



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“MEDICINES FOR THE 2024 REGIONAL ATHLETIC ASSOCIATION MEET”** in accordance with Alternative Method of Procurement under Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

The Approved Budget for the Contract (ABC) is **ONE HUNDRED FORTY-NINE THOUSAND NINE HUNDRED NINETY-TWO PESOS (Php149,992.00)**.

The Project shall be awarded as one Project having several items that shall be awarded as one contract.

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than APRIL 1, 2024 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

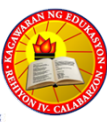
A copy of your 2024 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Business/Mayor’s Permit.

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **(02) 8682-2114** or by email at **bac.calabarzon@deped.gov.ph**.


LOIDA N. NIDEA
BAC Chairperson

08F/ROA/Pro3



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



RO-ASD-F119

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Certificate No. PHP QMS
22 93 0085

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

- (1) Please quote your **best offer** for the item/s below. **Please do not leave any blank items. Indicate "0" if item being offered is for free.**
- (2) Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item	Description	Total QTY	Brand Name/ Origin	Bidder's Statement of Compliance ("Comply" or "Not Comply")	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1.	Mefenamic Acid 500mg capsule100s Php300.00/box	5 boxes				

2.	Paracetamol 500mg tablet 500s Php3,000.00/box	4 boxes				
3.	Oral rehydration Solution (hydrite sachet) 100's Php2,100.00/box	2 boxes				
4.	Carbocistine Capsule 500mg 100s Php1,300.00/box	5 boxes				
5.	Nasal Decongestant (Non Drowsy) 10/500mg 100s Php750.00/box	5 boxes				
6.	Oral Antiseptic 60ml Php158.00/bottle	10 bottles				
7.	Lozenges 6s Php86.00/sachet	20 sachets				
8.	Betahistine hydrochloride 8mg tablet 100s Php6,000.00/box	1 box				
9.	Nasal Decongestant Analgesic tablet 10mg/2mg/500mg 100s Php1,100.00/box	2 boxes				
10.	Antihistamine Tablet 10mg 100s Php250.00/box	5 boxes				
11.	Topical analgesic / Medicated Patch 20patches 6.5 x 4.2cm Php150.00/pack	10 packs				
12.	Eye Drops Php568.00/bottle	7 bottles				

13.	Throat Spray Php576.00/bottle	3 bottle s				
14.	Anti Asthma Salbutamol Nebule 1mg 5's Php90.00/box	3 boxes				
15.	Cotton Balls 150's Php60.00/pack	10 packs				
16.	Wound Solution Php202.00/bottle	20 bottle s				
17.	Hyoscine-N- butylbromide tablet 10/500mg 100s Php400.00/box	1 box				
18.	Aluminum hydroxide + Magnesium Hydroxide + semiticone 100s Php1,100.00/box	3 boxes				
19.	Loperamide Capsule 2mg 100s Php950.00/box	4 boxes				
20.	Yellow Trash Bag (Small) Php63.00/pack	10 packs				
21.	Wound Patch small 100s Php200.00/box	2 boxes				
22.	Anti sinusitis tablet 100s Php2,400/box	1 box				
23.	Aceite de Manzanilla 25 ml Php30.00/bottle	35 bottle s				
24.	Hydrogen Peroxide 120 ml Php37.00/bottle	20 bottle s				

25.	Silver sulfadiazine cream 5g Php420.00/tube	7 tubes				
26.	Amlodipine 5mg 100's Php400.00/box	4 boxes				
27.	Amlodipine 10mg 100's Php600.00/box	2 boxes				
28.	Clonidine 75 mg Php18.00/box	1 box				
29.	Gauze pad 3x3 100s Php750.00/box	5 boxes				
30.	Clean Gloves surgical Php150.00/box	5 boxes				
31.	Micropore 1inch Php80.00/box	10 boxes				
32.	Medicated Spray 64ml (pain relief spray) Php600.00/bottle	10 bottles				
33.	Mupirocine Ointment 5g Php300.00/tube	10 tubes				
34.	Ice Bag Php250.00/pc	10 pcs				
35.	Hot/Cold Compress Php200.00/pc	10 pcs				
36.	Elastic Bandage 4 inch Php84.00/pc	30 pcs				
37.	Azithromycin 500mg Php72.00/pc	100 pcs				
38.	Amoxicillin 500mg Php10.00/pc	150 pcs				

39.	CO-Amoxiclav 625mg Php50.00/pc	150 pcs				
40.	Cloxacillin 500 mg Php16.00/pc	150 pcs				
41.	Calamine Lotion 60ml Php138.00/pc	50 pcs				
42.	Methyl salicylate camphor menthol Oil 100ml Php117.00/pc	50 pcs				
43.	Methyl salicylate camphor menthol Oil 100ml extra strength Php221.00/pc	20 pcs				
44.	Hydrogen Peroxide 120ml Php48.00/pc	20 pcs				
45.	Omeprazole 40mg Php40.00/pc	50 pcs				
46.	Tobramycin Tobrex 3ml/Ml 5ml Php300.00/pc	20 pcs				
47.	Ibuprofen 400mg Php16.00/pc	150 pcs				
48.	Multivitamins + Mineral Php15.00/pc	700 pcs				
Specifications from End-User						Bidder's Statement of Compliance ("Comply" or "Not Comply")

* Expiration Date should be at least 2 years from date of delivery	
TOTAL COST:	

**The above quoted prices are inclusive of all costs and applicable taxes.*

<u>SCHEDULE OF REQUIREMENTS</u> Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each SCHEDULE.	<u>BIDDER’S STATEMENT OF COMPLIANCE</u> (“Comply” or “Not Comply”)
7 Calendar days upon receipt of PO	

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Php149,992.000	In words:
	In figures:
<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank’s LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail Address/es