



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

**REQUEST FOR QUOTATION**

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“COMMONLY USED SUPPLIES, JANITORIAL SUPPLIES, COMPUTER PRINTER INKS AND OTHERS FOR USE AT THE REGIONAL OFFICE”** in accordance with Alternative Method of Procurement under Section 52 (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

The Approved Budget for the Contract (ABC) are as follows:

LOT NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC)
I	COMMONLY USED SUPPLIERS	Php369,960.00
II	JANITORIALS	Php109,625.00
III	COMPUTER PRINTER INKS	Php171,160.00
IV	OTHER SUPPLIES	Php181,017.00

**INTERESTED SERVICE PROVIDERS MAY SUBMIT A QUOTATION IN ANY OF THE ABOVE ENUMERATED LOTS AND EVALUATION, INCLUDING AWARD OF CONTRACT, WILL BE UNDERTAKEN ON A PER LOT BASIS.**

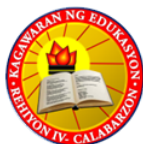
Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than MAY 7, 2024 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

A copy of your 2024 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Business/Mayor’s Permit.

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Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

08F/ROA/mdg



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085

For any clarification, you may contact us at telephone no. **02-8682-5773; 8684-4914; or 8647-7487** or e-mail address at **bac.calabarzon@deped.gov.ph**

  
**LOIDA N. NIDEA**  
BAC Chairperson

**Date:** \_\_\_\_\_

<b>Name of Company:</b>	
<b>Address:</b>	
<b>Name of Store/Shop (if applicable):</b>	
<b>TIN:</b>	
<b>PhilGEPS Registration Number:</b>	

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate **“0”** if item being offered is for free.
2. Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each Specification.

<b>LOT</b>	<b>Description</b>	<b>Total QTY</b>	<b>Brand Name</b>	<b>Brand of Origin</b>	<b>Unit Cost (VAT Inclusive)</b>	<b>Total Cost (VAT Inclusive)</b>
<b>I. COMMONLY USED SUPPLIES</b>						
1.	<b>SINE PEN, FINE TIP, BLACK, 0.5 mm</b> <b>Php50.00/pc</b>	<b>186 pcs</b>				
2.	<b>SINE PEN, FINE TIP, BLUE, 0.5 mm</b> <b>Php50.00/pc</b>	<b>203 pcs</b>				
3.	<b>BATTERY, DRY CELL SIZE AA, 2 pieces per blister pack</b> <b>Php40.00/pack</b>	<b>188 packs</b>				
4.	<b>INK, FOR STAMP PAD, purple, 50ml</b> <b>Php60.00/bottle</b>	<b>9 bottles</b>				
5.	<b>TAPE, MASKING 24mm x 50 meters</b> <b>Php35.00/roll</b>	<b>55 rolls</b>				
6.	<b>TAPE, MASKING 48mm x 50 meters</b> <b>Php85.00/roll</b>	<b>38 rolls</b>				

7.	<b>TAPE, TRANSPARENT 24mm x 50 meters</b>  <b>Php25.00/roll</b>	<b>12 rolls</b>				
8.	<b>TAPE, TRANSPARENT 48mm x 50 meters</b>  <b>Php45.00/roll</b>	<b>4 rolls</b>				
9.	<b>DUCT TAPE, GRAY, 2 INCHES X 10 METERS</b>  <b>Php100.00/roll</b>	<b>3 rolls</b>				
10.	<b>DATING AND STAMPING MACHINE, Self-inking, 4729 model, Receiving stamp</b>  <b>Php470.00/pc</b>	<b>24 pcs</b>				
11.	<b>PENCIL, lead/graphite, #1, with eraser, one dozen per box</b>  <b>Php45.00/box</b>	<b>155 boxes</b>				
12.	<b>MARKER, PERMANENT, BLACK, Fine Tip</b>  <b>Php25.00/pc</b>	<b>225 pcs</b>				
13.	<b>MARKER, PERMANENT, RED, Fine Tip</b>  <b>Php25.00/pc</b>	<b>24 pcs</b>				

14.	<b>MARKER, WHITEBOARD BLACK, Fine Tip</b> <b>Php30.00/pc</b>	<b>54 pcs</b>				
15.	<b>MARKER, WHITEBOARD RED, Fine Tip</b> <b>Php30.00/pc</b>	<b>15 pcs</b>				
16.	<b>MARKER, FLOURESCENT, 3 colors per set</b> <b>Php60.00/set</b>	<b>22 sets</b>				
17.	<b>INDEX TAB, sticker adhesive 10 colors x 20 sheets</b> <b>Php50.00/pcs</b>	<b>129 pcs</b>				
18.	<b>FOLDER WITH TAB, A4, for A4 size documents</b> <b>Php6.00/pc</b>	<b>3,000 pcs</b>				
19.	<b>FOLDER WITH TAB, LEGAL, for legal size documents</b> <b>Php8.00/pc</b>	<b>3,000 pcs</b>				
20.	<b>FILE TAB DIVIDER A4, 5 colors per set</b> <b>Php28.00/pack</b>	<b>200 packs</b>				

21.	<b>FILE TAB DIVIDER, LEGAL, 5 colors per set</b> <b>Php45.00/pack</b>	<b>200 packs</b>				
22.	<b>PAPER CLIP, VINYL/PLASTIC COATED, 33mm</b> <b>Php25.00/box</b>	<b>101 boxes</b>				
23.	<b>PAPER CLIP, VINYL/PLASTIC COATED, JUMBO 50mm</b> <b>Php40.00/box</b>	<b>129 boxes</b>				
24.	<b>CLIP, BACKFOLD 19mm, 12/box</b> <b>Php15.00/box</b>	<b>121 boxes</b>				
25.	<b>CLIP, BACKFOLD 32mm, 12/box</b> <b>Php35.00/box</b>	<b>60 boxes</b>				
26.	<b>CLIP, BACKFOLD 50mm, 12/box</b> <b>Php70.00/box</b>	<b>100 boxes</b>				
27.	<b>FASTENER, 70mm between prongs, 50 sets per box</b> <b>Php65.00/box</b>	<b>45 boxes</b>				

28.	<b>LAID CANON PAPER, 8 1/2 x 11, 500 SHEETS, 85 GSM, Brilliant White</b>  <b>Php954.00/ream</b>	<b>5 reams</b>				
29.	<b>LAID PAPER, 90 GSM, A4 SIZE, CONQUEROR (HIGH QUALITY)</b>  <b>Php2,100.00/ream</b>	<b>10 reams</b>				
30.	<b>LAID PAPER, 90 GSM, A4 SIZE</b>  <b>Php800/ream</b>	<b>6 reams</b>				
31.	<b>CONQUEROR 500 SHEETS 8.5 X 13 INCHES ULTRA SMOOTH WOVE 90 GSM</b>  <b>Php2,500/ream</b>	<b>20 reams</b>				
32.	<b>FILE FOLDER BOARD SHORT</b>  <b>Php7.00/pc</b>	<b>500 pcs</b>				
33.	<b>BALLPEN, BLACK, Ballpoint pen</b>  <b>Php10.00/pc</b>	<b>300 pcs</b>				
34.	<b>A4 Colored Paper (More, 80 GSM, Blue)</b>  <b>Php700.00/ream</b>	<b>15 reams</b>				

35.	<b>A4 Colored Paper (More, 80 GSM, Pink)</b> <b>Php700.00/ream</b>	<b>8 reams</b>				
36.	<b>BOARD PAPER, 220gsm, PALE CREAM A4, 10 pieces per pack</b> <b>Php30.00/pack</b>	<b>50 packs</b>				
37.	<b>EXPANDING FOLDER, Long, Light Green</b> <b>Php30.00/pc</b>	<b>50 pcs</b>				
38.	<b>EXPANDING ENVELOPE PRESSBOARD-Long, Light Yellow</b> <b>Php20.00/pc</b>	<b>400 pcs</b>				
39.	<b>EXPANDING ENVELOPE PRESSBOARD-Long, Light Blue</b> <b>Php20.00/pc</b>	<b>200 pcs</b>				
40.	<b>Transparency Film, A4, 10s/pack</b> <b>Php70.00/pack</b>	<b>30 packs</b>				
41.	<b>Sign Pen Refill, Hi-tecpoint V5 RT, 0.5mm, Blue</b> <b>Php45.00/pc</b>	<b>50 pcs</b>				
42.	<b>Sign Pen Refill, Hi-tecpoint V5 RT, 0.5mm, Black</b> <b>Php45.00/pc</b>	<b>50 pcs</b>				



43.	<b>Sign Pen Refill, Hi-tecpoint V7 RT, 0.7mm, Blue</b> <b>Php45.00/pc</b>	<b>50 pcs</b>				
44.	<b>Sign Pen Refill, Hi-tecpoint V7 RT, 0.7mm, Black</b> <b>Php45.00/pc</b>	<b>50 pcs</b>				
45.	<b>Sign Pen Refill, Hi-tecpoint V10 RT, 1.0mm, Blue</b> <b>Php45.00/pc</b>	<b>50 pcs</b>				
46.	<b>Sign Pen Refill, Hi-tecpoint V10 RT, 1.0mm, Black</b> <b>Php45.00/pc</b>	<b>50 pcs</b>				
47.	<b>CARTOLINA, assorted colors, 20 pieces per pack</b> <b>Php90.00/pack</b>	<b>20 packs</b>				
48.	<b>STICKER PAPER, MATTE, 10 sheets per pack</b> <b>Php80.00/pack</b>	<b>25 packs</b>				
49.	<b>STICKER PAPER, GLOSSY, 10 sheets per pack</b> <b>Php80.00/pack</b>	<b>25 packs</b>				
50.	<b>PHOTO PAPER, A4, 200GSM, 10S, GLOSSY</b> <b>Php80.00/pack</b>	<b>50 packs</b>				
51.	<b>PAPER, MULTIPURPOSE, Letter size 70gsm, 500 sheets per ream</b> <b>Php200.00/ream</b>	<b>20 reams</b>				

52.	<b>DepEd IV-A Logo, 3 x 5 ft., satin with embroidered logo, double face</b>  <b>Php5,000.00/pc</b>	<b>12 pcs</b>				
53.	<b>Philippine Flag, 3 x 6 ft., nylon tafetta</b>  <b>Php500.00/pc</b>	<b>20 pcs</b>				
54.	<b>Philippine Flag, 4 x 8 ft., nylon tafetta</b>  <b>Php650.00/pc</b>	<b>10 pcs</b>				
<b>TOTAL COST:</b>						
<b>II. JANITORIAL SUPPLIES</b>						
1.	<b>HAND SOAP, LIQUID, anti-bacterial, hypoallergenic 500ml</b>  <b>Php80.00/bottle</b>	<b>100 bottles</b>				
2.	<b>DEODORANT CAKE SCENTED, 50g</b>  <b>Php50.00/pc</b>	<b>50 pcs</b>				
3.	<b>TRASHBAG, green, 22" x 24", M, 10 pieces per roll or pack</b>  <b>Php200.00/pack/roll</b>	<b>165 Packs/rolls</b>				
4.	<b>TRASHBAG, clear, 22" x 24", M, 10 pieces per roll or pack</b>  <b>Php210.00/pack/roll</b>	<b>165 Packs/rolls</b>				

5.	<b>TRASHBAG, yellow, 22" x 24", M, 10 pieces per roll or pack</b>  <b>Php200.00/pack/roll</b>	<b>30 Packs/ rolls</b>				
6.	<b>HEAVY DUTY Rubber Gloves large</b>  <b>Php215.00/pair</b>	<b>15 pairs</b>				
7.	<b>HEAVY DUTY Rubber Gloves medium</b>  <b>Php210.00/pair</b>	<b>15 pairs</b>				
8.	<b>LIGHT-EMITTING DIODE (LED) LIGHT BULB daylight, 12 watts</b>  <b>Php350.00/pc</b>	<b>50 pcs</b>				
9.	<b>Muriatic Acid 1 liter</b>  <b>Php160.00/bottle</b>	<b>10 bottles</b>				
<b>TOTAL COST:</b>						
<b>III. COMPUTER PRINTER INKS</b>						
1.	<b>INK CARTRIDGE, HP FGV26AA(HP680), TRI-COLOR</b>  <b>Php600.00/cart</b>	<b>23 carts</b>				
2.	<b>INK CARTRIDGE, HP FGV27AA(HP680), BLACK</b>  <b>Php600.00/cart</b>	<b>33 carts</b>				
3.	<b>EPSON INK, BLACK 001, 70ml</b>  <b>Php400.00/bottle</b>	<b>51 bottles</b>				

4.	<b>EPSON INK, YELLOW 001</b> <b>Php350.00/bottle</b>	<b>65</b> <b>bottles</b>				
5.	<b>EPSON INK, CYAN 001</b> <b>Php350.00/bottle</b>	<b>65</b> <b>bottles</b>				
6.	<b>EPSON INK, MAGENTA 001</b> <b>Php350.00/bottle</b>	<b>65</b> <b>bottles</b>				
7.	<b>EPSON INK, BLACK 003</b> <b>Php350.00/bottle</b>	<b>47</b> <b>bottles</b>				
8.	<b>EPSON INK, YELLOW 003</b> <b>Php300.00/bottle</b>	<b>25</b> <b>bottles</b>				
9.	<b>EPSON INK, CYAN 003</b> <b>Php300.00/bottle</b>	<b>25</b> <b>bottles</b>				
10.	<b>EPSON INK, MAGENTA 003</b> <b>Php300.00/bottle</b>	<b>25</b> <b>bottles</b>				
11.	<b>INK BOTTLE, BROTHER DCP-T510W, BTD60BK, Black</b> <b>Php415.00/bottle</b>	<b>6</b> <b>bottles</b>				
12.	<b>INK BOTTLE, BROTHER DCP-T510W, BT5000C, Cyan</b> <b>Php415.00/bottle</b>	<b>6</b> <b>bottles</b>				

13.	<b>INK BOTTLE, BROTHER DCP-T510W BT5000M, Magenta</b>  Php415.00/bottle	<b>6 bottles</b>				
14.	<b>INK BOTTLE, BROTHER DCP-T510W BT5000Y, Yellow</b>  Php415.00/bottle	<b>6 bottles</b>				
<b>TOTAL COST:</b>						
<b>IV OTHERS SUPPLIES</b>						
1.	<b>ELASTOMERIC PAINT, ROYAL BLUE (1 gallon)</b>  Php800.00/gal	<b>10 gallons</b>				
2.	<b>ELASTOMERIC PAINT, TINGE OF GRAY (1 gallon)</b>  PHP800.00/GAL	<b>10 gallons</b>				
3.	<b>ELASTOMERIC PAINT, SUNSHINE YELLOW (1 gallon)</b>  PHP800.00/GAL	<b>4 gallons</b>				
4.	<b>ELASTOMERIC PAINT, BLACK (1 gallon)</b>  Php800.00/gal	<b>4 gallons</b>				
5.	<b>ELASTOMERIC PAINT, WHITE (1 gallon)</b>  Php800.00/gal	<b>5 gallons</b>				
6.	<b>ENAMEL PAINT WATER BASED ODORLESS, BLACK (1 gallon)</b>  Php800.00/gal	<b>2 gallons</b>				

7.	<b>ENAMEL PAINT WATER BASED ODORLESS, RED (1 gallon)</b> <b>Php800.00/gal</b>	<b>2 gallons</b>				
8.	<b>PAINT THINNER, 1 LITER</b> <b>Php200.00/bottle</b>	<b>4 bottles</b>				
9.	<b>SKIM COAT 20kg</b> <b>Php600.00/pc</b>	<b>1 pc</b>				
10.	<b>PAINT BRUSH 4"</b> <b>Php200.00/pc</b>	<b>5 pcs</b>				
11.	<b>PAINT BRUSH 2"</b> <b>Php100.00/pc</b>	<b>5 pcs</b>				
12.	<b>ROLLERS 8"</b> <b>Php220.00/pc</b>	<b>4 pcs</b>				
13.	<b>MINI ROLLERS 4" (Baby Roller)</b> <b>Php130.00/pc</b>	<b>6 pcs</b>				
14.	<b>STEEL BRUSH</b> <b>Php100.00/pc</b>	<b>10 pcs</b>				
15.	<b>CABLE TIE 3x100mm, 100pcs</b> <b>Php220.00/pack</b>	<b>2 packs</b>				

16.	<b>CABLE TIE 4x200mm, 100pcs</b> <b>Php150.00/pack</b>	<b>2</b> <b>packs</b>				
17.	<b>STAINLESS HANDHELD TOILET BIDET SPRAYER SET WITH HOLDER HOSE</b> <b>Php600.00/pc</b>	<b>15</b> <b>pcs</b>				
18.	<b>Goose neck faucet short 1/2"</b> <b>Stainless deck mount</b> <b>Php800.00/pc</b>	<b>20</b> <b>pcs</b>				
19.	<b>Garden hose 3/4", 100 meters</b> <b>Php4,500.00/pc</b>	<b>1</b> <b>pc</b>				
20.	<b>Mothballs, pack of 10pcs</b> <b>Php50.00/pack</b>	<b>6</b> <b>packs</b>				
21.	<b>Door Mat Cloth, rectangle</b> <b>Php50.00/pc</b>	<b>24</b> <b>pcs</b>				
22.	<b>Spray Paint (aerosol), silver gray 400cc</b> <b>Php350.00/pc</b>	<b>20</b> <b>pcs</b>				
23.	<b>Spray Paint (aerosol), chrome 400ml</b> <b>Php.380.00/pc</b>	<b>10</b> <b>pcs</b>				
24.	<b>Micro fiber cloth 30cmx60cm blue</b> <b>Php60.00/pc</b>	<b>100</b> <b>pcs</b>				

25.	<b>Chamois Cloth approx. 30cmx40cm, yellow</b>  <b>Php300.00/pc</b>	<b>12 pcs</b>				
26.	<b>WILSON 330 Floor Polisher Brush with Bracket Included 13"</b>  <b>Php2,100.00/pc</b>	<b>2 pcs</b>				
27.	<b>WILSON 330 Floor Polisher Nylon Brush with Bracket Included 13"</b>  <b>Php2,100.00/pc</b>	<b>2 pcs</b>				
28.	<b>Wire clip 7mm, 100pcs. white</b>  <b>Php100.00/pc</b>	<b>1 pc</b>				
29.	<b>Wire clip 8mm, 100pcs. white</b>  <b>Php110.00/pc</b>	<b>1 pc</b>				
30.	<b>Men's Urinal Anti-blocking and Deodorizing mat</b>  <b>Php200.00/pc</b>	<b>80 pcs</b>				
31.	<b>6 Gang Extension Cord w/ Switch and 5 Meter Wire</b>  <b>Php1,187.00/pc</b>	<b>9 pcs</b>				
32.	<b>6 Gang Extension Cord w/ Switch and 10 Meter Wire</b>  <b>Php1,700.00/pc</b>	<b>2 pcs</b>				



33.	<b>Refill for dust mop/ flat mop- MOP HEAD 60cm</b>  <b>Php500.00/pc</b>	<b>24 pcs</b>				
34.	<b>Dust mop/ flat mop 60cm, HANDLE</b>  <b>Php900.00/pc</b>	<b>8 pcs</b>				
35.	<b>rj 45 to usb connector</b>  <b>Php294.00/pc</b>	<b>4 pcs</b>				
36.	<b>HDMI spliter (4)</b>  <b>Php2,032.00/pc</b>	<b>4 pcs</b>				
37.	<b>HDMI spliter (8)</b>  <b>Php3,600.00/pc</b>	<b>3 pcs</b>				
38.	<b>HDMI Cable (5 meter)</b>  <b>Php672.00/pc</b>	<b>10 pcs</b>				
39.	<b>HDMI Cable (10 Meter)</b>  <b>Php1,800.00/pc</b>	<b>5 pcs</b>				
<b>TOTAL COST:</b>						

*The above quoted prices are inclusive of all costs and applicable taxes.*

<p align="center"><b><u>SCHEDULE OF REQUIREMENTS</u></b></p> <p>Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each SCHEDULE.</p>	<p align="center"><b><u>BIDDER’S STATEMENT OF COMPLIANCE</u></b></p> <p align="center"><b>(“Comply” or “Not Comply”)</b></p>
<p align="center"><b>7 Calendar Days upon Receipt of the P.O</b></p>	

<p align="center"><b><u>FINANCIAL OFFER</u></b></p>	
<p align="center"><b>Approved Budget for the Contract</b></p>	<p align="center"><b>Your Total Offered Quotation</b></p>
<p><b>Lot I:</b></p> <p align="center"><b>Php369,960.00</b></p>	<p>In words:</p> <hr/> <p>In figures:</p>
<p><b>Lot II:</b></p> <p align="center"><b>Php109,625.00</b></p>	<p>In words:</p> <hr/> <p>In figures:</p>
<p><b>Lot III:</b></p> <p align="center"><b>Php171,160.00</b></p>	<p>In words:</p> <hr/> <p>In figures:</p>
<p><b>Lot IV:</b></p> <p align="center"><b>Php181,017.00</b></p>	<p>In words:</p> <hr/> <p>In figures:</p>
<p><b><u>Payment Details:</u></b></p>	<p>Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank’s LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.</p>
<p><b>Banking Institution</b></p>	
<p><b>Account Number</b></p>	

<b>Account Name</b>	
<b>Branch</b>	

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone Number

\_\_\_\_\_  
Fax/Mobile Number

\_\_\_\_\_  
E-mail address/es