



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON





05 March 2024

Regional Memorandum
No.260 s.2024

CLARIFICATION ON THE HIRING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) FEEDING COORDINATORS UNDER CONTRACT OF SERVICE (COS)

To **Schools Division Superintendents**

1. Relative to the Unnumbered Memorandum dated April 02, 2024¹, this Office, through the Education Support Services Division, hereby disseminates the Clarification on the Hiring of School-Based Feeding Program (SBFP) Feeding Coordinators under Contract of Service.
2. The attached memorandum provides the following clarifications:
 - a. Large and Extra-large Schools Division Offices (SDOs) may hire more than one (1) Administrative Support (AS) II subject to availability of funds.
 - b. Qualification Standards for COS personnel to be hired.
3. For inquiries, please contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, or Ms. Johnalen Aira S. Soberano, Nutritionist-Dietitian II of the Education Support Services Division at email address essd.calabarzon@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

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¹ Clarification on the Hiring of the School-Based Feeding Program (SBFP) Feeding Coordinators under Contract of Service



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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

MEMORANDUM

FOR : **REGIONAL DIRECTORS**
Regions I- XII, CARAGA, CAR, & NCR
SCHOOLS DIVISION SUPERINTENDENTS

FROM : **ATTY. SUZETTE T. GANNABAN-MEDINA**
Officer-in-Charge, Director IV
Bureau of Learner Support Services and
Learner Rights and Protection Office

SUBJECT : **CLARIFICATION ON THE HIRING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) FEEDING COORDINATORS UNDER CONTRACT OF SERVICE (COS)**

DATE : April 2, 2024

This has reference to the signed Memorandum on the Hiring of Contract of Service (COS) personnel for the Regional Offices (ROs), Schools Division Offices (SDOs), and the 15 SBFP Central Kitchen Training Centers (CKTCs), through the Regional Education Support Services Division (ESSD); Schools Governance and Operations (SGOD) - School Health and Nutrition Unit; and Schools of the 15 SBFP CKTCs, to support in the implementation of the School-Based Feeding Program starting Calendar Year 2024 chargeable against the Program Support Funds for FY 2024 (current and continuing) and the succeeding years.

The following guidelines are further issued for clarification:

1. Schools Division Offices under Large and Extra Large categories may hire more than one (1) Administrative Support (AS) II subject to availability of funds.
2. On Qualification Standards:
 - a. Qualifications of the SBFP-COS, Technical Assistant (TA) I assigned at the Regional Offices
 1. Bachelor's degree relevant to the job (e.g., nutritionist-dietitian, allied health);
 2. No training required;
 3. No experience required; and
 4. Graduate of Nutrition and Dietetics is an advantage



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- b. Qualifications of the SBFP-COS, Administrative Support (AS) II assigned at the Schools Division Offices
 - 1. Completion of at least two years in college; or Senior High School graduate with specialization relevant to the job;
 - 2. No training required; and
 - 3. No experience required

- c. Qualifications of the SBFP-COS, Technical Assistant (TA) I assigned in Central Kitchens
 - 1. Bachelor's degree relevant to the job (e.g., nutritionist-dietitian, allied health, hotel and restaurant management);
 - 2. No training required;
 - 3. No experience required;
 - 4. Graduate of Nutrition and Dietetics or Hotel and Restaurant Management is an advantage

For immediate implementation and dissemination.

Thank you very much.



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