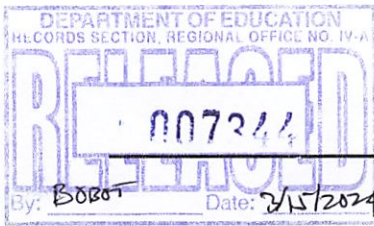




PU-RM-2024-193



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON


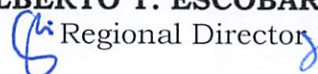
14 March 2024

**Regional Memorandum**  
No. 193 s.2024

**SUBMISSION OF REGIONAL PROCUREMENT MONITORING  
REPORT: REGIONAL AND SCHOOLS DIVISION OFFICES  
PROCUREMENT ACTIVITIES**

To **Schools Division Superintendents**  
**Regional and Division Procurement Focal Persons**  
**Bids and Awards Committee Chairpersons**  
**All Others Concerned**

1. Attached hereto is the Memorandum signed by Atty. GERARD L. CHAN, CESO I, Undersecretary for Procurement, dated March 5, 2024, requesting the **Submission of Regional Procurement Monitoring Report: Regional and Schools Division Offices Procurement Activities.**
2. In this regard, all Schools Division Office, Regional and Division Procurement Focal Persons and Bids and Awards Committee Chairpersons of this region are directed to accomplish the Regional Procurement Monitoring System (RPMS) template for the requested project information through this link: <https://bit.ly/RPMStemplates>.
3. You may proceed with your submissions using this link: <https://bitly/RPMSubmissions> on or before **March 25, 2024.**
4. For immediate dissemination and strict compliance.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
  
Regional Director

O8F/ROA/Pro2



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Website: depedcalabarzon.ph



Certificate No. PHP QMS  
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DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE NO. IV-A  
**MAR 11 2024**  
BY: *BSB* TIME: 12:44 PM

Republic of the Philippines  
**Department of Education**



OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

**MEMORANDUM**

OUPro-No. 1414 s.2024

**TO:** Regional Directors  
Schools Division Superintendents  
Regional and Division Procurement Focal Persons  
Bids and Awards Committee Chairpersons  
All Others Concerned

*Gerard Chan*  
**FROM:** **ATTY. GERARD L. CHAN, CESO I**  
Undersecretary for Procurement

**SUBJECT:** Submission of Regional Procurement Monitoring Report: Regional and Schools Division Offices Procurement Activities

**DATE:** March 05, 2024

This is with reference to the **OM-OUPro-1034** entitled, **"Monitoring of Regional Offices' and Field Offices' Compliance to Agency Accountabilities, Submission of Procurement-related Requirements and Updating of Reports"** dated June 19, 2023.

The Procurement Strand (ProcS) was created pursuant to Department of Education (DepEd) Order No. 001, S. 2023, is mandated to ensure that the DepEd's conduct of its procurement activities is compliant with Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (RIRR). Consistent with this mandate, the Office of the Undersecretary for Procurement (OUPro), the Office of the Assistant Secretary for Procurement (OASP), the Procurement Management Service (ProcMS), and the Central Office Divisions under the Strand, shall establish a mechanism to monitor the compliance of the Field Offices (FOs), as Procuring Entities (PEs with the Agency accountabilities embodied under the RIRR and procurement-related issuances).

To strengthen the monitoring of the procurement of the Regional and Schools Division Offices, the Regional Procurement Monitoring Office (RPMO) under OUPro would like to inform you **that we have fully transitioned the monitoring system from Google to Microsoft Services** with reference to OUA-OUT-011023-010 entitled "Microsoft 365 Adoption" dated January 12, 2023.



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Doc. Ref. Code	PAWIM-F-023	Rev	01
Effectivity	09.20.21	Page	1 of 1



Certification No. PMP 0418 2293 (015)

The format of the Regional Procurement Monitoring System (RPMS) is identical to the template of the Procurement Monitoring Report (PMR). However, there are several distinctions in the required input fields to provide the necessary information for our report. The data submitted by the Regional Office (RO) and Schools Division Office (SDO) will be presented to the Project Implementation Review (PIR) and other related activities that require such information.

The RPMS is currently enhancing the RPMS and will soon be transitioning to a fully developed website, which will be accessible by the assigned focal person for ROs and SDOs. As we proceed with this procedural undertaking, the integrity of the data of your deliverables will play a pivotal role in the success of our project.

In view of the foregoing, **we would like to request the submission of the procurement activities of ROs and SDOs below** using the template within this link: <https://bit.ly/RPMStemplates>

Submission for the following Fiscal Years:

1. **FY 2022**
2. **FY 2023**
3. **FY 2024**

*\*EPA: (If non-undertaking no need to submit)*

1. **EPA 2023**
2. **EPA 2024**
3. **EPA 2025**

Note: **PLEASE DO NOT MERGE CELLS AND DO NOT CHANGE THE HEADER FORMAT** as this may affect the formula. We greatly appreciate your submissions **on or before March 25, 2024.**

You may proceed with your submissions by using this link: <https://bit.ly/RPMSsubmissions>

For any additional inquiries or clarifications, please feel free to contact us via email at [oupro@deped.gov.ph](mailto:oupro@deped.gov.ph) or by phone at the following numbers: (02) 8635-3761 and (02) 8633-1940.

Thank you very much.