



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON



CLMD-RM-2024-243

03 April 2024

**Regional Memorandum**  
 No. 243, s. 2024

**EDUCATION BOOTCAMP SERIES**

To **Schools Division Superintendents**  
**Heads of Private Elementary and Secondary Schools**



- In the effort for recalibration and advancement of various Special Curricular Programs (SCPs) being implemented in the Region, this Office through the Curriculum and Learning Management Division (CLMD) will hold the **Education Bootcamp Series** on the following schedule at a venue that will be announced through a regional advisory.

Batch	Date
<b>Batch 1</b> – School Paper Production and Management	May 10-11, 2024
<b>Batch 2</b> – Online Publishing, TV and Radio Scriptwriting and Broadcasting Production	July 1-3, 2024
<b>Batch 3</b> – Individual Journalistic Events and Collaborative Desktop Publishing	July 4-6, 2024

- This activity aims to:
  - demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
  - recognize the role of journalism in advocating for social consciousness and environmental awareness;
  - promote fair and ethical use of media as tenets of responsible journalism;
  - foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
  - provide learners opportunities to use the skills learned in campus journalism for their future careers.

- Participants in this activities are the following:

<b>Individual Events</b>	1 <sup>st</sup> Place Winners in the 2024 Regional Schools Press Conference (RSPC) per level, per medium
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<b>Group Events</b>	Qualifiers in the 2024 National Schools Press Conference as indicated in R.M. No. 213, s. 2024
<b>School Paper Events</b>	Top 10 winners per medium per section in the 2024 RSPC

4. *Enclosure 1* presents the indicative program of activities for this series. In addition, *Enclosure 2* presents the Regional Technical Working Group (RTWG) for this edition of the RSPC. Meanwhile, please see *Enclosure 3* for the *Terms of Reference*.
5. For Batch 1, the first meal is lunch on May 10, 2024 while the last meal is AM snacks on May 11, 2024. In addition, For Batches 2 and 3, the first meal to be served is breakfast on the first day; and the last meal will be PM snacks on the last day.
6. The fund transfer in the amount of **One Hundred Forty Five Thousand Pesos (P 145, 000.00)** only shall be downloaded to SDO Santa Rosa to cover the cost for the TV Broadcasting Equipment and Device rentals.
7. Food and accommodation of the participants in this activity shall be charged against Development and Promotion of Campus Journalism (DPCJ) funds (SARO Nos. OSEC-4A-23-2727 & OSEC-4A-23-2711) and regional funds. Meanwhile, transportation and incidental expenses shall be charged against school/division MOOE or local funds whichever is available. All expenses are subject to the usual accounting and auditing rules and regulations.
8. For questions and clarifications, you may contact **EUGENE RAY F. SANTOS**, Regional Education Program Supervisor in-charge of Special Program in Journalism through email address [eugeneray.santos@deped.gov.ph](mailto:eugeneray.santos@deped.gov.ph) and **VIERNALYN M. NAMA**, Chief Education Supervisor, CLMD.
9. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director



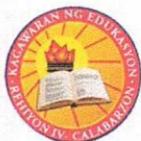
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*Enclosure 1. Indicative Program of Activities*

**EDUCATION BOOTCAMP SERIES**

<b>Batch 1 – School Paper Production and Management</b>		May 10-11, 2024
<b>Time</b>	<b>May 10, 2024</b>	<b>May 11, 2024</b>
7:30-8:00	Arrival	Breakfast
8:00-8:30	Opening Program	Management of Learning
8:30-9:30	Critiquing Session per Section	Revisiting of Finalized and Refinement of Entries
9:30-9:45	Health Break	
9:45-12:00	Editing and Revising of Entries	Closing Program
12:00-1:00	Lunch Break	Home Sweet Home
1:00-1:15	Management of Learning	
1:15-2:15	Revisiting of Outputs	
2:15-4:30	Finalization of Entries	
4:30-5:00	Debriefing Sessions	

<b>Batch 2 – Online Publishing, TV and Radio Scriptwriting and Broadcasting Production</b>		July 1-3, 2024	
<b>Time</b>	<b>July 1, 2024</b>	<b>July 2, 2024</b>	<b>July 3, 2024</b>
7:30-8:00	Arrival	Breakfast	
8:00-8:30	Opening Program	Management of Learning	Management of Learning
8:30-10:00	Workshop 1	Workshop 2	Workshop 3
10:00-10:30			Critiquing of Outputs and Performances
10:30-10:45			
10:45-12:00			
12:00-1:00			
1:00-1:15	Health Breaks	Health Breaks	Debriefing Sessions and Closing Program
1:15-3:15			
3:15-3:30			
3:30-5:00	Health Breaks	Health Breaks	



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<b>Batch 3 – Individual Journalistic Events</b>		July 4-6, 2024	
<b>Time</b>	<b>July 4, 2024</b>	<b>July 5, 2024</b>	<b>July 6, 2024</b>
7:30-8:00	Arrival	Breakfast	
8:00-8:30	Opening Program	Management of Learning	Management of Learning
8:30-10:00	Workshop 1	Workshop 3	Workshop 5
10:00-10:30	Health Break		
10:30-10:45	Critiquing of Output	Critiquing of Output	Critiquing of Output
10:45-12:00	Workshop 2	Workshop 4	Workshop 6
12:00-1:00	Lunch Break		
1:00-1:15	Management of Learning		
1:15-3:15	Critiquing of Work	Critiquing of Work	Critiquing of Work
3:15-3:30	Editing and Revising of Work	Editing and Revising of Work	Editing and Revising of Work
3:30-5:00	Finalization and Debriefing	Finalization and Debriefing	Finalization and Closing Program

<b>Batch 3 – Collaborative Desktop Publishing</b>		July 4-6, 2024	
<b>Time</b>	<b>July 4, 2024</b>	<b>July 5, 2024</b>	<b>July 6, 2024</b>
7:30-8:00	Arrival	Breakfast	
8:00-8:30	Opening Program	Management of Learning	Management of Learning
8:30-10:00	Workshop 1	Workshop 2	Workshop 3
10:00-10:30			Critiquing of Outputs and Performances
10:30-10:45			
10:45-12:00			
12:00-1:00	Critiquing of Outputs and Performances	Critiquing of Outputs and Performances	Health Breaks
1:00-1:15	Critiquing of Outputs and Performances	Critiquing of Outputs and Performances	
1:15-3:15	Health Breaks	Health Breaks	Debriefing Sessions and Closing Program
3:15-3:30			
3:30-5:00	Health Breaks	Health Breaks	Debriefing Sessions and Closing Program



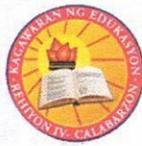
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*Enclosure 2. Regional Technical Working Group*

Chairperson: VIERNALYN M. NAMA, Chief Education Supervisor  
Assistant Chair: EUGENE RAY F. SANTOS, Education Program Supervisor  
Members: DIANNE CATHERINE T. ANTONIO, Education Program Supervisor  
HAZEL ANGELYN E. TESORO, Education Program Supervisor

Secretariat: LHOVIE C. DAMIAN, Teaching Aid Specialist  
REDGYNN A. BERNALES, Administrative Assistant II  
ARCELLE NENETH JOY LARINAY, Librarian



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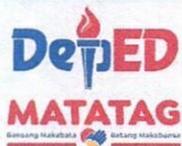
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*Enclosure 3. Terms of Reference*

- a. The Regional Education Program Supervisors (in Special Program in Journalism)**
- prepare and submit necessary Enclosures
  - ensure accuracy of details and information of documents
  - coordinate, orient and brief participants (parents, CJ, SPA, school heads) about the details of the conference
  - secure that participants will be provided with the assistance they will need, especially in terms of gadgets and equipment to be used in the activity
  - attend coordination/consultative meeting related to the activity
  - disseminate accurate and up to date information about the conference
- b. The School Heads and The School Paper Advisers**
- provide support to the participating CJ
  - communicate and explain accurate and up to date information about the conference to the CJ and parents/guardians
  - provide CJ with documentary requirements (ID, Enrolment Certificate, Parents' Consent)
  - relay accurate and up-to-date information about the conference
  - assist learners in the entire participation in the activity
- c. The Campus Journalists**
- attend the activities with punctuality
  - keep the important documents in tact
  - follow the rules and regulations of the conference religiously
  - accomplish the tasks with honesty
- d. The Regional Technical Working Group**
- craft the proposal, memorandum, and RBA (for the focal person)
  - coordinate with the workshop venue management and prepare the contract for the event
  - coordinate with the Supplies Officer for the supplies needed
  - lead the review and evaluation of the presentation to be used for the activity
  - facilitate the conduct of the activity in the assigned events
  - join the team in the conduct of debriefing sessions
- e. The Secretariat**
- prepare the completion report
  - request preparation of contract and supplies
  - coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
  - prepare the documents needed for liquidation;



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- prepare and print certificates of recognition, participation, and appearance
- submit the needed requirements to respective functional divisions after the conduct of the activity.

**f. The Regional TWG as Facilitator**

- Ensure smooth conduct of the competitions
- Ensure completeness of materials and functionality of devices and equipment necessary/required in the contests
- Verify the identity of the participants against the official list
- Observe maximum confidentiality of contest materials and entries
- Entertain questions on the process of the events

**g. The Trainers/Consultants**

- prepare a presentation for the lecture-session and training materials
- draw on expertise to fairly and reasonably assess the team's efforts in the various components of the competition
- evaluate objectively the official entries adhering to the set standards
- turn-over the needed documents on the identified/agreed date of compliance
- provide technical assistance and training with the delegation