

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON


26 February 2024

Regional Memorandum
No.126 s.2024

ADDENDUM AND CORRIGENDUM TO RM. 119. S. 2024

To **Assistant Regional Director**
Regional GAD Focal Point System
Functional Division Chiefs, Unit Heads
Schools Division Superintendent

1. With reference to Regional Memorandum No. 119, s. 2024 titled "Participants in the Training-Workshop on the Use of Harmonized Gender and Development Guide (HGDG) Tool for Writing Program Proposals" on February 27-29, 2024, at NEAP Malvar, Batangas, this Office, through the Human Resource Development Division, announces the updated list of participants and the activity matrix.
2. Other provisions of the previous Memorandum are still in effect.
3. Immediate and wide dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH3-ROH2



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Enclosure 1

**Final List of Participants in the Training-Workshop on the Use of HGDG Tool
for Writing Program Proposals
February 27-29, 2024/NEAP RELC, Malvar, Batangas**

No	Name	Sex	RO/SDO	Position Title
1.	Nova U. Silguera	M	Antipolo City	EPS II
2.	Janet G. Villaroya	F	Bacoor City	EPS
3.	Maria Vinnah C. Delgado	F	Batangas City	EPS II
4.	Evelyn De Sagun	F	Batangas Province	SEPS
5.	Mercy R. Villanueva	F	Batangas Province	EPS
6.	Mary Joy L. Cabilles	F	Binan City	SEPS
7.	Michael Pantaleon	M	Cabuyao City	SEPS
8.	Dolorosa S. De Castro	F	Calamba City	SGOD Chief
9.	Mariliza T. Espada	F	Calamba City	CID Chief
10.	Jenica N. De Leon	F	Cavite City	EPS II
11.	Jester C. Nicodemus	M	Cavite City	SEPS
12.	Ronalyn P. Salazar	F	Cavite Province	SEPS
13.	Camille R. Ortilla	M	Cavite Province	EPS II
14.	Renante O. Salimbao	M	Dasmariñas City	SEPS
15.	Melanie P. Cruz	M	General Trias	EPS II
16.	Naamah Mambalos	F	Imus City	EPS II
17.	Nazareth V. Advento	M	Laguna Province	EPS
18.	Rey Uriel M. Domalaon	M	Lipa City	EPS II
19.	Walter Galarosa	M	Quezon Province	EPS
20.	Leah Perez	F	Quezon Province	EPS II
21.	Jay B. Baylon	M	Rizal Province	PSDS
22.	Diana D. Deocareza	F	Rizal Province	PSDS
23.	Jeanne Elaine T. Sangalang	F	Santa Rosa City	SEPS
24.	Nida C. Tagalag	F	Santa Rosa City	EPS
25.	Imelda L. Lucos	F	Santa Rosa City	PSDS
26.	Maria Lucia Aileen L. Juaneza	F	San Pablo City	SEPS
27.	Orimar Guab	F	San Pedro City	SEPS
28.	Mei Edelweisse V. Malabanar	F	Sto. Tomas City	EPS II
29.	Roselyn E. Dela Cerna	F	Sto. Tomas City	SEPS
30.	Edgar Marshall Briñas	M	Tanauan City	SEPS
31.	Keren Lois B. Maranan	F	Tanauan City	ADAS I
32.	Marife R. Lagar	F	Tayabas City	Planning Officer III
33.	Regicelle D. Cabaysa	F	Tayabas City	OIC SEPS
34.	Meliza G. Liporada	F	RO- ORD	ADAS III
35.	Ariel M. Azuelo	F	RO- PAU	AO V
36.	Dr. Pearl Oliveth S. Intia	F	RO-ESSD	Medical Officer III
37.	Loida G. Tomelden	F	RO- QAD	EPS
38.	Liezel M. Selda	F	RO -PPRD	Statistician
39.	Genevieve Pajares	F	RO- ASD	ADAS I
40.	Geleen Grace M. Bueno	F	RO- ASD	AO II
41.	Jisela N. Ulpina	F	RO -HRDD	OIC Chief
42.	Donna L. Lago	F	RO -HRDD	EPS
43.	Glenda E. Dela Torre	F	RO -HRDD	EPS II
44.	Jonalyn B. Pattalitan	F	RO -HRDD	EPS II
45.	Maricris R. Tadioan	F	RO -HRDD	EPS II
46.	Joseph C. Damian	M	RO -HRDD	ADAS III
47.	Marita C. Pimentel	F		Resource Person

Enclosure 2

Training-Workshop on the Use of HGDG Tool for Writing Program Proposals
February 27-29, 2024

Activity Matrix

February 27, 2024/Day 1		
Time	Topic and Activity	In-charge
7:00 a.m. – 8:30 a.m.	Arrival, Registration and Breakfast	HRDD Program Management Team
8:30 a.m. – 9:00 a.m.	Preliminaries	HRDD Program Management Team
Day 1: Understanding HGDG and GAD Fund Attribution		
9:30 a.m.-10:30 a.m.	Session 1: PCW Mandates and Guidelines on Attribution	Resource Person
10:30 p.m.- 10:45 a.m.	Health break	
10:45 a.m. – 12:00 noon a.m.	Continuation of Session 1	Resource Person
12:00 noon- 1:00 p.m.	Lunch Break	
1:00 p.m. – 3:00 p.m.	Session 2: The Education Sector HGDG Checklist and the Project Development Cycle	Resource Person
3:00 p.m.- 3:15 p.m.	Health break	
3:15 – 4: 30 p.m.	Continuation of Session 2	Resource Person
4:30 p.m.– 5:00 p.m.	Open forum and closing of Day 1	Moderator
February 28, 2024/ Day 2		
8:00 a.m. -8:30 a.m.	Management of Learning	Program Management Team
Day 2: Writing Gender Responsive Proposal		
8:30 a.m. -10:00 a.m.	Workshop 1: Mapping the Existing Proposal Template	RP and Participants
10:00 a.m.- 10:15 a.m.	Health break	
10:15 a.m.- 11:30 noon	Continuation of Workshop 1	RP and Participants
11:30 a.m. – 12:00 noon	Open Forum/Consultation	RP and Participants

12:00 noon- 1:00 p.m.	Lunch Break	
1:00 p.m.- 3:00 p.m.	Workshop 2: Rewriting Proposal to Make it Gender-Responsive	RP and Participants
3:00 p.m.- 3:15 p.m.	Health break	
3:15 p.m. – 4:00 p.m.	Continuation of Workshop 2	RP and Participants
4:30 p.m. – 5:00 p.m.	Sharing of Workshop Outputs	Participants
February 29, 2024/Day 3		
8:00 a.m. -8:30 a.m.	Management of Learning	Program Management Team
Day 3: Reviewing of GR PAPs using HGDG Checklist		
8:30 a.m. -10:00 a.m.	Sharing of Workshop 2 Outputs	RP and Participants
10:00 a.m.- 10:15 a.m.	Health break	
10:15 a.m. – 12:00 noon	Revising Reviewed GR PAPs	RP and Participants
12:00 noon- 1:00 p.m.	Lunch Break	
1:00 p.m. – 2:00 p.m.	Discussion Agreement for Ways Forward	Moderator, Participants
2:00 p.m. – 3:00 p.m.	Summing Up and Closing Program	Program Management Team