

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



23 January 2024


**Regional Memorandum**

No.70 s.2024

**EXECUTING EXCELLENCE: A HOLISTIC APPROACH TO  
PROGRAM IMPLEMENTATION, MONITORING, AND  
ASSESSMENT IN EDUCATION SUPPORT SERVICES  
DIVISION (ESSD) PROGRAMS, PROJECTS,  
AND ACTIVITIES (PPAs)**

To **Schools Division Superintendents**

1. This Office, through the Education Support Services Division, announces the conduct of the activity Executing Excellence: A Holistic Approach to Program Implementation, Monitoring, and Assessment in ESSD Programs, Projects, and Activities (PPAs) on February 20-23, 2024, at a venue to be announced on a separate issuance.
2. The activity aims to harmonize the implementation of the programs, projects, and activities related to education support services ensuring that all are implemented effectively and efficiently as provided in the existing policies.
3. The participants in this activity from the Regional Office are ESSD Personnel while the participants from each Schools Division Offices (SDOs) are indicated in **Annex A**. All the expected participants are requested to register online until February 5, 2024, through the link: <http://tinyurl.com/ESSD-Holistic-2024>.
4. The Indicative Program of Activity is in **Annex B**.
5. Travel and other related expenses incurred by all participants in this activity can be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. For inquiries, please contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, or Ramil G. Ginete, Project Development Officer IV of the Education Support Services Division at [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph).
7. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

03/ROE3/ROE6/ROE7



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**Annex A. Target Participants**

<b>DATE</b>	<b>REGIONAL OFFICE</b>	<b>SDOs</b>
<b>February 20, 2024</b>	ESSD Personnel	One (1) School-Based Feeding Program Focal One (1) Youth Formation Focal One (1) DRRM Coordinator
<b>February 21, 2024</b>	ESSD Personnel	One (1) Medical Officer One (1) Nurse One (1) Dentist
<b>February 22, 2024</b>	ESSD Personnel	One (1) Partnership Program Focal One (1) Sports Coordinator One (1) Engineer
<b>February 23, 2024</b>	ESSD Personnel	SGOD Chiefs

**Annex B. Indicative Program of Activity**

<b>EXECUTING EXCELLENCE: A HOLISTIC APPROACH TO PROGRAM IMPLEMENTATION, MONITORING AND ASSESSMENT IN EDUCATION SUPPORT SERVICES DIVISION (ESSD) PROGRAMS, PROJECTS, AND ACTIVITIES (PPAs)</b> February 20, 2024   8:00 AM to 5:00 PM		
<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSONS INVOLVED</b>
8:00 AM – 8:30 AM	Registration	Technical Working Group (TWG)
8:30 AM – 9:00 AM	Preliminaries	TWG
	Introduction of Participants	<b>Annaliza T. Araojo</b> Dentist III
	Statement of Purpose/ Welcome Remarks	<b>Eduarda M. Zapanta</b> Chief Education Supervisor
	Inspirational Message (In-person/Video)	<b>Atty. Alberto T. Escobarte, CESO II</b> Regional Director  <b>Loida N. Nidea</b> Assistant Regional Director
	Presentation of Activity Mechanics	<b>Ramil G. Ginete</b> PDO IV
9:00 AM – 12:00 PM	Presentation of Implementation Status of Regional Focal (Focus Group Discussion)	
	Group 1: SBFP	<b>Johnalen Aira S. Soberano</b> ND II, SBFP Coordinator
	Group 2: Youth	<b>Ramil G. Ginete</b> PDO IV, Youth Coordinator
	Group 3: DRRM	<b>Wilbert C. Ulpindo</b> PDO II
	Parallel Discussion	
12:00 PM - 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Continuation of Focus Group Discussion and Preparation of Action Plan per Division	<b>Johnalen Aira S. Soberano</b> ND II, SBFP Coordinator  <b>Ramil G. Ginete</b> PDO IV, Youth Coordinator  <b>Wilbert C. Ulpindo</b> PDO II
	(Parallel Discussion - Synthesis)	
4:00 – 5:00 PM	Closing Program	TWG

<b>EXECUTING EXCELLENCE: A HOLISTIC APPROACH TO PROGRAM IMPLEMENTATION, MONITORING AND ASSESSMENT IN EDUCATION SUPPORT SERVICES DIVISION (ESSD) PROGRAMS, PROJECTS, AND ACTIVITIES (PPAs)</b> February 21, 2024   8:00 AM to 5:00 PM		
<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSONS INVOLVED</b>
8:00 AM – 8:30 AM	Registration	Technical Working Group (TWG)
8:30 AM – 9:00 AM	Preliminaries	TWG
	Introduction of Participants	<b>Engr. Jamaica Rose G. Rolloque-Oreña</b> Engineer III
	Statement of Purpose/ Welcome Remarks	<b>Eduarda M. Zapanta</b> Chief Education Supervisor
	Inspirational Message (In-person/Video)	<b>Atty. Alberto T. Escobarte, CESO II</b> Regional Director  <b>Loida N. Nidea</b> Assistant Regional Director
	Presentation of Activity Mechanics	<b>Ramil G. Ginete</b> PDO IV
9:00 AM – 12:00 PM	Presentation of Implementation Status of Regional Focal (Focus Group Discussion) Group 1: Medical and Nursing  Group 2: SDHCP and OK sa DepEd - HLI  Parallel Discussion	<b>Pearl Oliveth S. Intia</b> Medical Officer IV  <b>Annaliza T. Araojo</b> Dentist III
12:00 PM - 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Continuation of Focus Group Discussion and Preparation of Action Plan per Division  (Parallel Discussion - Synthesis)	<b>Pearl Oliveth S. Intia</b> Medical Officer IV  <b>Annaliza T. Araojo</b> Dentist III
4:00 – 5:00 PM	Closing Program	TWG

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February 22, 2024 | 8:00 AM to 5:00 PM

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSONS INVOLVED</b>
8:00 AM – 8:30 AM	Registration	Technical Working Group (TWG)
8:30 AM – 9:00 AM	Preliminaries	TWG
	Introduction of Participants	<b>Pearl Oliveth S. Intia</b> Medical Officer IV
	Statement of Purpose/ Welcome Remarks	<b>Eduarda M. Zapanta</b> Chief Education Supervisor
	Inspirational Message (In-person/Video)	<b>Atty. Alberto T. Escobarte, CESO II</b> Regional Director  <b>Loida N. Nidea</b> Assistant Regional Director
	Presentation of Activity Mechanics	<b>Ramil G. Ginete</b> PDO IV
9:00 AM – 12:00 PM	Presentation of Implementation Status of Regional Focal (Focus Group Discussion) Group 1: Partnership	<b>Ramil G. Ginete</b> PDO IV
	Group 2: Sports	<b>Joseph Tito M. Ocampo</b> Sports Coordinator
	Group 3: Engineers	<b>Engr. Jamaica Rose G. Rolloque-Oreña</b> Engineer III
	Parallel Discussion	
12:00 PM - 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Continuation of Focus Group Discussion and Preparation of Action Plan per Division	<b>Ramil G. Ginete</b> PDO IV  <b>Joseph Tito M. Ocampo</b> Sports Coordinator  <b>Engr. Jamaica Rose G. Rolloque-Oreña</b> Engineer III
	(Parallel Discussion - Synthesis)	
4:00 – 5:00 PM	Closing Program	TWG

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February 23, 2024 | 8:00 AM to 5:00 PM

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSONS INVOLVED</b>
8:00 AM – 8:30 AM	Registration	Technical Working Group (TWG)
8:30 AM – 9:00 AM	Preliminaries	TWG
	Introduction of Participants	<b>Pearl Oliveth S. Intia</b> Medical Officer IV
	Statement of Purpose/ Welcome Remarks	<b>Eduarda M. Zapanta</b> Chief Education Supervisor
	Inspirational Message (In-person/Video)	<b>Atty. Alberto T. Escobarte, CESO II</b> Regional Director  <b>Loida N. Nidea</b> Assistant Regional Director
	Presentation of Agenda	<b>Ramil G. Ginete</b> PDO IV
9:00 AM – 10:30 AM	Presentation of Summary Reports per Focal a. Youth and Partnership  b. Sports  c. SBFP and GPP  d. Medical and Nursing  e. SDHCP and OK sa DepEd – HLI  f. DRRM  g. Education Facilities	<b>Ramil G. Ginete</b>  <b>Joseph Tito M. Ocampo</b>  <b>Johnalen Aira S. Soberano</b>  <b>Pearl Oliveth S. Intia</b>  <b>Annaliza T. Araojo</b>  <b>Wilbert C. Ulpindo</b>  <b>Jamaica Rose G. Rolloque-Oreña</b>
10:30 AM – 11:00 AM	Open Forum	<b>Eduarda M. Zapanta</b> Chief Education Supervisor, ESSD
11:00 AM – 12:00 PM	Workshop on the Development of Action Plan	<b>SGOD Chiefs</b>
12:00 PM - 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Presentation of Action Plans by SGOD Chiefs	<b>SGOD Chiefs</b>
3:00 PM – 4:00 PM	Synthesis and Ways Forward	<b>Eduarda M. Zapanta</b> Chief Education Supervisor, ESSD
	Open Forum	
4:00 – 5:00 PM	Closing Program	TWG