

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-UM01-2024-72

08 February 2024

Unnumbered Memorandum

**PARTICIPATION IN THE ROLLOUT ACTIVITY OF LEARNING
RESOURCE EVALUATORS (LREs) FOR THE QUALITY
ASSURANCE (QA) OF GRADE 1 TEXTBOOKS (TXs)
AND TEACHER'S MANUAL (TMs) IN SIX (6)
LOCAL LANGUAGES**

To **Schools Division Superintendents**



(Antipolo City, Batangas City, Biñan City, Cabuyao City,
Cavite City, Cavite Province, Dasmariñas City, General Trias City,
Laguna, Lipa City, Quezon Province, San Pedro City, San Pablo City,
Santa Rosa City, and Santo Tomas City)

1. In reference to DM-CT-2024-031, the Bureau of Learning Resources (BLR) will conduct a **Rollout Activity of Learning Resource Evaluators (LRSs) for the Quality Assurance (QA) of Grade 1 Textbooks (TXs) and Teacher's Manuals (TMs) in Six (6) Local Languages**, on **February 12-16, 2024**, at Cebu Business Hotel, F&C Square, Colon St. cor. Junquera St., Cebu City.
2. The said activity aims to provide information on the Department of Education process, standards, and requirements for quality assurance of TXs and TMs and train participants on how to use the Areas 1 to 4 evaluation tools.
3. The selected participants are reminded of the following:
 - a. Own laptops, extension cords, and useful reference materials shall be brought during the live-in activity;
 - b. Teacher's participation in this activity is subject to the No-Disruption-of Classes Policy pursuant to DepEd Order No. 9, s. 2005, Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith;
 - c. For easier facilitation of the administrative arrangements, all participants are expected to pre-register through this link <https://bit.ly/PreRegGrade1RollOut>;
 - d. The first meal is the morning snack on February 12, 2024, and the last meal is lunch on February 16, 2024; and
 - e. All the identified LREs who will undergo this activity will serve as BAC-TWG members for quality assurance of TXs and TMs for Grade 1.
4. Please see attached **Enclosure 1** for the list of participants.

5. Board and lodging shall be shouldered by the BLR while travel expenses will be reimbursed through funds to be downloaded to the Schools Division Offices chargeable to BLR F.Y. 2024 Textbooks and Other Instructional Materials Fund subject to the usual government accounting and auditing rules and regulations.
6. Participants are advised to take the most economical means of transportation to attend this activity. Travel expenses more than the downloaded funds may be charged against any available local funds subject to the usual accounting and auditing rules and procedures.
7. For clarification and further inquiries, please contact the BLR-LRQAD (Attention: Ms. Camelka A. Sandoval) at telephone numbers (02) 8634-1054, 8631-9294.

Immediate and widest dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

cc: 02/ROc2

Enclosure 1:

NAME	DESIGNATION	SDO
Acorda, Nenita G.	School Principal III	SDO Antipolo City
Alcantara, Hilarion B.	Education Program Supervisor	SDO San Pedro City
Azur, Raquel L.	Education Program Supervisor	SDO Binan City
Bauyon, Crispianiana P.	Education Program Supervisor	SDO San Pedro City
Bernabe, Jonathan F.	Education Program Supervisor	SDO Cabuyao City
Cabrera, Marlyn A.	Education Program Supervisor	SDO San Pablo City
Mervin C. Tortoza	Principal IV	SDO Antipolo City
Estareja, Arnaldo O.	Education Program Supervisor	SDO Gen Trias City
Facturanan, Jasmin V.	Education Program Supervisor	SDO Cavite City
Guinoban, Efren V.	Master Teacher II	SDO Batangas City
Joyosa, Gilbert G.	Education Program Supervisor	SDO Antipolo City
Laserna, Mary Grace	Education Program Supervisor	SDO Rizal
Lumanog, Yolanda DC.	Education Program Supervisor	SDO Gen. Trias City
Makabenta, Ricardo P.	Education Program Supervisor	SDO Cavite City
Monzaga, Josephine M.	Education Program Supervisor	SDO Cavite Province
Natividad, Noel H.	Education Program Supervisor	SDO Santa Rosa City
Olan, Edita T.	Education Program Supervisor	SDO Lipa City
Pagalanan, Lucia F.	Public Schools District Supervisor	SDO Laguna
Relleve, Cesar Chester O.	Education Program Supervisor	SDO Dasmariñas City
Rieta, Maribeth C.	Education Program Supervisor	SDO Cavite Province
Salo, Priscilla V.	Education Program Supervisor	SDO Antipolo City
Salvador, Naneth P.	School Principal	SDO General Trias City
Seño, Fernando T.	Education Program Supervisor	SDO Quezon Province
Tagalag, Nida C.	Education Program Supervisor	SDO Sta. Rosa City
Vidallo, Rizal M.	Education Program Supervisor	SDO General Trias
Villaverde, Sharon A.	Public Schools District Supervisor	SDO Quezon
Viray, Merissa A.	Education Program Supervisor	SDO Sto. Tomas City



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2024- 031

TO :

TOLENTINO G. AQUINO
Regional Director, Region I

ALBERTO T. ESCOBARTE
Regional Director, Region IV-A (CALABARZON)

GILBERT T. SADSAD
Regional Director, Region V

RAMIR B. UYTICO
Regional Director, Region VI

SALUSTIANO T. JIMENEZ
Regional Director, Region VII

EVELYN R. FETALVERO
Regional Director, Region VIII

RUTH L. FUENTES
Regional Director, Region IX

ARTURO B. BAYOCOT
Regional Director, Region X

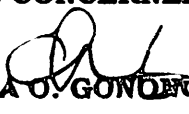
ALLAN G. FARNAZO
Regional Director, Region XI

CARLITO D. ROCAFORT
OIC-Regional Director, Region XII

MARIA INES C. ASUNCION
Regional Director, Caraga Region

JOCELYN DR. ANDAYA
Regional Director, National Capital Region (NCR)

ATTENTION : **SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL LR SUPERVISORS
ALL CONCERNED PERSONNEL**

FROM : 
GINA O. GONING
Undersecretary

SUBJECT : **ROLLOUT ACTIVITY OF LEARNING RESOURCE
EVALUATORS (LREs) FOR THE QUALITY ASSURANCE (QA)
OF GRADE 1 TEXTBOOKS (TXs) AND TEACHER'S MANUAL
(TMs) IN SIX (6) LOCAL LANGUAGES**

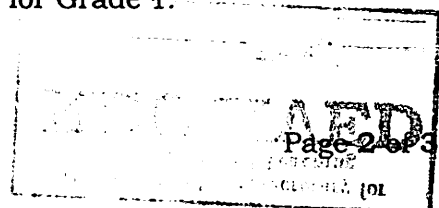
DATE : **January 29, 2024**

The Bureau of Learning Resources (BLR) will conduct a *Rollout Activity of Learning Resource Evaluators (LREs) for the Quality Assurance (QA) of Grade 1 Textbooks (TXs) and Teacher's Manuals (TMs) in Six (6) Languages* on **February 12 to 16, 2024**, in Cebu Business Hotel, F&C Square, Colon St. cor. Junquera St., Cebu City. This activity aims to provide information on the Department of Education process, standards, and requirements for quality assurance of TXs and TMs and train participants on how to use the Areas 1 to 4 evaluation tools.

Relative to this, may we request the regional Learning Resource (LR) Supervisors to recommend qualified field personnel who have undergone skills enhancement training or workshops on quality assurance of LRs in their respective region or division that will serve as LREs. Attached for your reference is the Minimum Qualification Standards (MQS) stated in the DepEd Memorandum 217, s. 2016 "Screening and Selection of Potential LREs" for your guidance. Furthermore, we will provide you a template (Annex A) on the list of identified LREs to be accomplished and submitted through the official email address of BLR-Learning Resources Quality Assurance Division at blr.lrqaad@deped.gov.ph on or before **February 5, 2024**.

The selected participants are reminded of the following:

1. Own laptops, extension cord, and useful reference materials shall be brought during the live-in activity;
2. Teacher's participation to this activity is subject to the *No-Disruption-of Classes-Policy* pursuant to **DepEd Order No. 9, s. 2005, Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith**;
3. For easier facilitation of the administrative arrangements, all participants are expected to pre-register through this link **<https://bit.ly/PreRegGrade1RollOut>**;
4. The first meal is morning snack on February 12, 2024, and last meal is lunch on February 16, 2024; and
5. All the identified LREs who will undergo this activity will serve as BAC-TWG members for quality assurance of TXs and TMs for Grade 1.



Board and lodging shall be shouldered by the BLR while travel expenses will be reimbursed through the funds to be downloaded to the Region or Schools Division Offices chargeable to BLR F.Y. 2024 Textbooks and Other Instructional Materials Fund subject to the usual government accounting and auditing rules and regulations. Participants are advised to take the most economical means of transportation to attend this activity. Travel expenses more than the downloaded funds may be charged against any available local funds subject to the usual accounting and auditing rules and procedures.

For any query or clarification and confirmation of attendance, please contact the BLR-LRQAD (Attention: **Ms. Camelka A. Sandoval**) at telephone numbers (02) 8634-1054, 8631-9294, or cell phone number 0998 163 0908.

For your information and appropriate action.

Attached: as stated

Copy Furnished:

Atty. Revsee A. Escobedo
Undersecretary for Operations

List of Learning Resource Evaluators (LREs) for the Rollout Activity of Learning Resource Evaluators (LREs) for the Quality Assurance (QA) of Grade 1 Textbooks (TXs) and Teacher's Manuals (TMs) in Six (6) Languages

Name of Region : Assigned Local Language

No.	Name of Regional Management Team	Designation
1.		
2.		
3.		
XXXXXXXXXXXXXXXXX NOTHING MORE XXXXXXXXXXXXXXXXXXXX		

Regional Management Teams are for Regions I, V, VI, VIII, X, and NCR only.

*DepEd Memo 217, s. 2016 – Screening, Selection, and Regional Cluster Training-Workshops
of Potential LREs*

Minimum Qualification Standards (MQS)

The potential LRE shall meet the follow minimum qualification standards (MQS):

- Bachelor's Degree holder (preferably in Education)
- With at least five (5) years teaching experience in the learning area s/he is applying as LRE;
- Has at least 24 hours of relevant experience in the development and evaluation of learning resources;
- Not an author, editor, or consultant of any commercially developed learning resources submitted to DepEd for procurement for the least three (3) years from the date of his/her application: and
- Is physically fit, willing, and able to travel to attend and participate in an actual content evaluation activity lasting from eight to ten days and which may not be held in his/her province/city.

**ORIENTATION OF TECHNICAL WORKING GROUP FOR QUALITY ASSURANCE & MOCK-UP EVALUATION
OF GRADE 1 TEXTBOOKS (TXs) & TEACHER'S MANUALS (TMs)
Cebu City (February 12 to 14, 2024)**

Objectives:

1. To inform participants on the DepEd policy, process, standards, and requirements for quality TXs and TMs
2. To train participants how to use the Areas 1 to 4 evaluation tools
3. To simulate the process in the quality assurance of the TXs and TMs
4. To gain insights on the role of LREs in the QA of TXs and TMs

P R O G R A M M E O F A C T I V I T I E S

Time	Day 1 (Monday) February 12, 2024	Day 2 (Tuesday) February 13, 2024	Day 3 (Wednesday) February 14, 2024	Day 4 (Thursday) February 15, 2024	Day 5 (Friday) Feb. 16, 2024
8:00 a.m. – 8:14 a.m.		Management of Learning (MOL)	MOL	MOL	MOL
8:15 a.m. – 8:30 a.m.	Travel Time	Plenary 5: <i>Quality Assurance Process Flow</i> (Ms. Daisy Asuncion O. Santos)	Plenary 7: <i>Presentation of the Guide in the Individual Evaluation</i> (Ms. Camelka Sandoval EPS II, BLR-QAD) Announcement of Assignment and Distribution of TXs &TMs	Continuation of Workshop 1	Workshop 2: <i>Team Evaluation</i> (Breakout Room by Learning Area)
8:31 a.m. – 8:40 a.m.					
8:41 a.m. – 9:00 a.m.		Plenary 6: <i>Roles and Responsibilities of the BAC-TWG for QA of TXs & TMs</i> (Ms. RoseAnn S. Callueng, EPS II, BLR-QAD)	Workshop 1 Group 1: <u>Individual Evaluation</u> (Reading and Writing of Marginal Notes) Group 2: <u>QA Management Teams</u> (Discussion on the Management of the QA Process for Gr. 1 TXs and TMs)		
9:01 a.m. – 9:30 a.m.		Breakout Sessions per Learning Area: (Groups 1 to 4) A. Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists)			
9:31 a.m. – 10:00		B. How to Determine if the Learning Competencies are Accurately Unpacked in the TXs and TMs (BCD Learning Area Specialists)			
10:01 a.m. – 10:15 a.m.	HEALTH BREAK				
10:16 a.m. – 11:00 a.m.	Travel Time	C. Discussion on the Required Learning Competencies on the Assigned TXs and TMs for Evaluation (BCD Learning Area Specialists)	Continuation of Workshop 1	Continuation of Workshop 1	Continuation of Workshop 2
11:01 a.m. – 11:30 a.m.		Breakout Sessions per Learning Area: (Groups 1 to 4)			
11:31 a.m. – 12:00 a.m.	Registration and Attendance	D. Presentation of Instructional Design According to Learning Area (BLD Learning Area Specialists)			
12:01 p.m. – 1:00 p.m.	LUNCH BREAK				
1:01 p.m. – 1:30 p.m.	Opening Program <ul style="list-style-type: none">Philippine National AnthemPrayerWelcome Remarks (Dir. Edward C. Jimenez, Dir. III, BLR-Manila)Statement of Purpose- (Ms. Daisy Asuncion O. Santos, Chief BLR-QAD)Introduction of Participants (Ms. Evelyn B. Morante, TA II, BLR-QAD)House Rules & Workshop Protocols (Ms. Evelyn B. Morante, TA II, BLR-QAD)	Breakout Sessions per Learning Area (Groups 1 and 2) A. Discussion of Evaluation Tools for the following: <ul style="list-style-type: none"><u>Area 1</u> (Ms. Maria Leonor M. Barraquias, SREPS BLR-QAD)- GROUP 1<u>Area 3</u> (Mr. Robert P. Martin, SREPS BLR-QAD) GROUP 2 Open Forum: Moderators: Group 1: Ms. Jodi Bermundo	Continuation of Workshop 1	Plenary 8: <i>Mechanics in Reporting and Critiquing</i> (Mr. Robert Martin) Reporting & Critiquing (Moderator: Ms. Riza S. May Fortunato)	Plenary 10: <i>Mechanics in Reporting the Team Evaluation</i> (Ms. Ms. Riza S. May Fortunato)
1:31 p.m. – 2:00 p.m.					

2:01 p.m. – 2:30 p.m.	Plenary 1: Presentation of the Policy on the Procurement & Quality Assurance of TXs & TMs: (Ms. Maria Leonor M. Barraquias, SREPS BLR-QAD)	Group 2: Ms. Fheljoy Visayas			
2:31 p.m. – 3:00 p.m.	Plenary 2: Overview of DepEd Instructional Design for TXs & TMs (Rosalina Villaneza, Chief BLD-TLD)	Breakout Sessions per Learning Area (Groups 1 and 2) B. Discussion of Evaluation Tools for the following: <ul style="list-style-type: none"> • <u>Area 2</u> (Ms. Maria Leonor M. Barraquias, SREPS BLR-QAD) GROUP 1 • <u>Area 4</u> (Mr. Robert P. Martin, SREPS BLR-QAD) GROUP 2 Open Forum: Moderators: Group 1: Ms. Jodi Bermundo Group 2: Ms. Fheljoy Visaya	Continuation of Workshop 1	Continuation of Workshop 2	
3:01 p.m. – 3:15 p.m.	HEALTH BREAK				
3:16 p.m. – 4:30 p.m.	Plenary 3: Social Content Guidelines (Ms. Sharon B. Buti, SREPS, BLR-PD)	Breakout Sessions per Learning Area (Groups 1 and 2) C. Discussion of Evaluation Tools for the following: <ul style="list-style-type: none"> • <u>Area 1</u> (Ms. Maria Leonor M. Barraquias, SREPS BLR-QAD) GROUP 2 • <u>Area 3</u> (Mr. Robert P. Martin, SREPS BLR-QAD) GROUP 1 	Continuation of Workshop 1:	Plenary 9: Presentation of the Guide in the Team Evaluation (Ms. Editha F. Esperida, EPS II, BLR-QAD)	Continuation of Plenary 12: Sharing of Insights on the Team Evaluation (Moderator: Mr. Elesito Tuyor)
4:31 p.m. – 5:30 p.m.	Plenary 4: Overview of the MATATAG Curriculum (Dr. Joyce Andaya, Dir. IV BCD)	Breakout Sessions per Learning Area (Groups 1 and 2) D. Discussion of Evaluation Tools for the following: <ul style="list-style-type: none"> • <u>Area 2</u> (Ms. Maria Leonor M. Barraquias, SREPS BLR-QAD) GROUP 2 • <u>Area 4</u> (Mr. Robert P. Martin, SREPS BLR-QAD) GROUP 1 			Closing Program: Home Sweet Home!!!
5:31 p.m. – 6:30 p.m.	Plenary: Open Forum Announcements: Ms. Riza May S. Fortunato				Checking of Participants' Outputs (BLR Facilitators)
Expected Outputs	Participants gained knowledge on the TX policy and DepEd standards and requirements	Participants gained knowledge on the use of evaluation tools	Participants are able to perform individual evaluation	Participants are able to perform team evaluation	Participants shared their insights on the team evaluation
Officer of the Day/Emcee	Ms. Maria Leonor M. Barraquias Emcee: Ms. Riza May S. Fortunato, TA II, BLR-QAD	Mr. Robert P. Martin Emcee: Mr. Elesito Tuyor	Ms. RoseAnn S. Callueng Emcee: Ms. Evelyn B. Morante,	Ms. Editha F. Esperida Emcee: Ms. Fheljoy L. Visaya	Ms. Camelka A. Sandoval Emcee: Mr. Elesito Tuyor