

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PAU-URM-2024-30

08 February 2024

Unnumbered Memorandum

**PARTICIPANTS IN THE VIRTUAL FOCUS GROUP
DISCUSSION ON COMMUNICATIONS AND STAKEHOLDERS'
MANAGEMENT LESSONS FROM THE SENIOR HIGH SCHOOL
PROGRAM IMPLEMENTATION**

To **Schools Division Superintendents of Laguna Province, Batangas City, and Imus City**

1. Relative to PAS-OD-2024-005, The Department of Education – Public Affairs Service will conduct a virtual focus group discussion in preparation for the creation of the report on the Communications and Stakeholders' Management lessons from the initial implementation of the Senior High School (SHS) program.
2. Region IV-A is scheduled on **February 13, 2024** and shall be conducted via **MS Teams**. Other details of the activity will be directly communicated to the participating personnel.
3. Participants in this activity are the Regional Information Officer and a maximum of three Division Information Officers (DIOs) and/or SHS focal persons from the same Division. Below are the participants of the focal group discussion that will represent Region IV-A:

	Name	Designation	Division/Office
1.	Ariel M. Azuelo	Regional Information Officer	DepEd CALABARZON RO
2.	Mirza J. Linga	Education Program Supervisor	SDO Laguna Province
3.	Marlyn N. Lozada	Senior Education Program Specialist, DIO	SDO Laguna Province
4.	Herman A. Catapang	Education Program Supervisor, DIO	SDO Batangas City
5.	Maria Vinnah C. Delgado	Education Program Specialist II, DIO	SDO Batangas City




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	Name	Designation	Division/Office
6.	Maria Luisa F. Candelaria	Principal II	SDO Imus City
7.	Darlferhen M. Dancel	Project Development Officer II, DIO	SDO Imus City

4. Participants are requested to submit the confirmation slip, which is attached to PAS-OD-2024-005, on or before February 12, 2024 to pas@deped.gov.ph, copy furnish regina.sandiego001@deped.gov.ph and pau.calabarzon@deped.gov.ph.
5. For questions or any concerns, kindly contact the Public Affairs Unit at pau.calabarzon@deped.gov.ph.
6. Immediate dissemination of this memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *ame*

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Republic of the Philippines
Department of Education
PUBLIC AFFAIRS SERVICE

Office of the Director IV

MEMORANDUM
PAS-OD-2024-005

FOR : **MAY B. ECLAR**
DepEd Region III, Regional Director

ALBERTO T. ESCOBARTE
DepEd Region IV-A, Regional Director

GILBERT SADSAD
DepEd Region V, Regional Director

RAMIR B. UYTICO
DepEd Region VI, Regional Director

EMILIANO B. ELNAR, JR.
DepEd Region VII, Regional Director

ALLAN G. FARNAZO
DepEd Region XI, Regional Director

MARIA INES ASUNCION
DepEd Region XIII, Regional Director

ATTN : **Regional Information Officer of Region III, Region IV-A,
Region V, Region VI, Region VII, Region XI, Region XIII**

FROM : **JASON V. MERCENE**
Supervising Administrative Officer
Officer-In-Charge
Office of the Director, Public Affairs Service

SUBJECT : **CONDUCT OF THE VIRTUAL FOCUS GROUP DISCUSSION
ON COMMUNICATIONS AND STAKEHOLDERS'
MANAGEMENT LESSONS FROM THE SHS
PROGRAM IMPLEMENTATION**

DATE : **FEBRUARY 6, 2024**

In line with the agency's commitment to improving the basic education, the Department of Education (DepEd) is currently reviewing and improving the Senior High School curriculum under the K to 12 programs to decongest the learning competencies.



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As the communications office of the Department, the Public Affairs Service (PAS) is instructed to submit a report on the Communications and Stakeholders' Management lessons from the initial implementation of the Senior High School (SHS) program.

Following this, PAS will conduct a virtual focus group discussion with randomly selected field Information Officers and SHS Division Focals **starting February 13, 2024** to gather accurate, responsive, and relevant insights from the field.

FOCUS GROUP DISCUSSION GROUPINGS AND SCHEDULE

Cluster	Date	Participants
Luzon <ul style="list-style-type: none">• Region III• Region IV-A• Region V	February 13, 2024	RIOs, DIOs/SHS Division Focals
Visayas <ul style="list-style-type: none">• Region VI• Region VII	February 13, 2024	RIOs, DIOs/SHS Division Focals
Mindanao <ul style="list-style-type: none">• Region X• Region XII	February 13, 2024	RIOs, DIOs/SHS Division Focals

In line with this, we humbly request the participation of your Regional Information Officer in the said activity.

The RIO must also identify a maximum of three Division Information Officers (DIOs) and/or SHS Focals from the division who will join the FGD. Kindly submit the names and contact details of the selected DIOs and SHS focals on or before **February 12, 2024**.

To confirm your attendance, the participant must accomplish the confirmation slip in the attachment on or before **February 12, 2024**.

Moreover, PAS requests the participants to prepare the following documents, if available:

- SHS Communications Plan developed by RO, SDO, or schools from 2016 onwards
- SHS Programs, Plans, and Activities developed by RO, SDO, or schools from 2016 onwards

For questions and further clarifications, you may coordinate your concerns with Regina San Diego of PAS through **09432539275** or **regina.sandiego001@deped.gov.ph**.

For your guidance and compliance. Thank you.



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**VIRTUAL FOCUS GROUP DISCUSSION ON COMMUNICATIONS AND
STAKEHOLDERS' MANAGEMENT LESSONS FROM THE SHS
PROGRAM IMPLEMENTATION**

[Date]

CONFIRMATION SLIP

Yes, we will attend the activity.

REGION:				
	NAME	POSITION	CONTACT NO.	EMAIL
1				
2				
3				
4				
5				