



Republic of the Philippines Department of Education

REGION IV-A CALABARZON



February 26, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013, this Advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd Officials, personnel/staff, as well as the concerned public.

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VENUE OF THE CAPACITY BUILDING ON THE CONDUCT OF MONITORING AND EVALUATION OF PROFESSIONAL DEVELOPMENT PROGRAMS FOR RO AND SDO QAME ASSOCIATES

This is to inform all the participants that the venue of the Capacity Building on the Conduct of Monitoring and Evaluation of Professional Development Programs for RO and SDO QAME Associates shall be at the **Sunnyglades Properties Corporation (Tagaytay Haven)**, Ulat Road, Brgy. Francisco, Tagaytay City on March 20-22, 2024.

All other information regarding the Regional Memorandum No. 57, s. 2024 shall remain in effect.

ROQ4/ROQ/MLH







Address: Gate 2, Karangalan Village, Cainta, Rizal

Telephone No.: 02-8682-2114

Email Address: region4a@deped.gov.ph

Website: depedcalabarzon.ph





Republic of the Philippines

Department of Education

REGION IV-A CALABARZON



17 January 2024

Regional Memorandum No.57 s.2024

CAPACITY BUILDING ON THE CONDUCT OF MONITORING AND EVALUATION OF PROFESSIONAL DEVELOPMENT PROGRAMS FOR RO AND SDO QUALITY ASSURANCE MONITORING AND EVALUATION (QAME) ASSOCIATES

- To Schools Division Superintendent Regional Functional Division Chiefs
 - 1. This Office through the Quality Assurance Division (QAD) announces the Capacity Building on the Conduct of Monitoring and Evaluation of Professional Development (PD) Programs for RO and SDO Quality Assurance Monitoring and Evaluation (QAME) Associates on **March 20-22**, **2024**, at the venue to be announced later.
 - 2. This activity enables the participants to:
 - 1. gain an in-depth understanding on the conduct of monitoring and evaluation for Professional Development Programs;
 - 2. walk through the Monitoring Tools for the QAME of Professional Development Programs/Courses; and
 - 3. use the QAME tools in conducting M&E of PD programs through simulation.
 - 3. The participants in this activity are the RO and SDO M&E Focal Persons and Quality Assurance Division (QAD) Personnel. Please refer to Enclosure 2 for the List of Participants and Enclosure 1 (Activity Matrix) for the activity details.
 - Expenses relative to this activity such as transportation and other incidental
 expenses shall be charged against the local funds subject to COA rules and
 regulations.
 - 5. For clarifications and other concerns, you may contact Emelia M. Aytona at 02-8682-2114 local 450 or email at qad.calabarzon@deped.gov.ph
 - 6. Immediate and widest dissemination of this Memorandum is enjoined.

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

ROQ4







Address: Gate 2, Karangalan Village, Cainta, Rizal Telephone No.: 02-8682-2114

Email Address: region4a@deped.gov.ph

Website: depedcalabarzon.ph



Enclosure 1

INDICATIVE PROGRAM OF ACTIVITIES

March 20, 2024 (Day 1)			
TIME	ACTIVITY	IN-CHARGE	
8:30- 9:00 AM	Opening Program	Audio Visual Presentation	
	National Anthem	(AVP)	
	Prayer		
	CALABARZON March		
	Quality Policy Statement		
9:00-9:05 AM	Welcome Remarks and Statement	Luz e. Osmeña	
	of Purpose	Chief	
0.05.0.00.434		Quality Assurance Division	
9:05-9:20 AM	Acknowledgement of the	ELENA L. LOPEZ Education Program Supervisor	
	Participants	Quality Assurance Division	
9:20-9:30 AM	Presentation of Indicative Activities	EMELIA M. AYTONA	
		Education Program Supervisor	
		Quality Assurance Division	
9:30-10:00 AM	Inspirational Message	ATTY. ALBERTO	
		ESCOBARTE, CESO II	
		Regional Director	
		LOIDA A. NIDEA	
		Assistant Regional Director	
10:00- 10:30 AM	Break		
10:30- 12:00 AM	Session 1:		
	Revisiting DM 44 s. 2023		
	Interim Guidelines for the Quality	LUZ E. OSMEÑA Chief	
	Assurance and Monitoring and	Quality Assurance Division	
	Evaluation of the National Educators	J -	
	Evaluation of the National Educators Academy of the Philippines Core	Quality Assurance Division	
	i -	J -	
12:00-1:00 PM	Academy of the Philippines Core	Quality Assurance Division	
	Academy of the Philippines Core Programs Lunch Br Session 2:	Quality Assurance Division cak ELENA L. LOPEZ	
	Academy of the Philippines Core Programs Lunch Br	Quality Assurance Division cak ELENA L. LOPEZ	
	Academy of the Philippines Core Programs Lunch Br Session 2: Reviewing and enhancement of the	Quality Assurance Division cak ELENA L. LOPEZ	
	Academy of the Philippines Core Programs Lunch Br Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs	Quality Assurance Division eak ELENA L. LOPEZ Education Program Supervisor	
	Academy of the Philippines Core Programs Lunch Br Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME	Quality Assurance Division eak ELENA L. LOPEZ Education Program Supervisor	
	Academy of the Philippines Core Programs Lunch Bi Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring	Quality Assurance Division eak ELENA L. LOPEZ Education Program Supervisor	
	Academy of the Philippines Core Programs Lunch Br Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring and Evaluation of PDPs and other	Quality Assurance Division Cak ELENA L. LOPEZ Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA Education Program Supervisor	
1:00-4:00 PM	Academy of the Philippines Core Programs Lunch B: Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring and Evaluation of PDPs and other PPAs.	Quality Assurance Division Cak ELENA L. LOPEZ Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA Education Program Supervisor Quality Assurance Division	
	Academy of the Philippines Core Programs Lunch Br Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring and Evaluation of PDPs and other PPAs. Questions and Answers (Q&A)	Quality Assurance Division cak ELENA L. LOPEZ Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA Education Program Supervisor Quality Assurance Division LOIDA TOMELDEN	
1:00-4:00 PM	Academy of the Philippines Core Programs Lunch B: Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring and Evaluation of PDPs and other PPAs.	Quality Assurance Division CEAR ELENA L. LOPEZ Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA Education Program Supervisor Quality Assurance Division LOIDA TOMELDEN Education Program Supervisor	
1:00-4:00 PM 4:00-4:30 PM	Academy of the Philippines Core Programs Lunch Bi Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring and Evaluation of PDPs and other PPAs. Questions and Answers (Q&A) on Sessions 1 and 2	Quality Assurance Division CEAR ELENA L. LOPEZ Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA Education Program Supervisor Quality Assurance Division LOIDA TOMELDEN Education Program Supervisor Quality Assurance Division	
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1:00-4:00 PM 4:00-4:30 PM	Academy of the Philippines Core Programs Lunch Bi Session 2: Reviewing and enhancement of the Quality Assurance Monitoring and Evaluation (QAME) tools for PPAs and L&D Presentation of QAME Standardized Tools in Monitoring and Evaluation of PDPs and other PPAs. Questions and Answers (Q&A) on Sessions 1 and 2	Quality Assurance Division Cak ELENA L. LOPEZ Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA Education Program Supervisor Quality Assurance Division LOIDA TOMELDEN Education Program Supervisor Quality Assurance Division EMELIA M. AYTONA EMELIA M. AYTONA Education Program Supervisor	
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March 21, 2024 (Day 2)				
8:00-8:30 AM	Preliminaries	OAD TWG		
0.00 0.00 0	Session 3: Workshop on the	LUZ E. OSMEÑA		
0.50-10.50 AM	Finalization of QAME Tools for	Chief		
	PPAs	Quality Assurance Division		
10:30- 10:45 AM		<u> </u>		
	Continuation of Session 3:	LUZ E. OSMEÑA		
10:45-12:00 NN	Continuation of Session 5:	Chief		
	 Workshop on the Finalization of	Quality Assurance Division		
	QAME Tools for PPAs	Quality Assurance Division		
	WHIE 1008 IOI ETAS	EMELIA M. AYTONA		
		Education Program Supervisor		
		Quality Assurance Division		
10.00 1.00 8) (Lunch B			
12:00-1:00 PM				
1:00-3:00 PM	Presentation of Workshop Output	ELENA L. LOPEZ		
		Education Program Supervisor		
		Quality Assurance Division		
3:00-4:00 PM	Wrap-up/Synthesis/Agreements	LOIDA G. TOMELDEN		
		Education Program Supervisor		
		Quality Assurance Division		
4:00-4:30 PM	Announcements/Evaluation	emelia m. aytona		
		Education Program Supervisor		
		Quality Assurance Division		
March 22, 2024 (Day 3)				
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TIME	ACTIVITY	IN-CHARGE		
	ACTIVITY March 21, 2024 (Day 2	IN-CHARGE		
8:00-8:30 AM	ACTIVITY March 21, 2024 (Day 2 Preliminaries	IN-CHARGE PAD TWG		
8:00-8:30 AM	ACTIVITY March 21, 2024 (Day 2	IN-CHARGE		
8:00-8:30 AM	ACTIVITY March 21, 2024 (Day 2 Preliminaries	IN-CHARGE PAD TWG		
8:00-8:30 AM	ACTIVITY March 21, 2024 (Day 2 Preliminaries Session 4: Walk us through on	IN-CHARGE		
8:00-8:30 AM	ACTIVITY March 21, 2024 (Day 2 Preliminaries Session 4: Walk us through on the Monitoring Tool for	IN-CHARGE I) QAD TWG LUZ E. OSMEÑA Chief		
8:00-8:30 AM	ACTIVITY March 21, 2024 (Day 2 Preliminaries Session 4: Walk us through on the Monitoring Tool for Recognized Professional Development Programs/Courses	IN-CHARGE		
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Enclosure 2

LIST OF PARTICIPANTS SDO M & E Focal Persons

No	Name of Participants	SDO
1	Edmer Constantino	Antipolo
2	Levin Pabriaga	Bacoor
3	Cora V. Samson	Batangas Province
4	Magielyn R. Babao	Batangas City
5	Isidra L. Galman	Binan City
6	Reyarr L. Cruz	Cabuyao City
7	Florette Laarni C. Bautista	Calamba City
8	Maria Belen Mojica	Cavite Province
9	Charlene Lei O. Esguerra	Cavite City
10	Crizel Ann L. Villanueva	Dasmarinas City
11	Haidi M.Morales	Gen. Trias City
12	Naamah Nambalos	Imus City
13	Frenie V. Aquino	Laguna Province
14	Ariel Garcia	Lipa City
15	Pascual C. La Rosa Jr.	Lucena City
16	Michelle Duma	Quezon Province
17	Emmalyn P. Guevarra	Rizal Province
18	Ryan L. Race	San Pablo City
19	Nicanor A. Limjuico	San Pedro City
20	Louie L. Saldivar	Santa Rosa City
21	Ronnie Gado	Sto. Tomas City
22	Xander B. Castillo	Tanauan City
23	Edwin R. Rodriguez	Tayabas City
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LIST OF FD M & E FOCAL PERSONS

No	Name of Participants	Functional Division
1	Eugene Rey Santos	CLMD
2	Mark Anthony Malonzo	HRDD
3	Ma. Milagros Ong	Finance
4	Adrian Bullo	PPRD
5	James Mattwil Abalos	ESSD
6	Danna Marie Alba	Admin
7	Eugenio S. Adrao	FTAD
8	Ma. Joan Paula Dino	ORD

LIST OF TECHNICAL WORKING GROUP MEMBERS

No	Name of Member	FD
1	Luz E. Osmena	QAD
2	Loida Tomelden	QAD
3	Emelia M. Aytona	QAD
4	Elena L. Lopez	QAD
5	Buenalyn M. Manuel	QAD
6	Mary Mae L. Hornido	QAD