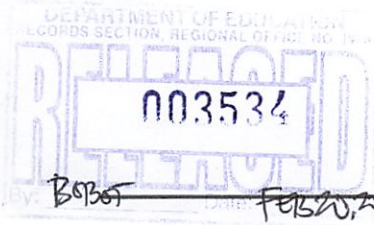




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2024-109



16 February 2024

Regional Memorandum
No.109 s.2024

**RECONSTITUTION OF THE COMPOSITION OF THE
REGIONAL PRAISE COMMITTEE**

To **Assistant Regional Director**
Regional PRAISE Committee
Functional Division Chiefs
Schools Division Superintendents
All Others Concerned

1. In adherence to DepEd Order No. 009, s. 2002, titled Establishing the **Program on Awards and Incentives for Service Excellence (PRAISE)** in the Department of Education, DepEd Order No. 78, s. 2009, titled Strengthening the **Program on Awards and Incentives for Service Excellence (PRAISE)** of the Department of Education, and the CSC Memorandum Circular No. 1, s. 2001, on PRAISE, this Office hereby announces the composition of the Reconstituted Regional Praise Committee. Please refer to the attached enclosures for the composition and their Terms of Reference.
2. The two representatives are from the Regional Office employees who have been elected to serve for a two-year term starting this FY 2024.
3. The reconstituted Regional PRAISE Committee shall be responsible for developing, administering, monitoring, and evaluating the awards and incentives of DepEd Region IV-CALABARZON including the Regional Office.
4. To continuously uphold an effective PRAISE System “members are expected to possess a positive attitude; be capable of implementing submitted ideas; be open-minded and decisive; must have a high tolerance for stress or pressure; and actively participate in all committee meetings” as stated in DepEd Order No. 009, s. 2002.
5. The PRAISE Committee strongly supports the equal opportunity principle (EOP) in the grant of rewards and recognitions that “there shall be no

06/ROH3-H2



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



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discrimination on account of religion or belief, age, sexual orientation, gender identity, marital status, political affiliation, disability, and ethnicity.”

6. Expenses relative to the conduct of PRAISE Committee activities such as meals, travel expenses, accommodation, supplies and materials shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination and compliance with this Memorandum are highly expected.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

06/ROH3-H2

Enclosure No. 1

RECONSTITUTED COMPOSITION OF THE REGIONAL PRAISE COMMITTEE

Name	Sex	Office/Functional Division/Section	Designation
Loida N. Nidea	F	Office of the Regional Director	Assistant Regional Director and PRAISE Committee Chair
Marites L. Gloria	F	Finance Division	Chief Administrative Officer and PRAISE Committee Co-chair
Jisela N. Ulpina	F	Human Resource Development Division	OIC-HRDD Chief and PRAISE Committee Member
Maria Susana B. Oliveros	F	ASD- Personnel Section	Administrative Officer V and PRAISE Committee Member
Babeth C. Cruz	F	ASD- Records Section	Administrative Officer V and Second Level Representative
Joseph C. Damian	M	HRDD- NEAP R	Administrative Assistant III and First Level Representative

PRAISE Committee Secretariat

Name	Sex	Office/Functional Division/Section	Designation
Nadina G. Gatton	F	Human Resource Development Division	Education Program Supervisor
Jonalyn B. Pattalitan	F	Human Resource Development Division	Education Program Specialist
Glenda E. Dela Torre	F	Human Resource Development Division	Education Program Specialist
Maricris R. Tadioan	F	Human Resource Development Division	Education Program Specialist
Meliza G. Liporada	F	Office of the Regional Director	Administrative Assistant III
Jona M. Malonzo	F	PPRD	Planning Officer III

Enclosure No. 2

Terms of Reference of the Committee

The PRAISE Committee shall meet periodically to perform the following tasks:

1. establish a system of incentives and awards to recognize and motivate employees for their performance and conduct;
2. formulate, adopt and amend internal rules, policies, and procedures to govern the conduct of its activities which shall include the guidelines for evaluating the nominees and the mechanism for recognizing the awardees;
3. determine the forms of awards and incentives to be granted;
4. monitor implementation of approved suggestions and ideas through feedback and reports;
5. prepare plans, identify resources, and propose a budget for the system on an annual basis.
6. develop, produce, and distribute a system policy manual and orient the employees on the same;
7. document best practices, innovative ideas, and success stories which will serve as promotional materials to sustain interest and enthusiasm.
8. submit the annual report on the awards and incentives system to the CSC on or before the thirtieth day of January;
9. monitor and evaluate the System's implementation every year and make essential improvements to ensure its sustainability to the agency;
10. address issues relative to awards and incentives within fifteen (15) days from the date of submission;
11. create a sub-committee/s to evaluate/assess nominees for awards recommended by the committee;
12. develop customized R&R programs and guidelines; and
13. develop tools that will track the efficiency of the R&R process.