

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



OARD-RM-2024-168

7 March 2024

**Regional Memorandum**  
No. 168, s. 2024


**INVITATION TO THE PHILIPPINE ASSOCIATION  
OF SCHOOL SUPERINTENDENTS (PASS)  
ANNUAL NATIONAL CONVENTION**

To **Schools Division Superintendents**

1. Enclosed herewith is the Memorandum signed by **WILFREDO E. CABRAL**, Regional Director, OIC, Undersecretary for Human Resource and Organizational Development and **FRANCIS CESAR B. BRINGAS**, Assistant Secretary for Operation, OIC, Office of the Undersecretary for Operations dated March 1, 2024, relative to the Invitation to the Philippine Association of School Superintendents (PASS) Annual National Convention on March 19-21, 2024 at the GSIS Theater Pasay City.
2. Attention is invited to the 3rd paragraph of the above mentioned Memorandum, which states:

*“Schools Division Superintendents and Assistant Schools Division Superintendents may opt to attend the said activity provided that their participation will not hamper the smooth delivery of services of their offices. The use of Deped funds shall be subject to the approval of their respective approving authorities. The same is also contingent upon availability and adherence to the usual accounting and auditing rules and regulations.”*

3. Widest dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

ORD01



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Republika ng Pilipinas  
**Department of Education**

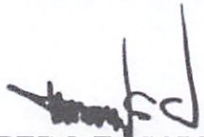


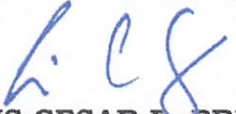
ORD-UM01-2024-137

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2024-0358**

TO : **REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL OTHER CONCERNED**

FROM :   
**WILFREDO E. CABRAL**  
*Regional Director*  
*Officer-in-Charge, Office of the Undersecretary*  
*Human Resource and Organizational Development*

  
**FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary for Operations*  
*Officer-in-Charge, Office of the Undersecretary for Operations*

SUBJECT : **INVITATION TO THE PHILIPPINE ASSOCIATION OF SCHOOL**  
**SUPERINTENDENTS (PASS)' ANNUAL NATIONAL CONVENTION**

DATE : 01 March 2024

The **Philippine Association of School Superintendents** will conduct its Annual National Convention from March 19 to 21, 2024, at the GSIS Theater in Pasay City with the theme "*The 'L' Factor Towards Education 5.0: Leadership, Lifelong Learning, Leap*".

The convention aims to:

- Intensify the school's division superintendents (SDSs) and assistant school's division superintendents (ASDs) managerial skills and leadership prowess to effectively lead the school's division offices in a changing environment;
- Equip the SDSs with essential skills and competence in dealing with the challenges and demands of a dynamic educational milieu; and
- Bring them together and reignite their passion to the service and in implementing educational reforms in their respective work stations

*[BHRD-EWD/Usman]*

**Schools Division Superintendents and Assistant Schools Division Superintendents may opt to attend the said activity provided that their participation will not hamper the smooth delivery of services of their offices. The use of DepEd funds shall be subject to the approval of their respective approving authorities. The same is also contingent upon availability and adherence to the usual accounting and auditing rules and regulations.**

Please see the attached communication from PASS for further details. Should you have inquiries, kindly contact the **PASS Secretariat through SDS Roger F. Capa** at [roger.capa@deped.gov.ph](mailto:roger.capa@deped.gov.ph) or contact him at 09198877286.

**For reference and dissemination.**





**PHILIPPINE ASSOCIATION OF SCHOOL SUPERINTENDENTS, INC.**

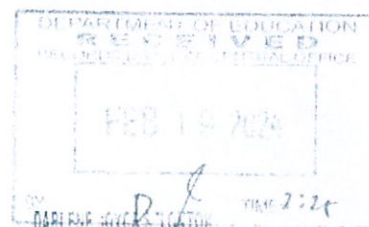
PASS Dormitory, DepEd Complex

Pasig City

15 February 2024

**ATTY. REVSEE A. ESCOBEDO**

*Undersecretary for Governance and Field Operations*  
Department of Education



Sir:

Warmest greetings of solidarity!

The Philippine Association of School Superintendents (PASS), will be holding its Annual National Convention from March 19 to 21, 2024, to be held at the GSIS Theater in Pasay City with the theme *"The 'L' Factor Towards Education 5.0: Leadership, Lifelong Learning, Leap"*.

The convention aims to:

- a) Intensify the school's division superintendents (SDSs) and assistant school's division superintendents (ASDs) managerial skills and leadership prowess to effectively lead the school's division offices in a changing environment;
- b) Equip the SDSs with essential skills and competence in dealing with the challenges and demands of a dynamic educational milieu; and
- c) Bring them together and reignite their passion to the service and in implementing educational reforms in their respective work stations.

In this regard, we would like to request for an authority for the participation of all schools division superintendents and assistant schools division superintendents. To cover the expenses for the conduct of the activity, learning kits and the honoraria of the resource speakers, we shall collect a registration fee of Six Thousand (P6,000.00) Pesos for each participant.

Your usual support, manifested by the issuance of a memorandum and authorizing our participation on official business, is warmly and highly appreciated. Thank you for this opportunity to uphold and boost the morale of our educators through this celebration. Mabuhay po kayo!

Very truly yours,

  
**RITA E. RIDDLE, CESO V**  
*President*

Philippine Association of School Superintendents, Inc.