

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




LRMD-URM-2024-55

18 March 2024

Unnumbered Memorandum

**REVISION OF EVALUATED LTO ROAD SAFETY
INTEGRATION MODULES**

- To **Schools Division Superintendents**
(SDO Antipolo City, SDO Batangas City, SDO Batangas Province, SDO Dasmariñas City, SDO General Trias City, SDO Laguna, SDO Quezon Province, SDO Rizal Province, SDO San Pablo City, SDO San Pedro City and SDO Tanauan City)
1. In reference to RM 710 s. 2022 re: **LTO Road Safety Integration Modules** developed by the region and submitted to the Bureau of Learning Resources for evaluation at the national level, DepEd Region IV-A through the Curriculum and Learning Management Division- Learning Resource Management Section (CLMD-LRMS), will conduct an **Online Briefing for the Revision of Evaluated LTO Road Safety Modules** on **April 04, 2024**, at 1:30 PM via MS Teams Link: <https://tinyurl.com/46babmzy>.
 2. Participants in this activity are SLM developers and layout artists as indicated in Enclosure 1. Meanwhile, the Terms of Reference are indicated in Enclosure 2.
 3. For clarification and further inquiries, you may contact **Dianne Catherine T. Antonio**, Education Program Supervisor, and **Viernalyn M. Nama**, CLMD Chief Education Supervisor at (02) 8681-7249 local 420.
 4. Immediate and widest dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

02/ROC2



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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Enclosure 1 - List of Participants

SDO	NAME OF PARTICIPANT	ROLE	GRADE LEVEL- LEARNING AREA
Antipolo City	ALVIN ALEJANDRO	Illustrator	Health 3
Batangas City	ROMEJAN M. DE MESA	Writer	Automotive 9
Batangas Province	MYRASOL D. BELTRAN	Writer	EsP 2 & 3
Batangas Province	CHERRY AMOR R. LAROZA	Illustrator	EsP 2, 3, 9, & 10
Dasmariñas City	JOANA A. PRACTISALA	Writer	EsP 9
Dasmariñas City	MARY JANE L. DAVE	Writer	EPP/TLE-IA 6
Dasmariñas City	AILEEN D. HUERTO	Writer	EPP 4
General Trias City	MARYGLO V. VENTURA	Illustrator	EPP/TLE-IA 6
Laguna	VENESA M. BUEN	Writer	EsP 10
Laguna	MICHELLE R. SAMIA	Illustrator	EPP 5 ,6 & 9
Laguna	JENRIE M. RIVERA	Illustrator	EPP 4
Quezon Province	VIEN LESTER L. FLORES	Writer	EPP- Entrepreneurship 6
Quezon Province	MARK EDWARD S. REMOJO	Writer	Automotive 9
Rizal	NORIANNE A. ARBADO	Writer	Health 3
Rizal	MA. LUISA ANNA Q. MARTINEZ	Writer	Health 3
Rizal	RICKY NOR C. PAGARIGAN	Writer	EPP/TLE-IA 6
Rizal	JEFFREY C. ERNI	Writer	EPP/TLE-IA 6
San Pablo City	BRYAN C. EXCONDE	Writer	MATH 7
San Pedro City	LENNY N. GILI	Illustrator	EPP/TLE 6
San Pedro City	DANNY M. FABIA	Writer	MATH 3
Tanauan City	ROMEO L. MENDOZA JR.	Illustrator	MATH 3 & 7

Enclosure 2

Terms of Reference

1. Writer/Developer

- Discusses the instructional design and format of the LRs with the development team.
- Ensures that the DepEd technical specifications, standards, and guidelines are being followed.
- Validates findings and comments and incorporates recommendations of the editors and LRES.
- Reviews language, content, and illustrations of the manuscript prior to submission to the Content Editor for review.
- Implements valid comments of the Content Editor in the revision/finalization of the LR.
- Submits duly accomplished/signed Sworn Certification.
- Accomplishes all required documents related to the development of LR.

2. Illustrator / Layout Artist

- Ensures that all materials are accurately laid out based on the technical specification guidelines.
- Submits the laid-out materials and the final editable digital file on the agreed schedule.
- Incorporates revisions, if any, based on the findings of the assigned learning resource/s.
- Finalizes the layout of the LR.
- Submits duly accomplished forms