



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



ESSD-RM-2024-325

13 May 2024

Regional Memorandum

No.325 s.2024

**PARTICIPATION OF REGION IV-A ATHLETIC DELEGATION
IN THE 2024 PALARONG PAMBANSA**

To: **Schools Division Superintendents**

1. Pursuant to DepEd Memorandum No. 020, s. 2024¹, the Region IV-A (CALABARZON) Athletic Delegation will participate in the **2024 Palarong Pambansa from July 6 to 17, 2024, in Cebu City.**
2. In preparation for the said participation, concerned SDOs are strongly encouraged to conduct an in-house or assembled intensive training subject to the availability of support and/or funding assistance from the concerned Local Government Unit (LGU) through the Special Education Fund (SEF) or other sources of funds.
3. Each athlete is required to submit a duly accomplished "Parental Consent for Participation" form on or before **June 15, 2024**, which shall be consolidated by the Division Sports Officers (DSOs) and to be forwarded to the Regional Office attention: Education Support Services Division. Refer to the enclosed template.
4. Athletes, coaches, assistant coaches, and chaperones who have decided to have a separate travel arrangement and have purchased their plane tickets (with return trip) as sourced from the concerned LGUs must submit a **Letter of Intent on or before June 10, 2024**, expressly indicating that they should no longer be included in the list who will travel by boat/ship as arranged and funded by the Regional Office. It suffices to mention that this is being done to forestall adverse audit finding for double claims.
5. All School Division Offices must ensure that their respective athletes, coaches, assistant coaches, chaperones, delegation officials, and members of various working committees should strictly adhere to the predetermined schedules of arrival and departure of all delegation athletes and officials in utmost consideration to the time of preparation of the Host School and other preliminary activities.
6. All members of the delegation must bring their **personal water tumblers in support to the effort to minimize the use of plastic bottles, and also to bring eating utensils** to be used when bringing packed foods to the different playing venues.

¹ Conduct of the 2024 Palarong Pambansa Competitions
03/ROE13




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7. The travel, meal, and other applicable expenses of Schools Division Superintendents and their Assistants, other identified delegation officials, athletes, and working committee members going to and from Cebu City may be charged against either local funds of their Schools Division Office, Schools, Special Education Funds, and LGU General Funds, whichever is available, and subject to the accounting and auditing rules and regulations.
8. There shall be a grant of Compensatory Time-Off (CTO) for non-teaching personnel and service credit for teaching personnel for services rendered during weekends and the end of the school year (EOSY) break applicable to the teaching personnel. This grant is subject to the submission of required documents as checked and endorsed by the Committee on Attendance to the Office of the Regional Director.
9. For more information or clarification, you may contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, Education Support Services Division (ESSD), and or Joseph Tito N. Ocampo, designated Regional Sports Officer at mobile numbers 09189918285 and 09954749255 respectively.
10. Immediate dissemination and compliance with this Memorandum is highly expected.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

PALARONG PAMBANSA
SPORTS PROGRAM
SPORTS OFFICIALS
STUDENTS



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

PARENTAL CONSENT FOR PARTICIPATION
(For Palarong Pambansa)

Name of Learner/Athlete: _____
Date of Birth: _____ Sex: _____
Parent's/ Guardian's Name: _____
Relationship to Learner: _____
Home Address: _____
Contact Number/s: _____

As the parent/guardian of the above-mentioned learner-athlete, I hereby acknowledge to have been informed of the details of the participation of my child as an athlete in the Palarong Pambansa to be held on **July 6-17, 2024**.

As parent/guardian I willingly and voluntarily give consent to: 1.) the participation of my child/ward in the **Palarong Pambansa 2024**; and, 2.) the necessary travel of my child/ward from our home to **Cebu City** and the return trip.

I understand the concerns and risks associated with the participation in the Palarong Pambansa and agree that the rules and regulations established for the said activity are for the safety and security of the athletes and/ or participants, and thus further agree to instruct my child/ward to obey them.

Having understood all the aforementioned, I hereby consent to allow my child/ward to participate in the 2024 Palarong Pambansa.

Parent's/ Legal Guardian's Name and Signature

Date

Name and Signature of School Head/ DATE



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