

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2024-73

13 February 2024

Regional Memorandum

No.73 s.2024



2024 REGIONAL FESTIVAL OF TALENTS (RFOT)

To **Schools Division Superintendents**

1. Relative to **DepEd Memorandum DMCT 2023-348** on the **Consultative Conference for 2024 National Festival of Talents**, this Office through the Curriculum and Learning Management Division proudly announces the conduct of **2024 Regional Festival of Talents** on April 22-26, 2024, at SDO Quezon. The theme will be released on a separate issuance.
2. The 2024 RFOT is consistent with the MATATAG Education Agenda, particularly focused on "Taking care of learners by promoting learner well-being, inclusive education programs, and ensuring that all learners, regardless of background, have access to quality learning opportunities and services."
3. The activity aims to provide opportunities for learners from public and private elementary and secondary schools as well as those from Alternative Learning System (ALS), Indigenous Peoples Education (IPED), Special Needs Education Program (SNEd), and Madrasah Education Program (MEP) to showcase their best products, services, and performance in different event categories. Specifically, it aims to:
 - a. manifest learning innovation skills and abilities where they think critically, reflectively, and creatively, analyze and solve problems, create and implement innovations using a variety of techniques or methods, and generate functional knowledge that supports varying degrees of thinking skills and metacognition.
 - b. enhance students' creativity, communication, collaboration, critical thinking, flexibility, adaptability, initiative, self-direction, social and cross-cultural skills, productivity and accountability, leadership and responsibility;
 - c. fluently express ideas in various speaking tasks and uses speaking skills and strategies appropriately to communicate ideas in varied theme-based tasks;
 - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
 - e. provide learners with opportunities to use the skills learned.

4. The following are the enclosures for reference:
 - a. Enclosure 1: Management and Working Committees
 - b. Enclosure 2: List of Event Facilitators
 - c. Enclosure 3: Terms of Reference
 - d. Enclosure 4: Matrix and Timeline of Activities
 - e. Enclosure 5: Submission Form for the Official List of Participants
 - f. Enclosure 6: <http://tinyurl.com/2024NFOTGuidelines>
5. Food, travelling expenses, and other incidental expenses of the SDO Official delegation relative to the conduct of the activity shall be charged against local or MOOE funds subject to the usual government accounting and auditing rules and regulations. Meanwhile, expenses of the Regional Personnel and other incidental expenses shall be charged against MOOE, and NFOT-PSF downloaded funds subject to the usual government accounting and auditing rules and regulations.
6. For clarification and queries, contact **EMELIA P. CRESCINI**, Education Program Supervisor in Araling Panlipunan at emelia.crescini@deped.gov.ph or **VIERNALYN MATEO NAMA**, Chief ES, CLMD at (02) 8681-7249 loc. 420.
7. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

Enclosure No. 1 – Management and Working Committees

REGIONAL MANAGEMENT COMMITTEE

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

LOIDA N. NIDEA

Assistant Regional Director

VIERNALYN M. NAMA

Chief, CLMD

EUGENE RAY F. SANTOS

EPS – English

EMELIA P. CRESCINI

EPS – AP

ELAINE BALAOGAN

EPS – ALS

DIANNE CATHERINE P. TEVES

EPS – Filipino

VIRGILIO O. GUEVARRA, JR.

EPS – EPP/TLE

MARGARET P. MUSA

EPS – ESP

PAUL GENCE L. OCAMPO

EPS – Science/Math

LOWIESITO O. ERNI

EPS – MAPEH

NORMITA M. DATINGGALING

Regional Coordinator, Send

Records and Result Committee

Chair: Emelia P. Crescini

Members:

Jasmin V. Facturanan

Lorna Custodio

Nereus V. Malinis

Asher H. Pasco

Food Committee

Chair: Elaine T. Balaogan/Margaret P. Musa

Members:

Lucia F. Pagalanan

Yolanda DC. Lumanog

Mary Grace Laserna

Joel Valenzuela

Alejo S. Filio, Jr.

Medical Committee

Chair: Dr. Pearl Oliveth Intia

Members: SDO Doctors of Host Division

Billeting and Accommodation Committee

Chair: Virgilio O. Guevarra Jr.

Members: Roland S. Casanova

Myla K. Mendiola

Ricky M. Realingo

Mikail Sandino Andrey

Walter F. Galarosa

Stage Decor Committee

Chair: Normita M. Datinggaling/Lowiesito O. Erni

Members: Emily R. Quintos

Leah J. Guillang

Edwin O. Surwela

Eileen A. Roda

Program Events and Invitation Committee

Chair: Eugene Ray F. Santos

Members: Ricardo P. Makabenta

Noel H. Natividad

Jean L. Danga

Maribeth G. Herrero

ICT and Documentation Committee

Chair: Paul Gence L. Ocampo

Members: RO ICT Unit

SDO Information and Technology Officer

Registration and Attendance Committee

Chair: Dianne Catherine T. Antonio

Members: Nerrisa A. Austria

Marivic R. Calderon

Lhovie C. Damian

Nenette Arcelle Joy P. Larinay

Redgynn A. Bernales

Enclosure No. 2 – List of Event Facilitators

Event	Name of Event Facilitator	Name of Co-Facilitator
Technolympics -Regional Event Focal: VIRGILIO O. GUEVARRA, JR. ***		
Food Preservation-Elem.	Grace Cantalejo – Cabuyao City	Jinky G. Rendon – Calamba City
Recycling of Waste Materials (Plastic)-Elem.	Florida C. Gagasa – Tanauan City	Margie Rosanto, Dasmaringas City
Dressmaking (Corporate Attire)	Cristina Talambayan-Laguna Province	Jason Jabolin Tan – Cavite Province
Food Processing (Meat, Fish and Vegetables)	Joel Salazar – Dasmaringas City	Liezel R. Umandap – Batangas Province
Electrical Installation and Maintenance	Joft P. Dayoc – General Trias City	Mark S. Yeri – Dasmaringas City
Technical Drafting	Rolando B. Talon Jr. – Cavite Province	James Harbey R. Arbues – Cavite City
Sining Tanghalan- Regional Event Focal: LOWIESITO O. ERNI ***		
Sulatanghal	Lerma M. Baldonado – San Pablo City	Julius Rhyon Quine-Tanauan City
Himig Bulilit	Ma. Honeylet Joy Capulong – Cavite City	Jimmy Morillo-Batangas Province
Bayle sa Kalye-Sayaw ng Kabataang Pinoy	Chereyna R. Guntia – Gen. Trias City	John Nepomuceno-Dasmaringas City
Pintahusay	Joan Alejaida R. Manuhay – Quezon Province	Mario Zantua – Sta. Rosa City
Read-A-Thon- Regional Event Focal: EUGENE RAY F. SANTOS- English*** DIANNE CATHERINE T. ANTONIO-Filipino***		
Story Retelling (English)	Noel Anciado – Dasmaringas City	Abner Pureza – Quezon Province
Oral Reading Interpretation (English)	Jonathan Marquez – Cabuyao City	Letecia Rogacion – Imus City
Oratorical Composition and Presentation (English)	Wenifreda Diquit – Cavite Province	Lanie Malabonga – Lucena City
Muling Pagkukuwento (Filipino)	Arnold Estareja – Gen. Trias City	Christian G. Bables – Tayabas City
Interpretatibong Pagbasa (Filipino)	Raquel L. Azur – Binan City	Zarina G. Llarena – Laguna Province
Sulat-Bigkas ng Talumpati (Filipino)	Marlyn A. Cabrera – San Pablo City	Maribeth C. Rieta – Cavite Province
Population Development - Regional Event Focal: EMELIA P. CRESCINI***		
Oratorical Speech (in-person)	Noel H. Natividad – Sta. Rosa City	Maribeth G. Herrero – Cabuyao City
Pop Quiz	Josephine L. Santos – CPD IV-A	Leah J. Guillang – Imus City Asher H. Pasco – San Pedro City
Kasaysayan Quiz-Elem.	Nereus V. Malinis – Bacoar City	Jasmin V. Facturanan – Cavite City
Musabagah Skills Exhibition- Regional Event Focal: EMELIA P. CRESCINI***		
Harf Touch	Lucia F. Pagalanan – Laguna Province	Rolando S. Casanova – Batangas Province

Q'uran Reading	Ricardo P. Makabenta – Cavite City	Yolanda DC. Lumanog – Gen. Trias City
Oration (Naseehah)	Alejo S. Filio- Dasmariñas City	Marivic Calderon- Calamba City
SNED Expo- Regional Event Focal: NORMITA M. DATINGGALING***		
Sign Language Interpretation and Braille Reading	Marites Balba – Batangas Province	Louella Olboc – Batangas Province
Lingo Stars- Regional Event Focal: EUGENE RAY F. SANTOS***		
Foreign Language Exposition/ Foreign Language Writing Skills		
Chinese Mandarin	Miguel Ularde – Batangas Province	Mikael Sandino Andrey (Tayabas City)
Spanish	Wenifreda Diquit (Cavite Province)	Lanie Malabonga (Lucena City)
Nihongo	Vicky Burgos (Tanauan City)	Abner Pureza (Quezon Province)
Korean	Xandra Cervitillo (Rizal)	Richelle Quintero (Tayabas City)
STEMazing- Regional Event Focal: PAUL GENCE L. OCAMPO***		
STEM Process and Practices Exhibition	Marvelino Niem -Santo Tomas City	Percival Halili – Rizal Province

*** Plus 1 from the host division to be announced thru an Issuance

Enclosure 3: Terms of Reference

A. Regional Event Focal (Regional Supervisor)

1. Facilitate the overall conduct of the event categories assigned to them.
2. Give directions to Event Facilitator and Co- Facilitator before, during and after the event.
3. Conduct general orientation of the judges before and during the event schedule.
3. Prepare and upload needed documents of the judges for the processing of payment.
4. Ensure the accuracy of all the entries in the Registration Form, Certificate Protocol Form (for the learners, for the Judges and for the RTWG in their assigned event)
5. Ensure the results of the event categories are well managed.
6. Lead the Awarding and Closing Ceremony of the events assigned to them.
7. Ensure the accuracy of all the entries in the google sheet of the Official Entry/ Qualifier to the National Festival of Talents (NFOT 2024)

B. Event Facilitator

1. Facilitate the opening and awarding program of their assigned events.
2. Check and submit the attendance form and ensure the eligibility of the learners (by checking the school ID, BC if necessary, as prescribed in the Events' Guidelines)
3. Check the tools, equipment, materials, and paraphernalia to be used in the event.
4. Ensure the safety and security of learners.
5. Ensure the completeness and readiness of events venue.
6. Prepare and submit the Certificate Protocol Form to the Regional EPS Event Focal and facilitate the awarding of certificates.

C. Event Co-Facilitator

1. Identify the sequence of participants through the drawing of lots.
2. Act as timekeeper.
3. Assist the event facilitator and Judges in the event.
4. Act as documenter and submit pictures and videos to the head of documentation committee.
5. Prepare the scoresheet (printed and electronic) to be used by the judges.
6. Collaborate with the records and results committee for the Final List of NFOT Qualifier.

D. Judge

1. Evaluate the output/performances of the learners.
2. Provide feedback to enhance learners' skills.
3. Choose the most qualified participants to represent the region in the National level
4. Submit the official result to the Regional Event Focal.

E. Medical Committee

1. Ensure the safety of all RFOT participants.
2. Provide first aid procedures if necessary.
3. Coordinate with SDO officials and Local Government Units of the host Division in securing the availability of medical resources and facilities.

F. Records and Result Committee

1. Facilitate the provision of Certificate Protocol Template, Attendance and Registration Template by collaborating with the Regional Event Focal.
2. Collaborate and follow up with the Registration and Attendance Committee and HRDD Regional Office (Focal for Certificates) on the status of printing of Certificates.
3. Consolidate results of RFOT Events.
4. Prepare and submit the List of Official Entry of Calabarzon to 2024 NFOT.

G. Programs Events and Invitation Committee

1. Design and distribute the printout of 2024 RFOT program and invitation to the concerned individuals, LGU Officials, DepEd Officials.
2. Provide a Video teaser for the 2024 RFOT.
3. Design and distribute tarpaulins for each event

H. Registration and Attendance Committee

1. Consolidate and collect "certified correct" registration and attendance form.
2. Collaborate with the Records and Results committee for the submission of hard and soft copies of all documents needed in the conduct of 2024 RFOT.
3. Facilitate the issuance of Official ID to 2024 RFOT-RTWG.

I. Food Committee

1. Provide and submit three (3) sets/copies of complete and certified meal attendance.
2. Devise a mechanism in distributing meals and snacks to RTWG.
3. Facilitate and ensure the completeness of all signatures in the documents.
4. Collaborate with the Regional Event Focal for the official and verified list of RTWG.

J. Billeting and Accommodation Committee

1. Facilitate in the provision of sleeping quarters for RTWG, judges, participants, coaches, and other guests.
2. Ensure the safety and security of participants in the sleeping quarters.
3. Collaborate with the Host SDO and immediate School Heads to ensure organized accommodation for the 23 participating SDOs.

K. Stage Decoration Committee

1. Collaborate with the program committee in designing the stage for the opening program.
2. Collaborate with the Host School Committee to prepare the physical arrangements and smooth flow of the program.
3. Collaborate with the SDO DRRM to ensure the safety of all the participants and guests during the conduct of the activity.

L. ICT and Documentation Committee

1. Capture pictures and videos of the different events with the help of SDO ICT
2. Create and manage a google drive for documentation purposes
3. Collaborate with ICT Team of the Host SDO and Events Facilitators to strategize the documentation mechanism of the 2024 RFOT.

Enclosure No. 4 – Matrix and Timeline of Activities**2024 RFOT MATRIX OF ACTIVITIES**

Time	Day 0 April 22, 2024 (Monday)	Day 1 April 23, 2024 (Tuesday)	Day 2 April 24, 2024 (Wednesday)	Day 3 April 25, 2024 (Thursday)	Day 3 April 26, 2024 (Friday)			
7:00 - 8:00	Travel time to the Host SDO	Registration	3.READ-A-THON	6.TECHNOLYMPICS	RTWG Exit Conference Clearing of the house			
8:00 – 9:00		Opening Program	4.SNED	7.SINING TANGHALAN				
9:00 – 10:00								
10:00 – 11:00								
11:00 – 12:00						Travel Time to the Event’s venue		
12:00 – 1:00	Preparation of Events Venue	Lunch Break	5. SPFL	8.STEMAZING	Travel time Back to the Regional Office			
1:00 – 2:00		1.POP DEV						
2:00 – 3:00	Stage Decoration for the Opening Program	2.MUSABAQAH						
3:00 – 4:00								
4:00 – 5:00								

2024 RFOT TIMELINE OF ACTIVITIES

Date	Activity	Persons Involve
March 7, 2024	Online Regional Consultative Meeting for 2024 NFOT	SDO Events Focal RO Events Focal SDS of Host Division Chief CLMD
March 8, 2024	Regional Event Focal Meeting with the Event Facilitators (In-Person meeting can be done)	SDO Committee Chair and Members for 2024 NFOT Regional Focal of 2024 NFOT Regional Program Management Team CLMD Chief
March 13- 15, 2024	Ocular Visitation of Venue	Events Focal CLMD SDO Counterparts
March 26- 29, 2024	Submission of Final List: Official List of Participants to 2024 RFOT	SDO Events Focal RO Events Focal
April 1-2, 2024	Finalization Meeting in Preparation for 2024 NFOT	SDO Events Focal Focal Person of the Host Division Committee Chairperson of 2024 NFOT
April 22-26, 2024	RFOT Proper	23 SDOs RO Officials
May 1-3, 2024	Submission of Final List: Official List of Participants to 2024 NFOT	SDO Events Focal RO Events Focal
May 2024	2024 NFOT	17 Regions all Over the Country

Enclosure 5: Submission Form for the Official List of Participants

2024 RFOT OFFICIAL LIST OF PARTICIPANTS

Division: _____
DFOT Focal Person _____
Contact Number: _____
Email address: _____
Event: _____

Event Category	Name of Learner	Grade Level	School	Coach	Contact Number

Please add rows if necessary

Prepared by:

Signature Over Printed Name
Position: _____
Contact number: _____

Noted:

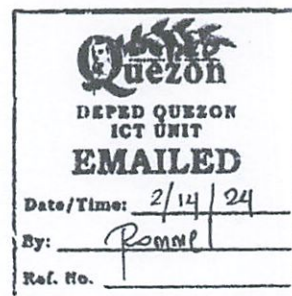
Signature Over Printed Name
CID Chief

Approved:

Signature Over Printed Name
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



14 February 2024

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director
Region IV-A CALABARZON

Dear Atty. Escobarte:

We are honored to accept the responsibility of hosting the 2024 Regional Festival of Talents (RFOT). On behalf of the Schools Division of Quezon Province, I extend our gratitude for entrusting us with this significant event. We assure you of our utmost commitment to ensuring its success.

We understand the importance of the Festival of Talents in showcasing the diverse skills and talents of learners from across CALABARZON. Our team is already working diligently to plan and organize every aspect of the event. We will collaborate with the regional office to adhere to all guidelines and requirements to ensure the events' success.

Once again, thank you for selecting SDO Quezon to host this esteemed event. Rest assured that we will work closely with the regional office to make the 2024 RFOT a memorable and inspiring occasion for everyone involved.

Very truly yours,


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-013-003



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