door knobs <input type="checkbox"/> Warning sign: Slippery pathways/corridors <input type="checkbox"/> Plants mounted on the building railings <input type="checkbox"/> Flooding <input type="checkbox"/> Exposed chemicals and liquids <input type="checkbox"/> Lack/absence of storage for equipment <input type="checkbox"/> Unlabeled chemicals <input type="checkbox"/> Dripping ceiling <input type="checkbox"/> Open pit <input type="checkbox"/> Stagnant water <input type="checkbox"/> Unpruned trees/bushes/shrubs <input type="checkbox"/> Open/Clogged canals <input type="checkbox"/> No ramps for elevated school buildings or other facilities <input type="checkbox"/> Swing-in doors </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Broken/dilapidated ceiling <input type="checkbox"/> Open/incomplete perimeter fence <input type="checkbox"/> Presence of stray animals inside the school campus <input type="checkbox"/> Presence of electrical post/transformer near or within the school perimeter <input type="checkbox"/> No system of release to parents during emergencies <input type="checkbox"/> No posted emergency hotlines around the school <input type="checkbox"/> Garbage Area (Segregation of Biodegradable and Non-Biodegradable) <input type="checkbox"/> Detached or peeled off GI sheet <input type="checkbox"/> Broken toilet bowl and/or sinks <input type="checkbox"/> Broken chairs/desks/tables <input type="checkbox"/> Blocked/no emergency exits <input type="checkbox"/> Unmounted cabinets/shelves <input type="checkbox"/> Medical kits in every classrooms <input type="checkbox"/> Bells/alarms <input type="checkbox"/> Condemnable building (i.e. very old structure, collapsing building and/or prominent cracks on classroom walls) <input type="checkbox"/> Others (<i>List as many as possible</i>) </td> </tr> </table>				<input type="checkbox"/> Broken window <input type="checkbox"/> Slippery pathway <input type="checkbox"/> Blocked corridor <input type="checkbox"/> Heavy objects mounted on top of cabinets/shelves <input type="checkbox"/> Flooded area <input type="checkbox"/> Busted plugs/light bulbs/electrical facilities <input type="checkbox"/> Exposed electrical wires <input type="checkbox"/> Protruding nails in chairs and tables <input type="checkbox"/> Broken door knobs <input type="checkbox"/> Warning sign: Slippery pathways/corridors <input type="checkbox"/> Plants mounted on the building railings <input type="checkbox"/> Flooding <input type="checkbox"/> Exposed chemicals and liquids <input type="checkbox"/> Lack/absence of storage for equipment <input type="checkbox"/> Unlabeled chemicals <input type="checkbox"/> Dripping ceiling <input type="checkbox"/> Open pit <input type="checkbox"/> Stagnant water <input type="checkbox"/> Unpruned trees/bushes/shrubs <input type="checkbox"/> Open/Clogged canals <input type="checkbox"/> No ramps for elevated school buildings or other facilities <input type="checkbox"/> Swing-in doors	<input type="checkbox"/> Broken/dilapidated ceiling <input type="checkbox"/> Open/incomplete perimeter fence <input type="checkbox"/> Presence of stray animals inside the school campus <input type="checkbox"/> Presence of electrical post/transformer near or within the school perimeter <input type="checkbox"/> No system of release to parents during emergencies <input type="checkbox"/> No posted emergency hotlines around the school <input type="checkbox"/> Garbage Area (Segregation of Biodegradable and Non-Biodegradable) <input type="checkbox"/> Detached or peeled off GI sheet <input type="checkbox"/> Broken toilet bowl and/or sinks <input type="checkbox"/> Broken chairs/desks/tables <input type="checkbox"/> Blocked/no emergency exits <input type="checkbox"/> Unmounted cabinets/shelves <input type="checkbox"/> Medical kits in every classrooms <input type="checkbox"/> Bells/alarms <input type="checkbox"/> Condemnable building (i.e. very old structure, collapsing building and/or prominent cracks on classroom walls) <input type="checkbox"/> Others (<i>List as many as possible</i>)
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Proposed Actions to be Taken:					

Prepared by:					
School Watching Team					
Noted:					
School Head					