

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

March 15, 2024

Regional Memorandum

No.199 s.2024

GUIDELINES ON THE UTILIZATION OF DEPED ATHLETIC MEETS SCREENING AND ACCREDITATION SYSTEM AND SUBSEQUENT ACTIVITIES OF THE REGIONAL SCREENING AND ACCREDITATION COMMITTEE (RSAC)

To **Schools Division Superintendents**

1. DepEd Memorandum 5 s. 2023 provides for the creation of the Regional Screening and Accreditation Committee that will evaluate and verify the authenticity of the documents of athletes, coaches, assistant coaches and chaperones, accredit qualified athletes, coaches, assistant coaches and chaperones and submit the master list to the Regional Athletic Association among others. The master list shall be submitted to the National Screening and Accreditation Committee (NSAC) fifteen (15) days after the conduct of Regional Athletic Association Meet.
2. This Office issued Regional Memorandum No. 122 s. 2024, creating the Regional Screening and Accreditation Committee, requiring the submission of the master list of athletes, coaches, assistant coaches and chaperones from each schools division office and setting the date for the screening and verification of the records of the athletes, coaches, assistant coaches and chaperones.
3. The Legal Unit in coordination with the Information and Communications Office, both units under the Office of the Regional Director together with the DepEd Region IV-B, DepEd CAR, DepEd Region V, DepEd Region X and DepEd Region XI developed the **DepEd Athletic Meets Screening and Accreditation System** in order ease the verification process and shorten the processing time in order to comply with mandatory period of submission of master list.
4. In this regard, **all schools division offices are required to: a) encode the information of athletes, coaches, assistant coaches and chaperones who represented their respective division office during the 2024 Regional Athletic Association Meet of DepEd Region IV-A CALABARZON and who were selected to participate in the 2024 Palarong Pambansa to represent the region and to upload the records of the athletes, coaches, assistant coaches and chaperones in the DepEd Athletic Meets Screening and**



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Accreditation System; b) send participants - two (2) participants for city division office and three (3) participants for provincial schools division office - to attend the orientation on the use of the DepEd Athletics Meets Screening and Accreditation System on **March 23, 2024 at the Schools Division Office of San Pedro City from 8:00 in the morning to 12:00 noon.** The participants who will be oriented on the systems shall form part of the Data Group of the Regional Screening and Accreditation Committee.

5. Further, the **chairpersons and members of the Regional Screening and Accreditation Committee including the Data Group from the regional office are ordered to report to the venue of the 2024 Regional Athletic Association Meet of DepEd Region IV-A CALABARZON on April 1, 2024 to April 13, 2024.** The members of the Data Group, coming from the division offices are hereby ordered to report to the headquarters of the Regional Screening and Accreditation Committee located at the Schools Division Office of San Pedro City beginning **April 10, 2024 to April 13, 2024 from 8:00 in the morning to 5:00 in the afternoon** to encode the information of the winning athletes, coaches, assistant coaches and chaperones coming from their division office and to upload their documents in the system. Their accommodation shall be at the billeting quarter of their respective division office.
6. In preparation for the submission of compliance with the 2024 Palarong Pambansa Board through the National Screening and Accreditation Committee, the chairperson and members of the Regional Screening and Accreditation Committee including the Data Group from the regional office are hereby ordered **to appear at the Schools Division Office of San Pedro City on April 19, 20 and 21, 2024 for the revalidation of documents and dental and medical examination of athletes, coaches, assistant coaches and chaperones and to assist the members of the NSAC in the screening and accreditation of the athletes, coaches, assistant coaches and chaperones.**
7. In this regard, **all athletes, coaches, assistant coaches and chaperones who will be selected to represent the region in the 2024 Palarong Pambansa are hereby required to appear for medical and dental examination on April 19 and 20, 2024 from 8:00 in the morning to 5 o'clock in the afternoon and for screening, validation and interview by the NSAC on April 21, 2024 from 8:00 in the morning to 5 o'clock in the afternoon.** The schedule of medical and dental examination is hereto appended as Enclosure 1 of this memorandum. The list of medical and dental personnel who will assist in the medical and dental examinations is hereto appended as Enclosure 2 of this memorandum.
8. All necessary expenses relative to the conduct of the activity as well as to the participation of all the personnel required on the said activity shall be chargeable against the local funds subject to usual accounting rules and regulations.
9. The participants in the orientation are required to register at this link **on March 18, 2024 before 5 o'clock in the afternoon** at this link: <https://bit.ly/ATHLETICSYSTEM2024>.

10. For clarifications and questions, you may please contact the Legal Unit of the regional office at this telephone no. (02) 8682 2114.
11. For compliance and information of all.


ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director 



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Enclosure 1 to Regional Memorandum No. ____ s. 2024

**SCHEDULE OF DENTAL AND MEDICAL EXAMINATION OF SELECTED
ATHLETES, COACHES, ASSISTANT COACHES AND CHAPERONES**

April 19, 2024

Laguna
San Pedro
Binan
Cabuyao
San Pablo
Calamba
Cavite
Cavite City
Imus
Bacoor City
Gen. Trias
Dasmaringas
Sto. Tomas

April 20, 2024

Rizal
Antipolo
Tayabas
Lucena
Quezon
Batangas
Batangas City
Lipa
Tanauan
Santa Rosa

April 21, 2024

All schools division offices

Enclosure 2 to Regional Memorandum No. ____ s. 2024

**LIST OF DEPED HEALTH PERSONNEL WHO WILL CONDUCT DENTAL
AND PHYSICAL EXAMINATION OF DELEGATES FOR
PALARONG PAMBANSA 2024**

MEDICAL

	Name	Division	Position
1	Dr. Mary Grace E. Javier	Gen. Trias City	Medical Officer III
2	Dr. Cesar L. Pajuyo	Bacoor City	Medical Officer III
3	Dr. Geronimo Iquin, Jr.	Imus City	Medical Officer III
4	Dr. Alen Marie Hosana-Gayeta	San Pedro City	Medical Officer III
5	Dr. Marianne Alcober	Sto. Tomas City	Medical Officer III
6	Dr. Coleen Uy	Sta. Rosa City	Medical Officer III
7	Mark Benson Valdez	Cavite Province	Nurse II
8	Quennie Lou Luna	Santo Tomas City	Nurse II
9	Rosemae F. Rosete	Imus City	Nurse II
10	Divina May F. Campos	Rizal	Nurse II
11	John Henry G. Victorio	Rizal	Nurse II
12	Jay M. Laraya	Quezon	Nurse II
13	Meybel C. Nantes	Quezon	Nurse II
14	Ruben De Guzman Jr.	Tanauan	Nurse II
15	Ana G. Lirio	Tanauan	Nurse II
16	Abigail Hazel M. Javier	San Pedro	Nurse II
17	Rupert F. Baricuatro	San Pedro	Nurse II
18	Kayzle Lynne T. Morales	San Pedro	Nurse II
DENTAL			
1	Annaliza T. Araojo	Dentist III	Regional Office
2	Cesar Dionglay	Dentist II	Laguna
3	Cirila Elizabeth Averila	Dentist II	Laguna
4	Tess Carpio	Dentist II	Laguna