



PPRD-RM-2024-247

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

03 April 2024

**Regional Memorandum**  
No.247 s.2024

**CHANGES AND UPDATES ON THE REPORTING AND MONITORING OF THE SUSPENSION OF F2F CLASSES AND IMPLEMENTING ALTERNATIVE DELIVERY MODE (ADM)**

To: **Schools Division Superintendents**  
**All others concerned**

1. With reference to OASOPS Memorandum No. 2023-209B, this Office informs all schools division offices to submit report on the suspension or cancellation of F2F classes and implementing alternative delivery mode through this new link: [tinyurl.com/ADMR4A](https://tinyurl.com/ADMR4A)
2. All other links that were previously deployed through OASOPS Memorandum No. 2023-209, dated October 23, 2023, Regional Memorandum No. 266 S. 2023, and Regional Memorandum No. 68 s. 2024 shall no longer be used.
3. Below is the list of identified Division Focal Persons who are given access by the CO to work on the Sheet.

Schools Division Office	Focal Person
Antipolo City	Noel C. Merino
Bacoor City	Nereus V. Malinis
Batangas Province	Mario B. Maramot
Batangas City	Angelisa Amoto
Biñan City	Gertrude A. Anunciacion
Cabuyao City	Jomar D. Flores
Calamba City	Mariliza T. Espada
Cavite Province	Jesselle Mark P. Reyes
Cavite City	Mishael Cayan
Dasmariñas City	Lovely Joy P. de Guzman
General Trias City	Ines L. Inocencio
Imus City	Ivan Honorpette A. Mijares
Laguna Province	Carol Delos Santos
Lipa City	Evangelne B. Escabel
Lucena City	Preciosa Marie Alba
Quezon Province	Arvin Repaso
Rizal Province	Jon Daryl D. Espiritu
San Pablo City	PolCarmena A. Gozo
San Pedro City	Jerome Jasa



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114 local 470-471  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085

Santa Rosa City	Maricel S. Saguinsin
Santo Tomas City	Vanessa C. Alporha-Viray
Tanauan City	Julius Rhyan M. Quine
Tayabas City	Ariel C. Cabuyao

4. Relevant information from the district offices and schools shall be forwarded to their respective division focal person who will then encode the report. Data gathering shall start on **April 3, 2024 (Wednesday)**.
5. It should also be noted that any unintentional modification of data or lost data shall be the responsibility of the Schools Division Focal Persons.
6. For other details, kindly contact Policy, Planning and Research Division via pprd.calabarzon@deped.gov.ph or at (02) 8682-2114 local 470. Attached herewith is the copy of OASOPS Memorandum No. 2023-209B for reference.
7. For immediate dissemination and strict compliance of all concerned.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

cc : 07/ROP1



Republic of the Philippines  
**Department of Education**  
**OPERATIONS**

OASOPS No. 2023-209B  
**MEMORANDUM**

TO : **ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**

FROM :   
**Atty. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

  
**FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary for Operations*

SUBJECT : **Changes in the Monitoring Tool for the Schools Implementing Alternative Delivery Mode as Provided in DepEd Order No. 037, s. 2022 for SY 2023-2024**

DATE : **April 1, 2024**

This is in reference to OASOPS Memorandum No. 2023-209, dated October 23, 2023, regarding the Reactivation of the Monitoring Tool for the Schools Implementing Alternative Delivery Mode.

**Schools Division Superintendents are reminded to monitor and report to their respective Regional Directors the schools that suspended in-person classes and implemented alternative delivery modes in cases stipulated in DepEd Order No. 37, s. 2022, including unfavorable weather and environment, until the end of SY 2023-2024.**

In this regard, this Office would like to request the regular submission of progressive data on the aforementioned to be monitored by the Office of the Assistant Secretary for Operations, which may be filled out through the updated links:

Region	Monitoring Tool Link
I	<a href="https://tinyurl.com/R1ADM">tinyurl.com/R1ADM</a>
II	<a href="https://tinyurl.com/R2ADM">tinyurl.com/R2ADM</a>
III	<a href="https://tinyurl.com/R3ADM">tinyurl.com/R3ADM</a>
IV-A	<a href="https://tinyurl.com/ADMR4A">tinyurl.com/ADMR4A</a>

<b>Region</b>	<b>Monitoring Tool Link</b>
IV-B	<a href="https://tinyurl.com/ADMR4B">tinyurl.com/ADMR4B</a>
V	<a href="https://tinyurl.com/Reg5ADM">tinyurl.com/Reg5ADM</a>
VI	<a href="https://tinyurl.com/R6ADM">tinyurl.com/R6ADM</a>
VII	<a href="https://tinyurl.com/R7ADM">tinyurl.com/R7ADM</a>
VIII	<a href="https://tinyurl.com/R8ADM">tinyurl.com/R8ADM</a>
IX	<a href="https://tinyurl.com/RIXADM">tinyurl.com/RIXADM</a>
X	<a href="https://tinyurl.com/R10ADM">tinyurl.com/R10ADM</a>
XI	<a href="https://tinyurl.com/RXIADM">tinyurl.com/RXIADM</a>
XII	<a href="https://tinyurl.com/R12ADM">tinyurl.com/R12ADM</a>
XIII	<a href="https://tinyurl.com/R13ADM">tinyurl.com/R13ADM</a>
CAR	<a href="https://tinyurl.com/ADM CAR">tinyurl.com/ADM CAR</a>
NCR	<a href="https://tinyurl.com/ADM NCR">tinyurl.com/ADM NCR</a>

The required information must be updated accordingly once changes in the learning delivery modality are implemented. **Any unintentional modification of data or lost data shall be the responsibility of the Schools Division Focal Person and the Regional Focal Person.**

Data gathering shall start on **April 3, 2024 (Wednesday)**. In addition, this Office requests the **updated contact number and DepEd email address** of the assigned focal person per region and division **on or before April 3, 2024 (Wednesday), 5PM.**

For questions or clarifications, you may contact the Office of the Assistant Secretary for Operations through telephone number at (02) 8636-6549 or through email at [asec.ops@deped.gov.ph](mailto:asec.ops@deped.gov.ph).

For immediate compliance and appropriate action.

**ANNEX A**  
**GUIDELINES IN FILLING UP THE MONITORING SHEET**

**1) School Name**

- a) Locate the school/s implementing Alternative Delivery Mode by using the Ctrl+F function.
- b) The list of schools in the monitoring sheet was obtained from LIS data as of January 31, 2024. Should there be any school not included in the list, kindly add it at the end.
- c) DO NOT delete any school in the list. Should there be any school to be deleted from the list, kindly indicate "For Deletion: [REASON]" in the Remarks column.

**2) The recording of schools implementing Alternative Delivery Mode, Online Distance Learning, and Blended Learning are separate. In this regard:**

- a) No. of Learners Affected and No. of Classes Affected
  - i) The numbers encoded should only reflect the totals of learners attending classes that are implementing MDL, ODL, and Blended Learning under their respective sections.
  - ii) DO NOT put non-numerical values in this column. Likewise, only one numerical value must be encoded within one cell.
- b) K to 12 Dropdown Boxes
  - i) Under the Alternative Delivery Mode section:
    - (1) Choose "Yes" if the Grade Level/s are implementing MDL only. Choose "No" if otherwise.
  - ii) Under the Online Distance Learning section:
    - (1) Choose "Yes" if the Grade Level/s are implementing ODL only. Choose "No" if otherwise.
  - iii) Under the Blended Learning section:
    - (1) Choose "Yes" if the Grade Level/s are implementing Blended Learning only. Choose "No" if otherwise.

**3) Reasons for Modular/Online/Blended Distance Learning**

- a) Input a brief, one to two-sentence description of the reason why the school concerned is implementing distance learning. For ease of monitoring, do not use unnecessary abbreviations.

**4) Start and End Dates**

- a) Use the exact date when filling-up the sheet.
- b) Use the following format for all dates to be encoded: non-abbreviated month, day, year in full (e.g. March 12, 2024).
- c) For Start Dates:
  - i) Input the date that the school has started implementing distance modality.
  - ii) For schools with Grade Levels implementing distance modality at different start dates, only the earliest date of implementation should be encoded.
- d) For End Dates:
  - i) Input the planned/estimated date that the school will end its implementation of distance modality.
  - ii) For schools with Grade Levels implementing distance modality at different estimated/planned end dates, only the latest end date of implementation should be the date encoded.

**5) Remarks**

- a) Use this column to indicate any important points not covered by the other parts of the sheet.
- b) Indicate a breakdown, when applicable, of schools with Grade Levels implementing distance learning at different start/end dates.

***Other Important Notes:***

1. Ensure that you are in the correct Schools Division Sheet, especially for Provincial and City Schools Divisions which share similar names (e.g. SDOs Pangasinan I and Pangasinan II, SDOs Batangas and Batangas City, SDOs Cavite and Cavite City)
2. DO NOT make any edits to the monitoring sheet other than the details stated above.
3. Double-check each entry made in the sheets.
4. Once a school's implementation of MDL/ODL/Blended Learning has ended, kindly delete the entries made on the corresponding row.