

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



ESSD-RM-2024-352

10 May 2024


**Regional Memorandum**

No. 352 s. 2024

**CONCENTRATION TRAINING FOR CALABARZON  
ATHLETES FOR THE 2024 PALARONG PAMBANSA**

To: **Schools Division Superintendents**

1. To ensure a competitive Team CALABARZON for the 2024 Palarong Pambansa on July 6-17, 2024, in Cebu City, concerned Schools Division Offices are strongly encouraged to conduct an in-house or assembled intensive training subject to availability of funds and support from the concerned Local Government Unit or other sources of funds.
2. The official coaches should prepare a training program to be checked by the Monitoring Team. The training should develop more discipline expected from athletes. Included therein is the practice of Greetings for the Opening Program of the event. A video recording will be provided for such purpose.
3. The Regional Focal Persons for Sports with Division Sports Officers are directed to monitor the concentration training using the attached Monitoring Tool. They should take note and address issues and concerns to ensure the successful conduct of the activity and that athletes will be trained thoroughly in participation in the 2024 Palarong Pambansa.
4. Travel expenses of athletes, coaches, assistant coaches, and chaperons going to and from the training venue shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For more information or queries, you may contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, Education Support Services Division (ESSD), or Joseph Tito N. Ocampo, designated Regional Sports Officer at mobile numbers 09189918285 and 09954749255 respectively.
6. Immediate dissemination of this Memorandum is highly expected.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

03/ROE13



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Enclosure 1 to Regional Memorandum No. \_\_\_\_\_ s. 2024

**SUGGESTED MONITORING TEMPLATE FOR  
CONCENTRATION TRAINING ON JUNE 17-28, 2024**

**Event :** \_\_\_\_\_ **SDO:** \_\_\_\_\_

**Level:** \_\_\_\_\_ **Date of Monitoring:** \_\_\_\_\_

<b>Target Competencies or Skills to be developed</b>	<b>Training and Drills conducted in enhancing the skills or competencies</b>	<b>Identified Gaps</b>	<b>Intervention/ Assistance Provided</b>

**Issues and concerns:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Recommendation / Remarks:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Prepared by:** \_\_\_\_\_  
**Name and Signature**

**Designation:** \_\_\_\_\_

**Monitored by:** \_\_\_\_\_  
**Name and Signature**

**Designation:** \_\_\_\_\_

<b>DATE</b>	<b>SCHOOLS DIVISION OFFICE</b>
June 17, 2024	Rizal Cluster
June 18-19, 2024	Laguna Cluster
June 20-21, 2024	Cavite Cluster
June 24-26, 2024	Batangas Cluster
June 27-28, 2024	Quezon Cluster