Regional Memorandum

No. 73 s. 2024

13 February 2024

2024 REGIONAL FESTIVAL OF TALENTS (RFOT)

To Schools Division Superintendents

1. Relative to DepEd Memorandum DMCT 2023-348 on the Consultative Conference for 2024 National Festival of Talents, this Office through the Curriculum and Learning Management Division proudly announces the conduct of 2024 Regional Festival of Talents on April 22-26, 2024, at SDO Quezon. The theme will be released on a separate issuance.

2. The 2024 RFOT is consistent with the MATATAG Education Agenda, particularly focused on “Taking care of learners by promoting learner well-being, inclusive education programs, and ensuring that all learners, regardless of background, have access to quality learning opportunities and services.”

3. The activity aims to provide opportunities for learners from public and private elementary and secondary schools as well as those from Alternative Learning System (ALS), Indigenous Peoples Education (IPED), Special Needs Education Program (SNEP), and Madrasah Education Program (MEP) to showcase their best products, services, and performance in different event categories. Specifically, it aims to:

   a. manifest learning innovation skills and abilities where they think critically, reflectively, and creatively, analyze and solve problems, create and implement innovations using a variety of techniques or methods, and generate functional knowledge that supports varying degrees of thinking skills and metacognition.

   b. enhance students’ creativity, communication, collaboration, critical thinking, flexibility, adaptability, initiative, self-direction, social and cross-cultural skills, productivity and accountability, leadership and responsibility;

   c. fluently express ideas in various speaking tasks and uses speaking skills and strategies appropriately to communicate ideas in varied theme-based tasks;

   d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and

   e. provide learners with opportunities to use the skills learned.
4. The following are the enclosures for reference:
   a. Enclosure 1: Management and Working Committees
   b. Enclosure 2: List of Event Facilitators
   c. Enclosure 3: Terms of Reference
   d. Enclosure 4: Matrix and Timeline of Activities
   e. Enclosure 5: Submission Form for the Official List of Participants

5. Food, travelling expenses, and other incidental expenses of the SDO Official delegation relative to the conduct of the activity shall be charged against local or MOOE funds subject to the usual government accounting and auditing rules and regulations. Meanwhile, expenses of the Regional Personnel and other incidental expenses shall be charged against MOOE, and NFOT-PSF downloaded funds subject to the usual government accounting and auditing rules and regulations.

6. For clarification and queries, contact EMELIA P. CRESCINI, Education Program Supervisor in Araling Panlipunan at emelia.crescini@deped.gov.ph or VIERNALYN MATEO NAMA, Chief ES, CLMD at (02) 8681-7249 loc. 420.

7. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

02/ROC4
Enclosure No. 1 – Management and Working Committees

REGIONAL MANAGEMENT COMMITTEE

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

LOIDA N. NIDEA
Assistant Regional Director

VIERNALYN M. NAMA
Chief, CLMD

EUGENE RAY F. SANTOS
EPS – English

EMELIA P. CRESCINI
EPS – AP

ELAINE BALAOGAN
EPS – ALS

DIANNE CATHERINE P. TEVES
EPS – Filipino

VIRGILIO O. GUEVARRA, JR.
EPS – EPP/TLE

MARGARET P. MUSA
EPS – ESP

PAUL GENCE L. OCAMPO
EPS – Science/Math

LOWIESITO O. ERNI
EPS – MAPEH

NORMITA M. DATINGGALING
Regional Coordinator, Send

Records and Result Committee
Chair: Emelia P. Crescini
Members:
   Jasmin V. Facturanan
   Lorna Custodio
   Nereus V. Malinis
   Asher H. Pasco

Medical Committee
Chair: Dr. Pearl Oliveth Intia
Members: SDO Doctors of Host Division

Stage Decor Committee
Chair: Normita M. Datinggaling/Lowiesito O. Erni
Members: Emily R. Quintos
   Leah J. Guillon
   Edwin O. Surwela
   Eileen A. Roda

Program Events and Invitation Committee
Chair: Eugene Ray F. Santos
Members: Ricardo P. Makabenta
   Noel H. Natividad
   Jean L. Danga
   Maribeth G. Herrera

Food Committee
Chair: Elaine T. Balaogan/Margaret P. Musa
Members:
   Lucia F. Pagalan
   Yolanda DC. Lumanog
   Mary Grace Laserna
   Joel Valenzuela
   Alejo S. Filio, Jr.

Billeting and Accommodation Committee
Chair: Virgilio O. Guevarra Jr.
Members: Roland S. Casanova
   Myla K. Mendiola
   Ricky M. Realingo
   Mikail Sandino Andrey
   Walter F. Galarosa

Registration and Attendance Committee
Chair: Dianne Catherine T. Antonio
Members: Nerrisa A. Austria
   Marivic R. Calderon
   Lhovie C. Damian
   Nenette Arcelle Joy P. Larinay
   Redgynn A. Bernales
## Enclosure No. 2 – List of Event Facilitators

<table>
<thead>
<tr>
<th>Event</th>
<th>Name of Event Facilitator</th>
<th>Name of Co-Facilitator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technolympics - Regional Event Focal:</td>
<td>**VIRGILIO O. GUEVARA, JR. *****</td>
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<tr>
<td>Food Preservation - Elem.</td>
<td>Grace Cantalejo – Cabuyao City</td>
<td>Jinky G. Rendon – Calamba City</td>
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<tr>
<td>Recycling of Waste Materials (Plastic) - Elem.</td>
<td>Florida C. Gagasa – Tanaauan City</td>
<td>Margie Rosanto, Dasmarias City</td>
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<tr>
<td>Dressmaking (Corporate Attire)</td>
<td>Cristina Talambayan - Laguna Province</td>
<td>Jason Jabolin Tan – Cavite Province</td>
</tr>
<tr>
<td>Food Processing (Meat, Fish and Vegetables)</td>
<td>Joel Salazar – Dasmarias City</td>
<td>Liezl R. Umandap – Batangas Province</td>
</tr>
<tr>
<td>Electrical Installation and Maintenance</td>
<td>Joft P. Dayoc – General Trias City</td>
<td>Mark S. Yeri – Dasmarias City</td>
</tr>
<tr>
<td>Technical Drafting</td>
<td>Rolando B. Talon Jr. – Cavite Province</td>
<td>James Harbey R. Arbues – Cavite City</td>
</tr>
<tr>
<td><strong>Sining Tanghal</strong> - Regional Event Focal:</td>
<td>**LOWIESITO O. ERNI *****</td>
<td></td>
</tr>
<tr>
<td>Sulatanghal</td>
<td>Lerma M. Baldonado – San Pablo City</td>
<td>Julius Ryhan Quine - Tanaauan City</td>
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<tr>
<td>Himig Bulilit</td>
<td>Ma. Honeylet Joy – Capulong – Cavite City</td>
<td>Jimmy Morillo - Batangas Province</td>
</tr>
<tr>
<td>Bayle sa Kalye-Sayaw ng Kabataang Pinoy</td>
<td>Chereyna R. Guntia – Gen. Trias City</td>
<td>John Nepomuceno – Dasmarias City</td>
</tr>
<tr>
<td>Pintahusay</td>
<td>Joan Alejaida R. Manuhay – Quezon Province</td>
<td>Mario Zantua – Sta. Rosa City</td>
</tr>
<tr>
<td><strong>Read-A-Thon</strong> - Regional Event Focal:</td>
<td><strong>EUGENE RAY F. SANTOS - English</strong>*</td>
<td><strong>DIANNE CATHERINE T. ANTONIO-Filipino</strong>*</td>
</tr>
<tr>
<td>Story Retelling (English)</td>
<td>Noel Anciado – Dasmarias City</td>
<td>Abner Pureza – Quezon Province</td>
</tr>
<tr>
<td>Oral Reading Interpretation (English)</td>
<td>Jonathan Marquez – Cabuyao City</td>
<td>Letecia Rogacion – Imus City</td>
</tr>
<tr>
<td>Oratorical Composition and Presentation (English)</td>
<td>Wenifreda Diquit – Cavit Province</td>
<td>Lanie Malabonga – Lucena City</td>
</tr>
<tr>
<td>Muling Pagkukuwento (Filipino)</td>
<td>Arnold Estareja – Gen. Trias City</td>
<td>Christian G. Bables – Tayabas City</td>
</tr>
<tr>
<td>Interpretatibong Pagbasa (Filipino)</td>
<td>Raquel L. Azur – Binan City</td>
<td>Zarina G. Llarena – Laguna Province</td>
</tr>
<tr>
<td>Sulat-Bigkas ng Talumpati (Filipino)</td>
<td>Marlyn A. Cabrera – San Pablo City</td>
<td>Maribeth C. Rieta – Cavite Province</td>
</tr>
<tr>
<td><strong>Population Development</strong> - Regional Event Focal:</td>
<td><strong>EMELIA P. CRESCINI</strong>*</td>
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<tr>
<td>Pop Quiz</td>
<td>Josephine L. Santos – CPD IV-A</td>
<td>Leah J. Guillang – Imus City</td>
</tr>
<tr>
<td>Kasaysayan Quiz - Elem.</td>
<td>Nereus V. Malinis – Bacoor City</td>
<td>Jasmin V. Facturanan – Cavite City</td>
</tr>
<tr>
<td><strong>Musabaqah Skills Exhibition</strong> - Regional Event Focal:</td>
<td><strong>EMELIA P. CRESCINI</strong>*</td>
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<tr>
<td>Harf Touch</td>
<td>Lucia F. Pagalanlan – Laguna Province</td>
<td>Rolando S. Casanova – Batangas Province</td>
</tr>
<tr>
<td>Event</td>
<td>Person 1</td>
<td>Person 2</td>
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<td>----------------------------</td>
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<td>------------------------------------------------</td>
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<tr>
<td>Q'uran Reading</td>
<td>Ricardo P. Makabenta – Cavite City</td>
<td>Yolanda DC. Lumanog – Gen. Trias City</td>
</tr>
<tr>
<td>Oration (Naseehah)</td>
<td>Alejo S. Filo - Dasmarinas City</td>
<td>Marivic Calderon - Calamba City</td>
</tr>
<tr>
<td><strong>SNED Expo</strong> Regional Event Focal: <strong>NORMITA M. DATINGGALING</strong></td>
<td></td>
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</tr>
<tr>
<td>Sign Language Interpretation and Braille Reading</td>
<td>Marites Balba – Batangas Province</td>
<td>Louella Olboc – Batangas Province</td>
</tr>
<tr>
<td><strong>Lingo Stars</strong> Regional Event Focal: <strong>EUGENE RAY F. SANTOS</strong></td>
<td></td>
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</tr>
<tr>
<td>Foreign Language Exposition/ Foreign Language Writing Skills</td>
<td>Miguel Ularte – Batangas Province</td>
<td>Mikael Sandino Andrey (Tayabas City)</td>
</tr>
<tr>
<td>Chinese Mandarin</td>
<td>Spanish</td>
<td>Spanish</td>
</tr>
<tr>
<td></td>
<td>Wenifreda Diquit (Cavite Province)</td>
<td>Lanie Malabonga (Lucena City)</td>
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<td></td>
<td>Nihongo</td>
<td>Abner Pureza (Quezon Province)</td>
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<tr>
<td></td>
<td>Korean</td>
<td>Richelle Quintero (Tayabas City)</td>
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<tr>
<td><strong>STEMazing</strong> Regional Event Focal: <strong>PAUL GENCE L. OCAMPO</strong></td>
<td></td>
<td></td>
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<tr>
<td>STEM Process and Practices Exhibition</td>
<td>Marvelino Niem - Santo Tomas City</td>
<td>Percival Halili – Rizal Province</td>
</tr>
</tbody>
</table>

***Plus 1 from the host division to be announced thru an Issuance***
Enclosure 3: Terms of Reference

A. Regional Event Focal (Regional Supervisor)
   1. Facilitate the overall conduct of the event categories assigned to them.
   2. Give directions to Event Facilitator and Co-Facilitator before, during and after the event.
   3. Conduct general orientation of the judges before and during the event schedule.
   4. Prepare and upload needed documents of the judges for the processing of payment.
   5. Ensure the accuracy of all the entries in the Registration Form, Certificate Protocol Form (for the learners, for the Judges and for the RTWG in their assigned event)
   6. Ensure the results of the event categories are well managed.
   7. Lead the Awarding and Closing Ceremony of the events assigned to them.

B. Event Facilitator
   1. Facilitate the opening and awarding program of their assigned events.
   2. Check and submit the attendance form and ensure the eligibility of the learners (by checking the school ID, BC if necessary, as prescribed in the Events' Guidelines)
   3. Check the tools, equipment, materials, and paraphernalia to be used in the event.
   4. Ensure the safety and security of learners.
   5. Ensure the completeness and readiness of events venue.
   6. Prepare and submit the Certificate Protocol Form to the Regional EPS Event Focal and facilitate the awarding of certificates.

C. Event Co-Facilitator
   1. Identify the sequence of participants through the drawing of lots.
   2. Act as timekeeper.
   3. Assist the event facilitator and Judges in the event.
   4. Act as documenter and submit pictures and videos to the head of documentation committee.
   5. Prepare the scoresheet (printed and electronic) to be used by the judges.
   6. Collaborate with the records and results committee for the Final List of NFOT Qualifier.

D. Judge
   1. Evaluate the output/performances of the learners.
   2. Provide feedback to enhance learners’ skills.
   3. Choose the most qualified participants to represent the region in the National level.
   4. Submit the official result to the Regional Event Focal.

E. Medical Committee
   1. Ensure the safety of all RFOT participants.
   2. Provide first aid procedures if necessary.
   3. Coordinate with SDO officials and Local Government Units of the host Division in securing the availability of medical resources and facilities.
F. Records and Result Committee
1. Facilitate the provision of Certificate Protocol Template, Attendance and Registration Template by collaborating with the Regional Event Focal.
2. Collaborate and follow up with the Registration and Attendance Committee and HRDD Regional Office (Focal for Certificates) on the status of printing of Certificates.
3. Consolidate results of RFOT Events.
4. Prepare and submit the List of Official Entry of Calabarzon to 2024 NFOT.

G. Programs Events and Invitation Committee
1. Design and distribute the printout of 2024 RFOT program and invitation to the concerned individuals, LGU Officials, DepEd Officials.
2. Provide a Video teaser for the 2024 RFOT.
3. Design and distribute tarpaulins for each event

H. Registration and Attendance Committee
1. Consolidate and collect “certified correct” registration and attendance form.
2. Collaborate with the Records and Results committee for the submission of hard and soft copies of all documents needed in the conduct of 2024 RFOT.
3. Facilitate the issuance of Official ID to 2024 RFOT-RTWG.

I. Food Committee
1. Provide and submit three (3) sets/copies of complete and certified meal attendance.
2. Devise a mechanism in distributing meals and snacks to RTWG.
3. Facilitate and ensure the completeness of all signatures in the documents.
4. Collaborate with the Regional Event Focal for the official and verified list of RTWG.

J. Billeting and Accommodation Committee
1. Facilitate in the provision of sleeping quarters for RTWG, judges, participants, coaches, and other guests.
2. Ensure the safety and security of participants in the sleeping quarters.
3. Collaborate with the Host SDO and immediate School Heads to ensure organized accommodation for the 23 participating SDOs.

K. Stage Decoration Committee
1. Collaborate with the program committee in designing the stage for the opening program.
2. Collaborate with the Host School Committee to prepare the physical arrangements and smooth flow of the program.
3. Collaborate with the SDO DRRM to ensure the safety of all the participants and guests during the conduct of the activity.

L. ICT and Documentation Committee
1. Capture pictures and videos of the different events with the help of SDO ICT
2. Create and manage a google drive for documentation purposes
3. Collaborate with ICT Team of the Host SDO and Events Facilitators to strategize the documentation mechanism of the 2024 RFOT.
# Enclosure No. 4 – Matrix and Timeline of Activities

## 2024 RFOT MATRIX OF ACTIVITIES

<table>
<thead>
<tr>
<th>Time</th>
<th>Day 0 April 22, 2024 (Monday)</th>
<th>Day 1 April 23, 2024 (Tuesday)</th>
<th>Day 2 April 24, 2024 (Wednesday)</th>
<th>Day 3 April 25, 2024 (Thursday)</th>
<th>Day 3 April 26, 2024 (Friday)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 - 8:00</td>
<td>Travel to the Host SDO</td>
<td>Registration</td>
<td>3. READ-A-THON</td>
<td>6. TECHNOLOGY PICS</td>
<td>RTWG Exit Conference</td>
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<tr>
<td>8:00 - 9:00</td>
<td></td>
<td>Opening Program</td>
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<td>Clearing of the house</td>
</tr>
<tr>
<td>9:00 - 10:00</td>
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<td>4. SNED</td>
<td>7. SINING TANGHALAN</td>
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<tr>
<td>10:00 - 11:00</td>
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<td>Travel Time to the Event’s venue</td>
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<tr>
<td>11:00 - 12:00</td>
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<td>Travel time Back to the Regional Office</td>
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<tr>
<td>12:00 - 1:00</td>
<td>Preparation of Events Venue</td>
<td>Lunch Break</td>
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<tr>
<td>1:00 - 2:00</td>
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<td>1. POP DEV</td>
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<tr>
<td>2:00 - 3:00</td>
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<td>2. MUSABAQAH</td>
<td>5. SPFL</td>
<td>8. STEMAZING</td>
<td></td>
</tr>
<tr>
<td>3:00 - 4:00</td>
<td>Stage Decoration for the Opening Program</td>
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<tr>
<td>4:00 - 5:00</td>
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</tbody>
</table>

## 2024 RFOT TIMELINE OF ACTIVITIES

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Persons Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 7, 2024</td>
<td>Online Regional Consultative Meeting for 2024 NFOT</td>
<td>SDO Events Focal, RO Events Focal, SDS of Host Division, Chief CLMD</td>
</tr>
<tr>
<td>March 8, 2024</td>
<td>Regional Event Focal Meeting with the Event Facilitators (In-Person meeting can be done)</td>
<td>SDO Committee Chair and Members for 2024 NFOT, RO Event Focal, Regional Program Management Team</td>
</tr>
<tr>
<td>March 13-15, 2024</td>
<td>Ocular Visitation of Venue</td>
<td>Events Focal CLMD, SDO Counterparts</td>
</tr>
<tr>
<td>March 26-29, 2024</td>
<td>Submission of Final List: Official List of Participants to 2024 RFOT</td>
<td>SDO Events Focal, RO Events Focal</td>
</tr>
<tr>
<td>April 1-2, 2024</td>
<td>Finalization Meeting in Preparation for 2024 NFOT</td>
<td>SDO Events Focal, Focal Person of the Host Division, Committee Chairperson of 2024 NFOT</td>
</tr>
<tr>
<td>April 22-26, 2024</td>
<td>RFOT Proper</td>
<td>23 SDOs, RO Officials</td>
</tr>
<tr>
<td>May 1-3, 2024</td>
<td>Submission of Final List: Official List of Participants to 2024 NFOT</td>
<td>SDO Events Focal, RO Events Focal</td>
</tr>
<tr>
<td>May 2024</td>
<td>2024 NFOT</td>
<td>17 Regions all Over the Country</td>
</tr>
</tbody>
</table>
Enclosure 5: Submission Form for the Official List of Participants

2024 RFOT OFFICIAL LIST OF PARTICIPANTS

Division: _______________________
DFOT Focal Person: ___________________
Contact Number: ___________________
Email address: ___________________
Event: _______________________

<table>
<thead>
<tr>
<th>Event Category</th>
<th>Name of Learner</th>
<th>Grade Level</th>
<th>School</th>
<th>Coach</th>
<th>Contact Number</th>
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</thead>
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</table>

Please add rows if necessary

Prepared by:

________________________________________
Signature Over Printed Name
Position: ___________________________
Contact number: ___________________

Noted:

________________________________________
Signature Over Printed Name
CID Chief

Approved:

________________________________________
Signature Over Printed Name
Schools Division Superintendent
14 February 2024

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director
Region IV-A CALABARZON

Dear Atty. Escobarite:

We are honored to accept the responsibility of hosting the 2024 Regional Festival of Talents (RFOT). On behalf of the Schools Division of Quezon Province, I extend our gratitude for entrusting us with this significant event. We assure you of our utmost commitment to ensuring its success.

We understand the importance of the Festival of Talents in showcasing the diverse skills and talents of learners from across CALABARZON. Our team is already working diligently to plan and organize every aspect of the event. We will collaborate with the regional office to adhere to all guidelines and requirements to ensure the events' success.

Once again, thank you for selecting SDO Quezon to host this esteemed event. Rest assured that we will work closely with the regional office to make the 2024 RFOT a memorable and inspiring occasion for everyone involved.

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-013-003